

**REFERENCE COPY**

**TWENTY-FIFTH ANNUAL REPORT**

**1978-79**

*Presented to the Annual Meeting of the  
General Body on the 14th October, 1979*



**THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI-110002**



## CONTENTS

	<i>Pages</i>
<b>INTRODUCTION</b>	<b>1</b>
<b>A. ASSOCIATIONAL ACTIVITIES</b>	<b>4</b>
A.1 Twenty-fourth Annual Meeting of the General Body	4
A.2 The Executive Council	4
A.3 Membership	9
A.4 Twenty-second Annual Conference of the Members	10
A.5 Essay Competition	10
A.6 Regional and Local Branches	10
A.7 Condolences	26
A.8 Participation in International Seminars/Programmes	26
<b>B. ACADEMIC ACTIVITIES</b>	<b>28</b>
B.1 Training	28
B.2 Research and Consultancy	33
B.3 Case Studies Programme	33
B.4 Publications	68
B.5 Seminars and Conferences	69
B.6 Library and Reference Services	70
B.7 Personnel Matters	72
B.8 Extension Programme	74
B.9 Academic Contributions and other Activities of Faculty Members	75
<b>C. FINANCES AND ACCOUNTS</b>	<b>90</b>
<b>D. ACKNOWLEDGEMENTS</b>	<b>93</b>
<b>APPENDICES</b>	
I The Executive Council	95
II Academic Staff	98
III Statement of Accounts	102

# **TWENTY-FIFTH ANNUAL REPORT**

## **1978-79**

### **INTRODUCTION**

The Institute has completed 25 years of its existence and celebrates its silver jubilee this year. A Silver Jubilee Celebrations Committee was constituted under the presidentship of Dr. Jagjivan Ram. To mark the commencement of silver jubilee celebrations, a function was held on March 29, 1979, under the chairmanship of Dr. Jagjivan Ram. Shri B.D. Jatti, Vice-President of India and President of the Institute was the chief guest. It was on this day that the Institute was inaugurated by Shri Jawaharlal Nehru, 25 years ago.

Amongst the various programmes planned during the silver jubilee year, mention may be made of the following:

1. (i) Special lectures : Shri Justice H.R. Khanna on 'Judicial Administration and the Role of Judges'; Shri V.V. John on 'Educational Administration in India'; and Dr. B.N. Puri on 'Some Facets of the Evolution of Indian Administration'.  
(ii) Besides lectures at Delhi, a few lectures by eminent persons at places other than Delhi in cooperation with the Institute's regional branches.  
(iii) A series of lectures on different facets of Rural Development Administration—the first lecture to precede or immediately succeed the formal inaugural function of the Rural Development Administration Centre some time in December.
2. Seminars on  
(i) Panchayati Raj after the Mehta Committee Report;  
(ii) Management of Urban Environment; and  
(iii) University Involvement in Promoting Research and Study in Public Administration.
3. Institution of one silver jubilee fellowship of Rs. 2000 per month for one year for approved study/research.

#### 4. Publications :

- (i) A multi-volume bibliography on public administration.
- (ii) Selection of articles from Nagarlok.
- (iii) A multi-volume selection of articles from IJPA (1955-1979) covering different aspects of administration.
- (iv) A compilation from select IIPA prize essays and another from selected APPPA dissertations.
- (v) A souvenir containing a number of features including reminiscences and articles on public administration.
- (vi) A volume of contributions in their areas of interest and discipline by faculty members of the IIPA.
- (vii) A brochure about IIPA outlining its history, main activities, future possibilities, etc.

The Government of India, Ministry of Finance, have sanctioned grant for the establishment of a Centre for Rural Development Administration at the Institute during the silver jubilee year. The aim of the Centre is to develop expertise and knowledge in one of the major developmental concerns of the country. State Governments were also requested to contribute towards the silver jubilee fund. The Government of Karnataka has contributed Rs. 5,00,000 towards this fund. The State Governments of Rajasthan, West Bengal, Kerala and Jammu & Kashmir have also contributed. Efforts are being made to have more contributions.

The Institute continued to increase its research and consultancy activities during the past year. Greater emphasis is being laid on problem-solving and action research. A major action-research project has been commissioned by the Government of India, Ministry of Agriculture, on 'District Project Planning'. The work in this project is spread over six districts of the country.

Research projects in areas affecting larger policy issues have been completed and published. Among them are studies like Backwardness and Bondage in Agrarian Relations in a South Bihar District and Distribution and Differential Location of Public Utilities in Urban Delhi.

Both Management Orientation and Management Development programmes continued to be popular. The response to these programmes, both from the State Governments and the public sector undertakings, has been encouraging. The Institute conducted a total of 53 training programmes with 1,267 participants. Of them, 20 were Management Orientation Programmes, 9 Management Development Programmes, 9 Sponsored Programmes, 5 Special Programmes and 10 under the Centre for Urban Studies. The Fourth Advanced Professional Programme in Public Administration was attended by 32 participants. There was one participant from the Rajasthan University, one from the Delhi University and two foreign participants. The rest were from the Central Ministries/Departments and State Governments.

The basic structure of the programme was divided into four modules, namely, Environment, Administrative System, Policy Management and Administrative Management. The coverage in the programme afforded an opportunity to apply the concepts as well as adopt the analytical skills developed in the programme to the study of concrete administrative problems. This led to the preparation of a dissertation/project report guided by the Faculty.

The Third Asian Regional Programme on Management of Agriculture was jointly organised by the UN Asian and Pacific Development Administration Centre, Kuala Lumpur and the IIPA. Twenty-seven participants attended the programme.

During the year under report, the previous number of regional and local branches has been maintained. A meeting of the regional and local branches was held at Delhi on October 15, 1978.

Under our extension lecture programmes, there were two public lectures, one by Swami Ranganathananda on 'The Administrator Behind Administration' delivered on April 12, 1978, and the other by Lady Ursula Hicks on 'The City and the National Plan' delivered on February 15, 1979. These lectures were received very well by a large and enthusiastic audience.

Three seminars were held during the year: (a) Seminar on Legislations Relating to Town Planning and Development Authorities and Their Implementation, (b) IIPA-IIMC seminar on Organisational Framework for Metropolitan Planning and Development: A Study of Delhi, Calcutta, Bombay and Madras, and (c) seminar on Expanding Frontiers of Social Sciences.

The Case Studies Committee continued its activities and the sixth volume is in the press.

The periodicals of IIPA and its research publications have maintained their standard and the IJPA published two special numbers during the year—one on Police Administration and the other on Decentralisation in Administration.

We hope the Institute will be able to maintain this upward trend in its achievements and continue to make significant contributions in the areas of its interest in the years to come.

## A. ASSOCIATIONAL ACTIVITIES

### A.1. TWENTY-FOURTH ANNUAL MEETING OF THE GENERAL BODY

The Twenty-fourth Annual Meeting of the General Body was held on October 15, 1978. Shri B.D. Jatti, Vice-President of India and President of the Institute, presided.

Dr. Jagjivan Ram, Chairman of the Institute, could not attend the meeting due to some unavoidable circumstances and his speech was read out by the Director.

At the meeting, Shri B.D. Jatti was unanimously reelected as President of the Institute for the year 1978-79. Prof. M.V. Mathur conducted the proceedings of the meeting.

The House approved the proceedings of the Twenty-third Annual General Meeting of the General Body held on October 10, 1977 and the Annual Report and Annual Statement of Accounts for 1977-78. Messrs. Thakur Vaidyanath Aiyar & Co., Chartered Accountants, were re-appointed as the Auditors for the year 1978-79.

### A.2. THE EXECUTIVE COUNCIL

In accordance with the rules of the Institute, biennial elections were held in July-September, 1978, to fill eight vacancies in the Executive Council. Out of twenty-one contestants, the following eight members (in the order of votes secured) were elected for a four-year term, 1978-82:

1. Shri T.N. Chaturvedi
2. Prof. M.J.K. Thavaraj
3. Shri H.M. Patel
4. Dr. V. Subramanian
5. Prof. Shanti Kothari
6. Shri P.R. Dubhashi
7. Shri R.G. Mulgund
8. Dr. Ram K. Vepa

The Executive Council, at its first meeting, after the Annual General Body Meeting held on October 15, 1978, elected Shri Asoka Mehta, Shri D. Devraj Urs and Shri V.K. Saklecha as Vice-Presidents of IIPA for a term of two years (1978-80).

The Council also re-elected Prof. M.V. Mathur as Treasurer for another term of two years (1978-80).

The Council re-coopted Shri Govind Narain, Governor of Karnataka and Dr. Bharat Ram (of D.C.M. and General Mills, Delhi); and co-opted Shri Maheshwar

Prasad, Secretary, Department of Personnel and Administrative Reforms, Government of India; Shri J.P. Kacker, Secretary, Department of Expenditure; Air Chief Marshal P.C. Lal, Chairman, Air India and Indian Airlines; Dr. M.S. Swaminathan (now Secretary, Agriculture and Rural Development, Ministry of Agriculture and Irrigation, Government of India); Prof. S.K. Goyal and Prof. S.R. Maheshwari of IIPA.

The chairmen of the following three regional branches of the IIPA were also coopted to the Executive Council: (1) Madhya Pradesh; (2) Maharashtra; and (3) Tamil Nadu.

The Executive Council held 4 regular meetings and 2 emergent meetings during the year.

#### RECONSTITUTION OF COMMITTEES

The Executive Council re-constituted its various committees, the details of which are given below:

##### *Standing Committee*

1. Dr. B. Venkatappiah (Chairman)
2. Shri M.K. Chaturvedi
3. Shri T.N. Chaturvedi
4. Shri B.C. Mathur
5. Prof. M.V. Mathur (Treasurer)
6. Shri W.G. Naidu
7. Shri N.E.S. Raghavachari
8. Dr. V. Subramanian
9. Prof. M.J.K. Thavaraj
10. Dr. Ram K. Vepa
11. Shri R.N. Haldipur (Director and Member-Secretary)

It met three times during the year.

##### *Academic Committee*

The Committee was reconstituted for the year 1978-79 as follows:

Shri R.N. Haldipur (Chairman);

three faculty members from the Executive Council:

1. Prof. S.K. Goyal
2. Prof. S.R. Maheshwari
3. Prof. M.J.K. Thavaraj

three Executive Council members:

1. Prof. Shanti Kothari
2. Dr. B.D. Sharma
3. Shri M. Subramanian

four outside experts:

1. Prof. J.S. Bains, Head of Political Science Department, Delhi University
2. Prof. Nitish R. De, Director, Public Enterprises Centre for Continuing Education, New Delhi
3. Dr. Rajni Kothari, Chairman, ICSSR, New Delhi
4. Dr. V.A. Pai Panandikar, Director, Centre for Policy Research, New Delhi

three faculty members nominated by the Director:

1. Dr. S. Mundie
2. Prof. Kanti Swarup
3. A Professor from IIPA's Centre for Urban Studies.

The Council also decided to invite Shri T.N. Chaturvedi as a special invitee for the meetings of the Committee in view of his being the Editor of the Indian Journal of Public Administration.

*Advisory Committee for Centre for Urban Studies*

The Committee, reconstituted by the Executive Council, is as follows:

1. Union Minister for Works and Housing (Chairman, *ex officio*)
2. Secretary, Ministry of Works and Housing (*ex officio*)
3. Commissioner, Delhi Municipal Corporation (*ex officio*)
4. Chairman and Managing Director, HUDCO (*ex officio*)
5. Joint Secretary, Ministry of Works and Housing (*ex officio*)
6. Shri M.N. Buch, Vice Chairman, Delhi Development Authority

three nominees of IIPA's Executive Council:

7. Shri Ram K. Gupta
8. Prof. M.V. Mathur
9. Shri M. Subramanian

three outside experts:

10. Prof. Asok Mitra, Jawaharlal Nehru University

11. Dr. D.P. Singh, Regional Centre for Training and Research in Municipal Administration, Lucknow
12. Prof. Satyesh Chakravarty, Indian Institute of Management, Calcutta

two faculty members:

13. Professor in IIPA's Centre for Urban Studies
14. Prof. A. Datta and
15. Shri R.N. Haldipur, Director, IIPA, and Member-Secretary (CUS).

The Editorial Board, the Case Study Committee, and the Screening Committee for admission of new Members, etc. were constituted as under:

*Editorial Board*

1. Shri T.N. Chaturvedi (Editor)
2. Dr. N.H. Athreya
3. Shri P.R. Dubhashi
4. Dr. R.B. Jain
5. Prof. Shanti Kothari
6. Shri Mohan Mukarji
7. Prof. M.A. Muttalib
8. Dr. B.D. Sharma
9. Prof. K. Seshadri
10. Dr. D.P. Singh
11. Shri R.N. Haldipur (Director, IIPA)

*Case Study Committee*

1. Shri Govind Narain (Chairman)
2. Prof. A. Datta
3. Shri P.R. Dubhashi
4. Prof. G. Ram Reddy
5. Dr. V. Subramanian
6. Dr. Ram K. Vepa
7. Prof. S.P. Verma
8. Shri R.N. Haldipur (Director, IIPA)

*Screening Committee for Admission of New Members*

1. Prof. S.R. Maheshwari
2. Shri B.C. Mathur.

The composition of the Executive Council is given in Appendix I.

*Silver Jubilee Celebrations Committee*

To commemorate the silver jubilee of the Institute, a Silver Jubilee Celebrations

Committee was constituted by the Chairman, IIPA. The composition of the above Committee is as under:

*President*

Dr. Jagjivan Ram

*Members*

1. Smt. Sharda Mukherjee, Governor, Gujarat
2. Shri L.P. Singh, Governor, Assam, Manipur, Meghalaya, etc.
3. Shri Govind Narain, Governor, Karnataka
4. Shri Karpuri Thakur, Former Chief Minister, Bihar
5. Shri D. Devraj Urs, Chief Minister, Karnataka
6. Shri A.K. Antony, Former Chief Minister, Kerala
7. Shri V.K. Saklecha, Chief Minister, Madhya Pradesh
8. Shri Vizol Angami, Chief Minister, Nagaland
9. Shri Prakash Singh Badal, Chief Minister, Punjab
10. Shri Bhairav Singh Shekhawat, Chief Minister, Rajasthan
11. Shri Ram Naresh Yadav, Former Chief Minister, U.P.
12. Shri Jyoti Basu, Chief Minister, West Bengal
13. Shri H.M. Patel, Former Union Minister of Finance
14. Shri V.B. Patil, Former Chief Minister, Maharashtra
15. Prof. D.T. Lakdawala, Dy. Chairman, Planning Commission
16. Dr. Bharat Ram, Managing Director, Delhi Cloth Mills Co. Ltd.
17. Shri Badr-ud-din Tyabji, Former Vice-Chancellor, Aligarh Muslim University
18. Dr. C.D. Deshmukh, President, India International Centre
19. Dr. J.N. Khosla, Former Director, IIPA
20. Dr. B. Venkatappiah, Chairman, Standing Committee, IIPA
21. Shri M.K. Chaturvedi, Managing Director, Madhya Pradesh State Industrial Corporation Ltd., Bhopal.
22. Dr. V. Subramanian, Hon. Secretary, IIPA Maharashtra Regional Branch, Bombay.
23. Prof. M.J.K. Thavaraj, IIPA, New Delhi
24. Prof. M.V. Mathur, Member, Executive Council and Treasurer, IIPA (Convenor)
25. Shri T.N. Chaturvedi, Director, IIPA

An Executive Committee of the Silver Jubilee Celebrations Committee was constituted to go into the operational part of the celebrations. The composition of this Committee is given below:

1. Shri H.M. Patel (Chairman)
2. Dr. B. Venkatappiah

3. Prof. M.V. Mathur
4. Shri M.K. Chaturvedi
5. Shri T.N. Chaturvedi
6. Dr. V. Subramanian
7. Prof. M.J.K. Thavaraj
8. Director, IIPA

*Planning and Advisory Committee*

As with every year, the Planning and Advisory Committee for the year 1978-79 was constituted with the following members:

1. Director
2. Shri G.K. Amar
3. Prof. M. Bhattacharya
4. Shri V.J. Chandrasekaran
5. Prof. A. Datta
6. Dr. K.L. Handa
7. Shri G. Jha
8. Dr. K.N. Kabra
9. Prof. Kanti Swarup
10. Prof. Kuldeep Mathur
11. Dr. S. Mundle
12. Mrs. Shanta Kohli Chandra
13. Shri N.S.F.B. Tyabji
14. Prof. S.P. Verma

#### A.3. MEMBERSHIP

During the year, 635 new applicants were admitted to the membership of the Institute (530 ordinary; 49 life; 17 corporate and 39 associate members). Fifty-six ordinary members compounded their subscription for life membership. Twenty-four ordinary and six corporate members resigned. Forty-two associate members did not renew their membership. Four ordinary members and one life member expired.

	1977-78	1978-79
Ordinary	3,417	3,863
Life	962	1,066
Corporate	230	241
<b>TOTAL</b>	<b>4,609</b>	<b>5,170</b>

This does not include associate members whose number stood at 57 as on March 31, 1979.

#### A.4. TWENTY-SECOND ANNUAL CONFERENCE OF THE MEMBERS

The Twenty-second Annual Conference of Members of IIPA was held on October 14, 1978. The topic of the Conference was 'Administrative and Organisational Issues in Rural Development'. One hundred and forty members attended the Conference. Dr. J.D. Shukla, ICS (retd.), and Prof. M.V. Mathur presided over the two sessions—morning and afternoon—of the Conference respectively.

The theme paper was contributed by Prof. M. Bhattacharya of IIPA.

Papers contributed by fourteen members were circulated. Four members presented their papers at the Conference.

The report of the Conference is published separately.

#### A.5. ESSAY COMPETITION

The following topics were prescribed for the Essay Competition for the year 1978:

1. Role of the Politician and the Civil Servant in a Democracy.
2. Planning for the Rural Poor.
3. Employment-oriented Urban Development.
4. New Approaches in the Training of Public Servants.

In all, twelve entries were received and evaluated by a Committee of Judges comprising: Prof. Asok Mitra, Jawaharlal Nehru University, Prof. Nitish R. De, Director, Public Enterprises Centre for Continuing Education, and Prof. K. Seshadri, Jawaharlal Nehru University.

The Committee of Judges decided unanimously to award the following two prizes of Rs. 500 each:

- |  |   |
|--|---|
| 1. Shri L.R. Sharma, Assistant Professor,<br>Department of Economics, Himachal<br>Pradesh University, Simla. | Planning for the Rural Poor   |
| 2. Shri N.B. Dixit, Bombay.  | Role of the Politician and<br>the Civil Servant in a Demo-<br>cracy |

#### A.6. REGIONAL AND LOCAL BRANCHES

At the close of the year, there were 14 and 25 regional and local branches respectively.

A meeting of the chairmen, honorary secretaries of regional/local branches, was held on October 15, 1978. The meeting was presided over by Shri C.A. Rama-

krishnan, the then Chairman, Tamil Nadu Regional Branch and was attended by 24 office bearers of the branches.

Some of the important suggestions made at the meeting are:

1. All the branches should plan out their activities, namely, seminars, training courses, publications, etc., basically focussed on the main problems of the areas during the first quarter of the Institute's silver jubilee year, and the IIPA may institute two shields one for regional branches and the other for local branches to be awarded for the best performance by the branch.
2. Efforts should be made by regional/local branches to raise resources and funds to achieve the target of Rs. 25 lakhs fixed for the silver jubilee fund.
3. Efforts should be made to involve the State Governments in various activities of the Institute including silver jubilee celebrations.
4. There should be greater rapport between IIPA faculty members and the regional branches.
5. There is a need for cooperation and coordination between the universities, the practising administrators and the IIPA branches in the field of research.
6. Closer links between universities and the regional branches should be established in the field of research and there is also a need of inter-dependence between the discipline and profession of public administration.
7. The headquarters should send a list of members enrolled with IIPA to the branches located in that area and a list of members in arrears.
8. Need for more liaison with corporate members was stressed.
9. IIPA should publish a small and attractive brochure printed on art paper, containing a brief description of the various activities and achievements of the IIPA and also photographs of the campus and its buildings. Sufficient number of the brochure may be supplied by the headquarters to the branches. This may be free of cost, if possible, or if necessary, cost may be recovered by deducting from the 50 per cent membership subscription.
10. The branches should organise conferences and seminars on subjects, like, 'Personnel Policy of Government', 'Relations between the Ministers and the Civil Servants', 'Incidence of Violence in North Eastern States', and 'Tribal Administration', etc.
11. The IIPA should persuade the Government of India and State Governments for nomination of experts in public administration to State Legislatures and Rajya Sabha.
12. Branches should be instituted in other north eastern States, viz. Mizoram, Nagaland, Arunachal Pradesh and Assam.
13. Indian Airlines should be requested to allow 50 per cent air concession to IIPA members for attending meetings and conferences at Delhi on the lines on which such concession has been granted to the students and

- Defence Services Personnel.
14. Rail concession forms should be despatched by the IIPA at least two months before the date of the Annual General Meeting or office bearers of the branches be authorised to issue railway concession forms.
  15. There is a need for bringing the teachers and practitioners in public administration together and the IIPA should play its role in this field.

Financial assistance amounting to Rs. 73,232.96 was paid to the regional and local branches during the year for carrying out their programmes/activities. This amount also includes 50 per cent share of the subscription of the members of the branches and 50 per cent of the interest accruing on the Life Membership Capital Fund.

The activities pursued by the regional and local branches during the year under report are given below:

#### A.6.1. REGIONAL BRANCHES

##### *Andhra Pradesh*

Chairman	:	Shri A. Krishnaswamy, Pay Revision Commissioner, Government of Andhra Pradesh, Hyderabad.
Honorary Secretary	:	Shri M.V.S. Prasada Rau, Director, Archives, Government of Andhra Pradesh, Hyderabad.
Membership	:	Ordinary 175      Life 46      Corporate 12

The branch organised a lecture on 'The Role of the Administrator in the Modern States' on March 31, 1979, by Prof. G.Y. Sudhakara Rao, Minister of Major Irrigation and Commercial Taxes, Government of Andhra Pradesh.

##### *Gujarat*

Chairman	:	Shri Chinubhai Chimanbhai Shah
Honorary Secretary	:	Shri S.R. Modi
Membership	:	Ordinary 82      Life 14      Corporate 7

Shri R.N. Haldipur, Director, IIPA, addressed a meeting of the members of the regional branch on May 3, 1978, at Ahmedabad. Shri Chinubhai Chimanbhai Shah, chairman of the branch, presided. Shri Haldipur spoke on 'Challenges before Bureaucracy'.

The branch organised two lecture meetings on July 19 and August 12, 1978.

Shri Babubhai Patel, Chief Minister of Gujarat was the chief guest. In the first meeting Prof. D.N. Pathak, Director, Department of Social Sciences, Gujarat University, spoke on 'The Role of Sardar Patel in Ahmedabad Municipal Administration'. Prof. Pathak's talk was based on his personal research.

In the second meeting, Shri D.W. Jenbhai G. Desa, Secretary of Gujarat Legislature, spoke on 'The Administration, the Executive and the Legislature in Democracy'.

*Kerala*

Chairman	:	Shri G. Bhaskaran Nair, Chief Secretary to the Government of Kerala.
Honorary Secretary	:	Shri V.U.K. Nambissan, Retd. Additional Secretary to Government of Kerala.
Membership	:	Ordinary 179      Life 15      Corporate 15

A seminar on 'What is Wrong with Bureaucracy' was organised on June 24, 1978, by the branch at Trivandrum. Shri A.K. Antony, the State Chief Minister inaugurated the seminar. Ninety-two seminar participants comprised branch members, senior officials of the Union Government, special invitees etc.

Prof. S.N. Sadasivan of the Kerala Institute of Public Administration presided over the business session and Shri C.K. Kochukoshy (Member of the State Revenue Board) gave the key-note address.

Dr. V.K. Sukumaran Nair, Vice-Chancellor, Kerala University, presided over the plenary session.

Shri P.K. Vasudevan Nair, Chief Minister of Kerala inaugurated an inter-branch seminar on 'Decentralisation in Administration' organised by the branch on December 22-23, 1978, at Trivandrum. Shri G. Bhaskaran Nair, Chief Secretary to the Government of Kerala and Chairman of the branch presided over the inaugural session.

The Executive Committee of the branch in its meeting held on August 31, 1978, constituted a committee, consisting of (i) Shri Zacharia Mathew, IAS, (ii) Shri K. Ramunni Menon, IAS, (iii) Shri M.K.N. Chettiar and the Honorary Secretary of the branch to work out the details for the silver jubilee celebrations of the IIPA.

A write-up on 'Aims, Objects and Activities of IIPA' was got printed by the branch and distributed to all heads of departments and heads of offices, etc.

*Madhya Pradesh*

Chairman	:	Shri K.L. Pasricha, Chief Secretary to the Government of Madhya Pradesh.
Honorary Secretary	:	Shri M.K. Chaturvedi, Managing Director, M.P. State Industries Corporation Limited, Bhopal.
Membership	:	Ordinary 221      Life 31      Corporate 12

During the year under report, the Chief Minister of Madhya Pradesh, Shri

V.K. Saklecha, who is also the patron of the regional branch, was elected one of the Vice-Presidents of the Executive Council of the IIPA. Shri K.L. Pasricha, Chief Secretary, Government of Madhya Pradesh, who is the Chairman of the regional branch, was also co-opted as a member of the Executive Council of the IIPA. Three members of the regional branch, Shri M.K. Chaturvedi, Dr. B.D. Sharma and Shri W.G. Naidu continued as elected members in the Executive Council of the IIPA.

As in the previous years the regional branch continued to receive support from the State Government of Madhya Pradesh by way of an annual recurring grant of Rs. 15,000.

#### *Maharashtra*

Chairman	:	Shri D.D. Sathe, Former Chief Secretary to the Government of Maharashtra.
Honorary Secretary	:	Dr. V. Subramanian, Former Special Secretary to the Government of Maharashtra.
Membership	:	Ordinary 458      Life 188      Corporate 60.

*Subsidy for Government Employees:* Under the scheme for grant of subsidy by the Government of Maharashtra equal to 50 per cent of the IIPA membership subscription to employees of the State Government drawing a basic pay of Rs. 1,000 or less per mensem, 58 ordinary members and 10 life members received the benefit during the year under report.

*Visits:* Shri R.N. Haldipur, the then Director, IIPA, was in Bombay specially to attend the 23rd annual general meeting of the regional branch held on June 27, 1978. His presence at the meeting proved very encouraging. He expressed great satisfaction about the working of the branch and promised unstinted support from the parent body to the regional branch.

Dr. B. Venkatappiah, Chairman of the Standing Committee of the IIPA, paid a visit to the regional branch on August 5, 1978. An informal get-together of senior members and well-wishers of the branch was arranged on this occasion to facilitate exchange of views. Dr. Venkatappiah summed up the discussion by emphasising that the IIPA and the regional branches should pay equal attention to training, research and consultancy activities, if they are to make a real impact.

The Urban Development Mission from the U.K. headed by Prof. O.H. Koenigsberger (leader), Professor Emeritus of Development Planning, University College, London, visited the regional branch on November 30, 1978. They held exploratory discussions with the chairman, the honorary secretary and some members of the executive committee of the branch on the feasibility of setting up a Centre for Urban Studies at Bombay for the western region under the auspices of the regional branch.

*Talks:* During the year 1978-79, the regional branch arranged the following talks:

<i>Date</i>	<i>Speaker</i>	<i>Subject</i>	<i>Chairman</i>
24.5.78	Shri B.B.	My Experiences under Government 1935-71	Shri D.S. Joshi, Former Cabinet Secretary, Government of India.
25.5.78	Paymaster, Former Chief Secry. to the Govt. of Maharashtra	Dilemmas of Public Administration.	Shri S.B. Bapat, Former Secretary to the Government of India.
26.6.78	Shri R.N. Haldipur, Director, IIPA	Leprosy Eradication: Administrator's Role.	Smt. P.V. Tople, Maharashtra Minister for Public Health & Family Welfare.
29.7.78	Mrs. Leela Mulgaonkar, Chairman, Central Social Welfare Board.	Management Problems of Public Enterprises in UK	Shri D.D. Sathe, Former Chief Secretary to the Government of Maharashtra.
4.9.78	Dr. Garth Glentworth, Adviser, Management and Public Administration Training to the Technical Education and Training Organisation for Overseas Countries of the Government of UK	Administering from a Transformed Space.	Dr. V. Subramanian, Honorary Secretary, IIPA, Maharashtra Regional Branch.
19.10.78	Prof. Jinendra Jain, Director, Training Inst., USA	Management in Government.	Shri D.S. Joshi, Former Cabinet Secretary, Government of India.
30.11.78	Prof. Francis J.C. Amos, O.B.E., Senior Fellow of the Institute of Local Government Studies, Birmingham.	Science of Human Energy Resources	Shri V.S. Page, Former Chairman of the Maharashtra Legislative Council.
6.2.79	Swami Ranganathananda of Ramkrishna Mission		

<i>Date</i>	<i>Speaker</i>	<i>Subject</i>	<i>Chairman</i>
16.3.79	Swami Satyananda Saraswati, Founder of the Bihar School of Yoga and International Yoga Fellowship Movement.	Yoga and Executive Effectiveness.	Dr. V. Subramanian, Honorary Secretary, IIPA Maharashtra Regional Branch.

*Video Tape Recording Programme:* With the courtesy of the International Communication Centre, Bombay, the regional branch organised seven Video Tape Recording Programmes at the Mantralaya Preview Theatre, Bombay. Particulars of these programmes are given below:

<i>S. No.</i>	<i>Date</i>	<i>Topics</i>
1.	May 11, 1978	Indo-US Relations: Ambassador Goheen, interviewed by two prominent Indian Journalists—on various aspects of Indo-American Relations (30 minutes).
2.	January 15, 1979	Press Conference U.S.A.: Prof. Paul Samuelson: Discussion relating to chances to recession in 1979, link between inflation and dollar, role of International Bank in dollar decline, dollar speculation, etc. (colour, 29 minutes).
3.	January 15, 1979	Shaping Our Cities: Interview with renowned urban designer, George Dudley on principal problems shared by major cities in the world (colour, 30 minutes).
4.	February 9, 1979	National Economic Planning: "Is it right or wrong for the United States?" Spirited debate by the late Senator Hubert Humphrey and the American Nobel

<i>Sr. No.</i>	<i>Date</i>	<i>Topics</i>
5.	February 28, 1979	Prize Winner, Wassily Leontief arguing the proposition) & Herbert Stein and Ohio Congressman Clarence Brown (arguing against) (30 minutes).
6.	March 12, 1979	Viewpoint: International Economic Issues: Five top US administration officials discuss inflation, trade, development, energy and monetary issues and their relation to the international economic situation (39 minutes).
7.	March 30, 1979	The Role of Public Interest Groups in the United States: An interview with Common Causes's President, David Cohen discussing how public interest groups are formed in USA, how they operate and how their work benefits the public (28 minutes). Anatomy of a Newscast: This documentary explores the myriads of details and mass of preparation that go into the production of the evening news, which is broadcast nightly on television by the American Broadcasting Company (54 minutes).

*Film Programme:* With the kind courtesy of the British High Commission, Bombay, the regional branch organised a film shows entitled 'The Shetland Experience' depicting the economy of the Shetland Island—nearest landfall to the North Sea's richest known oil reserves and the life of the 19,000 Shetlanders.

*A Book Presentation Programme:* In order to bring our book-loving members together and give them an opportunity to discuss important books and have an exchange of ideas, the regional branch has started a new programme which envisages presentation of a book and the ideas contained therein by a member to his colleagues with a view to provoking discussion on the ideas. It is proposed to hold a series of meetings for this purpose in which several members will present books of their choice.

The first meeting in the series was held on December 20, 1978 in which Prof. V.B. Kamath, a senior member of the branch presented a book by Harold Wilson, Ex-Prime Minister of Great Britain, entitled 'The Governance of Britain—Cabinet or Prime Minister?'. This was very well received and was followed by an enlightening discussion.

*Book Reviews:* During the year under report the regional branch undertook another new activity of review of books. For this purpose, the branch approached a few prominent publishers with a request to send copies of their new publications on subjects of interest to the Institute with a view to getting them reviewed by the distinguished members of the branch. Accordingly, the branch has already received 6 books from 3 publishers. Review of four of these books have been published in our recent issue of 'The Public Administrator'.

*Programme on Executive Time Management:* On July 29, 1978, the branch organised a half-day training programme on Executive Time Management for high and middle level executives in Government Departments and Public Sector Undertakings. Thirty officers from different organisations participated in the programme. Shri A.V. Deshmane, former Director of the Management Services Division of the Reserve Bank of India, conducted the programme. A modest fee of Rs. 60 per participant was charged.

*Orientation Programme in Application of Transactional Analysis to Organisational Problems:* A half-day orientation programme in Application of Transactional Analysis of Organisational Problems was organised by the branch on January 20, 1979 at the Mantralaya Committee Room. Shri Sharu S. Rangnekar, a well-known Management Expert, served as the faculty of the programme. Twenty senior and middle level officers of the State Government and of the Public Sector Undertakings participated in the programme. A modest fee of Rs. 70 per participant was charged.

Both the programmes mentioned above were well received. Programme assessment forms devised by Shri S.S. Gadkari were supplied to the participants. The participants appreciated the presentation and other arrangements for the programmes. All of them found the programmes interesting and of practical value. A majority of the participants was of the view that the programmes were of the right duration.

*The Public Administrator:* A 160-page issue of 'The Public Administrator' was released in May 1979. The central theme of this issue is the recognition that public administration is not merely a discipline, but an important tool for the improvement of the social and economic conditions of the community at large. This issue contains articles or reproductions of articles written by eminent administrators, management experts, a famous industrialist and other distinguished persons. It also contains reviews of important books relating to economics and social issues of interest.

*Silver Jubilee:* The regional branch will enter its silver jubilee year in August 1979. A number of activities and celebrations during the year are contemplated including two research studies, the establishment of a chair for the study of problems relating

to State administration, essay and debating competitions and the publication of a Commemorative Volume in which the branch hopes to bring to the readers articles from distinguished men, of letters, public administrators, men of current affairs, statesmen, businessmen, management executives and scientists. The object is to focus attention on problems of public administration which will have relevance over the next 15 to 25 years. Preparations for the silver jubilee issue are already on hand.

A broad-based silver jubilee committee set-up under the chairmanship of the Chief Minister of Maharashtra, who is also president of the regional branch, will guide the silver jubilee celebrations. A small steering committee will be constituted to look after the details and the actual organisation of the programmes.

A delegation of the members of the Executive Committee and some senior members of the branch including Sarvashri V.S. Page, D.S. Joshi and Prof. V.B. Kamath called upon the Chief Minister on January 15, 1979 requesting him to be the chairman of the Silver Jubilee Committee and also to apprise him of the present activities of the branch and its plans for the future. The delegation *inter alia*, made a mention to the Chief Minister of the move to shift the regional branch outside Mantralaya and explained how the shifting will adversely affect the branch activities and will reduce its service value. The Chief Minister gave a very sympathetic hearing to the delegation. Not only did he readily agree to be the chairman of the Silver Jubilee Committee but he also promised all the necessary support from Government to the regional branch including the provision of accommodation in Mantralaya on a continued basis. The interest shown by the Chief Minister in the activities of the regional branch and its plans for the silver jubilee celebrations was really heartening and has encouraged the branch to march ahead with renewed confidence.

*Library Facilities:* During the year under report 278 new books were added to the library of the regional branch, which now has 4917 select books on public administration, management, politics, economics, law, history, biography, etc. The regional branch also subscribes to a number of Indian and foreign periodicals on public administration and related subjects. It is a matter of great satisfaction to the Committee that more and more members are now taking advantage of the facilities offered by the branch library.

#### Tamil Nadu

Chairman	:	Shri V. Karthikeyan, Chief Secretary, Government of Tamil Nadu.
Honorary Secretary	:	Dr. K. Venkataraman, Chairman and Managing Director, Tamil Nadu Agro Industries Corporation Ltd., Madras.
Membership	:	Ordinary 359      Life 31      Corporate 7

A seminar on 'Development Control for Urban Area' was held on April 8, 1978, in collaboration with the Institution of Engineers (India) Tamil Nadu State Centre.

On June 10, 1978, a seminar on 'Role of Police in a Welfare State' was organised.

The branch arranged the following talks:

Date	Speaker	Subject
24.6.78	Shri R.M. Sambamoorthy, General Manager, Southern Railways	Resource Management on the Indian Railways.
14.7.78	Dr. M.S. Nadkarni, Managing Director, Madras Refineries Ltd.	Petroleum Refinery in India.
23.1.79	Shri W.G Naidu, Deputy Manager (Management and Development), Bharat Heavy Electricals Ltd., Bhopal.	Understanding Administrative Behaviour through Script Analysis.

#### West Bengal

Chairman	:	Shri A.K. Sen
Honorary Secretary	:	Shri A.C. Banerjee, O and M Officer and <i>ex officio</i> Deputy Secretary, Finance Department, Government of West Bengal.
Membership	:	Ordinary 51      Life 29      Corporate 7

A project study on 'Redesigning Administration for Changing Needs of Rural Sector' has been taken up.

A three-man committee has been formed for compilation of a booklet on 'Government Machinery in State Administration under the Government of West Bengal'. An initial grant of Rs. 10,000 has been received by the branch from the State Government towards this scheme.

The following seminars were held during the year:

18-4-78	State Level Planning
22-5-78	Irrigation Rates
8-7-78	Management of Calcutta's Transport
12-8-78	Management of Public Distribution System

The branch also organised a seminar on February 3, 1979, on 'Seventh Finance Commission Report'. The panel was chaired by the well-known economist, Dr. Bhabatosh Datta (a member of the previous Finance Commission).

A film show on 'Effective Executive Series' was held on July 28, 1978, with the

collaboration of the Information and Cultural Affairs Department and through the courtesy of the American Centre.

Other regional branches are: Karnataka, Pondicherry, Punjab, Haryana and Chandigarh, Rajasthan, Orissa, Uttar Pradesh, and Goa.

#### A.6.2. LOCAL BRANCHES

##### *Ajmer*

President	:	Shri Hari Dutt Gupta, Member, Rajasthan Public Service Commission, Ajmer.
Joint Secretary	:	Shri J.P. Gupta, Correspondent, All India Radio, Ajmer.
Membership	:	Ordinary 24      Life 2      Corporate 3

The branch organised the following talks:

Date	Speaker	Subject
16.4.78	Shri Godey Murahari Deputy Speaker, Lok Sabha.	Parliament and the People
30.4.78	Shri H.V. Kamath, M.P.	India since 1977.

The branch organised a seminar on 'Police-Public Relations in a New Context' on January 28, 1979.

The seminar participants included Shri Nathu Lal Jain, Member, Rajasthan Public Service Commission; Shri G.C. Singhvi, Additional I.G.P. (Anti Corruption), Rajasthan; Shri A.C. Roongta, Managing Director, Rajasthan State Financial Corporation; Shri Rameshwar Singh Chowdhry, Collector of Banswara, and Shri S.K. Sarda, M.P.

##### *Calicut*

President	:	Prof. A.N. Purushothaman, Pro-Vice-Chancellor, Calicut University.
Honorary Secretary	:	Shri U. Jayanarayanan, Deputy Collector (G), Kozhikode.
Membership	:	Ordinary 34.

A special meeting of the branch was held at the Farook College premises, Faroke, on May 25, 1978, whereat Shri Murkoth Ramunny IAS (retd.) spoke on 'Administration of Tribal Areas'.

Shri U. Jayanarayanan, Honorary Secretary and Shri P. Abdul Rahman, Lecturer, Farook College, were nominated as delegates from the Calicut branch to attend the seminar held at Kanakakunnu Palace, Trivandrum on June 24, 1978 sponsored by the regional branch of the IIPA, Trivandrum.

Shri P. Abdul Rahiman, Lecturer, Farook College, attended the inter-branch seminar orgaised by IIPA Trivandrum Regional Branch on December 22-23, 1978.

*Manipur*

Chairman	:	Shri H.S. Butalia, Chief Secretary, Government of Manipur.
Honorary Secretary	:	Shri K.C. Johorey, Divisional Organiser, Manipur.
Membership	:	Ordinary 54      Life 10      Corporate 2

The branch organised four meetings of its members on March 30, April 1, 4 and 20, 1978.

In the first meeting, Prof. V.P. Verma, Head of the Political Science Department, Patna University, addressed the members on 'Problems of Indian Democracy and Administration'. Prof. B.R. Sengupta presided.

In the second, Prof. Shanti Swarup, Professor of Public Administration and International Relations, Panjab University, spoke to the members on 'Sino-Indian Relations'. Shri H.S. Butalia, chairman of the branch, presided.

Prof. Randhir Singh, Professor of Political Science, Delhi University, addressed the third meeting of members on 'Current Political Trends and its Impact on Public Administration'. Shri H.S. Butalia presided and Maharakumar Priyabarta Singh moderated the discussions.

The fourth meeting of the members of the branch was addressed by Dr. Mohammad Islamullah Khan, Professor of History, Clarion State College, Clarion, Pennsylvania. Dr. Khan spoke on 'Indo-US Relations in 20th Century'.

Shri H.M. Patel, the then Union Minister of Finance, addressed the members on October 22, 1978.

The members of the branch also met on October 27, 1978, with Dr. Chandramani Singh, Minister in the State Government of Manipur, in the chair. The meeting was held to bid farewell to Brig. R.S. Sirohi, Life Member, on his proceeding on transfer. Dr. U. Venkata Rao, Professor Emeritus, Gauhati University and North Eastern Hill University, addressed the members on the occasion.

The branch organised a meeting of its members on November 9, 1978, to meet Shri Maheshwar Prasad, Secretary in the Union Department of Personnel and also a member of IIPA's Executive Council. Shri Maheshwar Prasad visited the branch at their invitation.

*Patiala*

Chairman	:	Dr. D.R. Sachdeva, Head, Department of Political Science, and Public Administration, Punjabi University, Patiala.
Honorary Secretary	:	Prof. Harbans Pathak, Punjabi University, Patiala.
Membership	:	Ordinary 14      Life 11

The branch organised a talk on 'Why Bureaucracy Resists Change' by Dr. Ramesh Arora, Professor of Public Administration, the H.C.M. State Institute of Public Administration.

A seminar on 'Rural Development Administration' was organised by the branch in the Punjabi University, Patiala on November 22, 1978.

*Patna*

Chairman	:	Shri K.A. Ramasubramanian, Chief Secretary, Government of Bihar.
Honorary Secretary	:	Shri I.C. Kumar, Principal Secretary, Labour and Employment Department, Government of Bihar.
Membership	:	Ordinary 48      Life 18

A symposium was held on 'Administrative and Organisational Issues in Rural Development with Special Reference to Bihar' on March 3, 1979, with Shri K.A. Ramasubramanian, Chief Secretary, Government of Bihar, in the chair.

Shri Ranchor Prasad, IAS (retd.), Shri B.P. Singh, Shri S.A.F. Abbas, IAS (retd.), Shri M.A.M. Gidlani, IAS (retd.), Shri A.R. Bandopadhyaya, IAS, Land Reforms Commissioner and others spoke on the subject.

*Pune*

Chairman	:	Dr. N.R. Inamdar, Lok Tilak Professor of Politics and Public Administration, University of Poona, Pune.
Honorary Secretary	:	Dr. V.K. Kshire, Lecturer, Department of Politics and Public Administration, University of Poona.
Membership	:	Ordinary 71      Life 25      Corporate 11

A lecture meeting was held on August 5, 1978, wherein Prof. B.S. Khanna, retired Professor of Public Administration, Panjab University, spoke on 'Public Enterprises as an Instrument for Development in Asia'. Dr. N.R. Inamdar presided over the meeting.

The branch organised a seminar on 'Police and the Citizen' on January 21, 1979. The seminar was attended by 45 invitees. Dr. N.R. Inamdar, chairman of the branch, presided. It was inaugurated by Shri B.S. Vaidya, Minister of State for Home, Government of Maharashtra.

*Sangli*

Chairman	:	Shri K.A. Chougule, Advocate.
Honorary Secretary	:	Prof. H.V. Joshi
Membership	:	Ordinary 6      Life 2

Shri S.B. Bhirangi spoke on 'Problems of Small Scale Industries'.

### *Santhal Pargana*

Chairman	: Shri D. Chhotray, Deputy Commissioner, Santhal Pargana.
Honorary Secretary	: Shri J.K.P. Sinha, Deputy Commissioner, Commercial Taxes (Appeals), Deoghar.
Membership	: Ordinary 17      Life 1

A meeting of the members was held on September 24, 1978, with Shri R.K. Mishra, SDO, in the chair. It was decided to undertake a study of the administrative problems faced by the tourists and pilgrims visiting Baidhyanathdham Deoghar.

The members again met on December 12, 1978, with Shri R.K. Mishra, SDO, in the chair. It was decided to bring out a souvenir on the occasion of the silver jubilee celebrations of IIPA containing articles depicting various aspects of the administrative problems of Santhal Pargana.

Shri M.N. Das delivered a talk on 'Difficulties and Problems faced in the Implementation of the Recent Scientific Techniques in Santhal Pargana'.

A meeting of the local branch was held on February 24, 1979 with Shri G.R. Patwardhan in the chair. It was decided to enrol more Adivasi members and make the educated Santhal youth interested in the study of public administration.

### *Vallabh Vidyanagar*

Chairman	: Shri H.M. Patel
Honorary Secretary	: Dr. Mahesh Pathak, Reader, Economics, Sardar Patel University, Vallabh Vidyanagar.
Membership	: Ordinary 12      Life 5      Corporate 1

The following lectures were arranged by the branch during the year:

<i>Date</i>	<i>Speaker</i>	<i>Topic</i>
6.1.79	Shri M.C. Bhatia, Adviser, Industrial Credit and Investment Corporation of India.	Joint Ventures in India and Abroad.
16.1.79	Shri D.C. Srivastava, Economist, Central Water Commission, Government of India.	Economic Appraisal of Projects.
12.3.79	Prof. V.S. Vyas, Director, Indian Institute of Management, Ahmedabad.	Block Level Planning.

### *Warangal*

Chairman	: Prof. P.A. James, Head, Department of Public Administration and Principal, University College, Kakatiya University, Warangal.
----------	---

Honorary Secretary : Dr. V. Bhaskara Rao, Reader in Public Administration, Kakatiya University.  
 Membership              Ordinary 63    Life 16    Corporate 1

The branch organised the following seminars, symposium and lectures during the year:

<i>Date</i>	<i>Speaker</i>	<i>Topic</i>	<i>Chairman</i>
15.4.78	Prof. A. Avasthi	Recent Trends in Indian Policy	Prof. P.A. James
15.4.78	Prof. D.P. Singh	Recent Trends in Indian Policy	Prof. P.A. James
13.5.78 (Symposium on Rural Development)	Prof. K.T. Rama-krishna	Rural Development and Indian Specialisation	Prof. P.A. James
13.5.78	Shri C. Shivaramakrishna	Janta's Strategy on Rural Develop-ment	Prof. P.A. James
13.5.78	Dr. G. Haragopal	Research Areas in Rural Development	Prof. P.A. James
13.5.78	Shri G. Narayana Swamy	Panchayat Raj and Rural Development	Prof. P.A. James
13.5.78	Dr. V. Bhaskara Rao	Bank Credit and Rural Development	Prof. P.A. James
13.5.78	Shri Krishna Kumar	Grameen Vikas Kendra: A Scheme for Rural Develop-ment	Prof. P.A. James
23.8.78	Prof. Betram M. Gross	Public Policy	Prof. P.A. James
29.8.78	Shri Iqbal Ahmed	Land Alienation in Tribal Areas	Shri R. Prakash Rao
13.9.78	Shri Prakash Rao	Challenge of Social Engineers	Shri P. Sambasiva Rao
4.11.78	Shri R.N. Haldipur	Management and Public Policy	Prof. K.T. Rama-krishna

<i>Date</i>	<i>Speaker</i>	<i>Topic</i>	<i>Chairman</i>
24.12.78	Prof. Milthan J. Esman	Rural Development and Administration: Some Approaches	Prof. P.A. James
11.3.79	Prof. P.A. James	Apartheid—Its Legal Framework and Political Impact	Prof. K.T. Ramakrishna
11.3.79	Shri V. Nageswara Rao	Origin and Forms of Apartheid	Prof. K.T. Ramakrishna
11.3.79	Shri K.S.R.G. Prasad	Legal Practices and Apartheid in South Africa	Prof. K.T. Ramakrishna
11.3.79	Shri G. Dakshina Murthy	Struggles against Apartheid by African Nationalists	Prof. K.T. Ramakrishna

In addition, there are 15 local branches at Belgaum, Beawar, Baroda, Dharwar, Jammu & Kashmir, Kolhapur, Kota, Mysore, Nagpur, Ranchi, Sirohi, Sholapur, Shillong, Udaipur, and Ujjain.

#### A.7. CONDOLENCES

The Institute mourns the sad demise of the following members:

S/Shri Krishan Chand, Gopeshwar Nath, D.L. Mazumdar, G.C. Rath and Dr. G.D. Patel.

#### A.8. PARTICIPATION IN INTERNATIONAL SEMINARS/PROGRAMMES

Shri R.N. Haldipur, Director, participated in a seminar on 'Agricultural Planning' organised by the Overseas Development Institute, London, from May 23-25, 1978, at Ditchley Park.

Prof. S.R. Maheshwari attended at their invitation the annual conference of: (i) the Canadian Society for Asian Studies (May 22-26); (ii) the Canadian Association of African Studies (May 26), and (iii) the Canadian Political Science Association (May 27-31).

Prof. A. Datta, at the invitation of the Economic Development Institute (EDI) of the World Bank, visited the National Institute of Social and Economic Research (NISER), Ibadan (Nigeria) to observe the joint NISER-EDI course on Management of Urban Growth during August 7-11, 1978. He then went to Washington D.C.

(USA) to finalise arrangement for the joint EDI-Government of India course on Urban Management and also to observe the Project Management Course conducted at the World Bank from August 14-18.

Later, Prof. Datta participated in an *ad hoc* joint meeting of experts on training in Slum upgrading and Squatter areas at Enschede (Holland) from August 21-23. On his way back, he visited the Institute of Local Government Studies, Birmingham (U.K.), the German Foundation for International Development, Berlin (W. Germany), and the International Labour Office, Geneva (Switzerland).

Prof. B.N. Gupta participated in a seminar on 'Teaching Project Analysis' organised by the Economic Development Institute of the World Bank from November 30-December 19, 1978, in Washington. He has been admitted as a Fellow of the EDI—World Bank.

Prof. Kuldeep Mathur participated in APDAC seminar on 'Politics and Implementation of Land Reforms' held in Kuala Lumpur from September 11-20, 1978. He also helped to plan the seminar.

Prof. Mathur also attended a coordination meeting held in Bangkok from March 27-18, 1979, on 'Bureaucracy and National Development' organised by the National Research Council, Bangkok (Thailand) and UNESCO.

Shri M. Thyagarajan, Programme Consultant, participated in a seminar on 'Curriculum Development for Training in Personnel Management in the Public Sector' held in Kuala Lumpur from December 13-22, 1978, which was organised by the German Foundation for International Development in collaboration with Asian and Pacific Development Administration Centre.

Prof. M. Bhattacharya participated in a seminar on 'Policies and Implementation of Land Reforms' held in Kuala Lumpur from September 11-20, 1978, organised by the Asian and Pacific Development Administration Centre.

Prof. S.K. Goyal participated in a 3-day seminar on 'Economic Cooperation between Socialist and Developing Economies' held at Berlin from October 17-19, 1978, which was organised by the Afro-Asian Solidarity Committee. After the seminar, he visited Netherlands, Belgium and UK. He also visited Transnational Institute at Amsterdam and the European Centre on Transnational Corporations at Brussels. In Britain, he visited SPR Centre, Sussex University and the London Stock Exchange.

Prof. Goyal participated in the workshop on 'Joint Ventures' at the invitation of the Centre of Asian Studies, University of Hong Kong, held from December 7-12, 1978, which was sponsored by ADIPA.

Prof. Goyal also took the opportunity to visit the Centre on Transnational Corporations at Bangkok.

Dr. K.N. Kabra, Reader in Economics, participated in the IIInd World Conference on 'Paths to Development and International Cooperation' held at Tripoli, Libya from April 6-16, 1978, organised by All India Peace and Solidarity Organisation.

Shri D.D. Malhotra, Reader in Urban Management participated in the GOI-EDI Training Course on Urban Management held from December 18, 1978 to February 2, 1979, at the IIPA.

As a part of the Course, he also visited the slum upgrading and metropolitan development projects in Manila, Philippines. He has been admitted as an Overseas Fellow of EDI—World Bank.

Shri J.C. Kapur attended a training programme on Management of Public Enterprises at the University of Manchester (Department of Administrative Studies), UK for a period of three months from January 1979, under the Colombo Plan. After the training programme, he was permitted to stay on till June 30, 1979, for compilation of a bibliography.

## B. ACADEMIC ACTIVITIES

### B.1. TRAINING

#### B.1.1. THE ADVANCED PROFESSIONAL PROGRAMME IN PUBLIC ADMINISTRATION

The Advanced Professional Programme in Public Administration, fourth in the series, began on July 1, 1978 and concluded on March 31, 1979.

The programme is a Post-Graduate Programme sponsored by the Training Division of the Department of Personnel and Administrative Reforms, Ministry of Home Affairs, Government of India. It was designed to bring about a comprehensive understanding of the dynamics of development administration through a fruitful interaction between experienced administrators and eminent academicians. The objectives of the programme were to develop in the participants:

- (i) an understanding of the interaction between administration and the social and economic environment which it seeks to change;
- (ii) an understanding of the different segments of the totality of the government systems;
- (iii) inter-personal skills and sensitiveness to people; and
- (iv) an understanding of the tools and techniques that are useful in meeting the challenges of development administration.

The contents of the programme were divided into four modules as under:

#### *Module I—Environment*

- (i) Indian Social System (conducted by Prof. A.P. Barnabas)
- (ii) Indian Political System (conducted by Prof. S.R. Maheshwari and Prof. M. Bhattacharya)

- (iii) Indian Economic System and Planning (conducted by Dr. K.N. Kabra)
- (iv) Theories of Development (conducted by Prof. M.J.K. Thavaraj and Dr. S. Mundle)

#### *Module II—Administrative System*

- (i) Administrative System (conducted by Prof. S.R. Maheshwari and Prof. M. Bhattacharya)
- (ii) Organisation Theory and Behaviour (conducted by Shri R.N. Haldipur and Dr. Jaideep Singh)

#### *Module III—Policy Management*

- (i) Financial Administration (conducted by Prof. M.J.K. Thavaraj and Dr. K.L. Handa)
- (ii) Statistics (conducted by Prof. B.N. Gupta)
- (iii) Operations Research and Materials Planning (conducted by Prof. Kanti Swarup and Shri J.C. Kapur)

#### *Module IV—Administrative Management*

- (i) Human Resource Management (conducted by Prof. S.P. Verma)
- (ii) MIS and Network Technique (conducted by Shri M. Thyagarajan and Prof. Virendra Gupta)
- (iii) Managerial Accounting (conducted by Prof. B.N. Gupta)
- (iv) Research Methods (conducted by Prof. Kuldeep Mathur)

Lecture-discussions, exercises assignments, seminar sessions and syndicates were various methods which were used in the programme.

There was a field visit to a village for about a fortnight on which a report was submitted. This was followed by a seminar.

There was also a study tour abroad for about two weeks to: (a) Malaysia and Thailand, and (b) Indonesia and Philippines. A report was submitted by the participants and a seminar was held based on the report.

In addition, the participants also submitted: (i) a project report which was based on field-work. This was to help the participants to pull together the theoretical knowledge, research methodology and the analytical skills acquired in the course; (ii) a well documented dissertation on a subject/area relevant to some current administrative problems.

Thirty-four officers joined the course. These included two university teachers and two foreign scholars (one from Afghanistan and one from Sudan). After joining the course one Government scholar and one foreign scholar left the programme. The

break-up of the total strength in the programme is given below:

Government Scholars	25	Deputed by the Government of India.
University Teachers	4	Deputed by the State Governments of Orissa, Gujarat, Punjab and Kerala.
Foreign Scholars	2	University of Delhi and Rajasthan
	1	Nominee of the Government of Afghanistan under the Indian Technical and Economic Cooperation Programme of the Ministry of External Affairs, Government of India.
Total	32	

The following dissertations were submitted by the participants:

	<i>Name of the Participant</i>	<i>Topic</i>
1.	Shri G.C. Agarwal	Tax Administration—Direct Taxes.
2.	Shri H.S. Agarwal	Optimisation Study of the Railway Reservation System.
3.	Shri R. Ananthakrishnan	Computer based Management Information System at Integral Coach Factory, Madras and the Constraints with Reference to Production, Planning and Control.
4.	Shri A.R. Banerjee	Foreign Tourism and India—A Study with Special Reference to its Economic Impact.
5.	Shri P.S. Bhatnagar	Morale in the Civil Service—a study of Section Officers in Rajasthan Secretariat Public Transport in Delhi.
6.	Shri K.J.S. Chatrath	Analysis of Crimes in India.
7.	Shri P.D. Chawla	Pata Painters of Raghurajpur—A Study of an Artisan Village.
8.	Shri J.P. Das	The Intelligence Wing in Income Tax: Its Role and Effectiveness.
9.	Shri S.P. Goyal	Delhi Transport Corporation
10.	Shri O.P. Gupta	Organisation and Working of the Andhra Pradesh Electricity Board with special reference to Financial Management.
11.	Shri R. Hariharan	A Study of District Industries Centre.
12.	Shri R. Kalayanasundaram	Impact of Rural Electrification in Arunachal Pradesh.
13.	Shri Rabindra Kapur	Nutrition Aspects of Kathura Integrated Child Development Services Project—A Case Study.
14.	Shri S. Kapoor	

	<i>Name of the Participant</i>	<i>Topic</i>
15.	Miss Ravneet Kaur	Indian Tourism, Sales Promotion and Marketing Abroad.
16.	Shri R.C. Kohli	Training for Management Development in Food Corporation of India—A Study.
17.	Shri Vijay Kumar	Impact of Land Reforms on Mode of Production in Agriculture—A Case Study of a Village Chakarpur.
18.	Shri S.S.L. Malhotra	Financial Reforms in Government. The Role of the Estimates Committee with special reference to the Fifth Lok Sabha. Enforcement Directorate (FERA)—Organisation and Performance.
19.	Shri D.C. Mandal	Evolution of Ruralisation of Small Industries Policy in India.
20.	Shri S.K. Naik	Economics of Passenger Rail Services on Northern Railway.
21.	Shri R.K. Nair	Application of Urban Land Ceilings to Cantonments
22.	Shri K. Raghunathan	Management Information System in Tele-communication Operations.
23.	Shri M.A. Ramaswamy	A Housing Strategy for India.
24.	Shri K.M. Sebastian	Process of Plan Formulation at District Level: A Study of Meerut District.
25.	Shri Sahab Singh	White Collar Crime—A Study into Certain Significant Aspects.
26.	Shri C.P. Singh	Railways in Indian Economy: Perspective for the Future.
27.	Shri Gauri Shankar	A Comparative Study of Job Satisfaction Levels at Kalkaji and Patel Nagar (East) Post Offices in New Delhi in the Background of the 'Work-Redesign' Experiment at Kalkaji.
28.	Shri S. Srinivasan	Oil Exploration and Exploitation in India. Personnel Administration in Forest Department with special reference to Kerala.
29.	Shri C.R. Vaidyanathan	Traffic Administration in a Metropolis: A Case Study of Delhi.
30.	Shri James Varghese	Agricultural Development Policy in Afghanistan.
31.	Shri R.K. Wadehra	
32.	Mr. Naik Mohd. Yosufzai	

The Course was inaugurated by Shri V.G. Rajadhyaksha, Member, Planning Commission.

The concluding session was held on March 29, 1979 when Shri B.D. Jatti, Vice-President of India and President of the Indian Institute of Public Administration distributed the Master's Diploma in Public Administration to the successful participants. Dr. Jagjivan Ram, Deputy Prime Minister and Chairman of the IIPA presided over the function. Shri H.M. Patel, Union Home Minister graced the occasion by his presence. The function was also utilised to mark the commencement of the Institute's silver jubilee celebrations.

Prof. S.P. Verma directed the programme and Dr. B.M. Verma assisted him as Training Associate.

The Steering Committee of the Fourth Advanced Professional Programme in Public Administration consisted of the following members:

1. Prof. A.P. Barnabas
2. Prof. M. Bhattacharya
3. Prof. S.K. Goyal
4. Prof. B.N. Gupta
5. Prof. V. Gupta
6. Shri R.N. Haldipur
7. Prof. S.R. Maheshwari
8. Prof. Kanti Swarup
9. Prof. S.P. Verma

#### B.1.2. OTHER TRAINING PROGRAMMES

During the year under review, the Institute organised 20 Management Orientation Programmes, 5 Special Programmes, 9 Management Development Programmes and 9 Sponsored Programmes. The Centre for Urban Studies organised 10 programmes. In all 1267 participants attended 53 programmes.

The Management Orientation and Special Programmes are sponsored by the Training Division of the Department of Personnel and Administrative Reforms, Ministry of Home Affairs, Government of India. These programmes are meant for Group 'A' officers with a minimum of 6 years service or Group 'B' officers (gazetted rank) with minimum of 10 years service in the Group.

The Management Development Programmes are organised by the Institute on its own. The sponsored programmes are by other organisations conducted by the Indian Institute of Public Administration faculty either at Delhi or outside Delhi as desired by the sponsors.

The details of the programmes are given on pp. 34-43.

## B.2. RESEARCH AND CONSULTANCY

As in the year 1977-78, the faculty was grouped into six divisions. The functions of the divisions are: (a) to prepare annual plan of work in the respective areas of training and research and periodically review its progress; (b) to discuss, finalise and coordinate individual plans of action and periodically review them; (c) to act as a forum for academic interaction, intellectual development of its members by organising seminars, special lectures, etc., and (d) to coordinate activities with other groups and cooperate with other divisions in achieving interdisciplinary tasks.

Research and consultancy assignments in the year have been arranged division-wise as well as inter-division-wise to facilitate easy comprehension and are given in the statements on pp. 44-67.

## B.3. CASE STUDIES PROGRAMME

The Committee on Case Studies continued its work with Shri Govind Narain, Governor of Karnataka, as Chairman and Shri P.R. Dubhashi, Establishment Officer, Ministry of Home Affairs as Project Director.

The sixth volume of the Case Studies is in the press. The Case Studies included in this volume are as under:

1. The Dry Dock Project at Visakhapatnam by S.P. Vijaya Saradhi
2. Setting Up of a Public Sector Corporation by V. Srinivasan
3. The Establishment of the Institute of Technology at the Banaras Hindu University by M.K. Chaturvedi
4. Management-Labour-Conflict and Minimax by Suman Kumar Modwel
5. The Municipal Muddle by P.S. Bhatnagar
6. Authority and Conflict by Abhijit Datta and D.D. Malhotra
7. Doctor's Dilemma by D.D. Malhotra
8. Partial Mechanization in a Municipal Department by Raj Nandy
9. Collection of Property Tax by D.D. Malhotra

The Committee is in correspondence with the State Governments and Union Territories for case studies for two separate case studies volumes, one on 'Tribal Administration' and the other on 'Land Ceiling Act'. The Committee has also written to State Governments requesting them to nominate officers who could contribute case studies on general topics.

**TRAINING**

<i>Sl. No.</i>	<i>Name of the Course</i>	<i>No. of Participants</i>
<b>Sponsored Programmes</b>		
<b>(Conducted at the request of other organisations)</b>		
1.	Fourth Special Intensive Course on Management Techniques at Madras for the Ennore and Basin Bridge Thermal Power Projects of Tamil Nadu Electricity Board (Sponsored by Tamil Nadu Electricity Board)	37
2.	Workshop on Management of DPAP at Bangalore (Sponsored by the Deptt. of Rural Development, Union Ministry of Agriculture & Irrigation)	18
3.	Special Training Programme on Financial Management for DPAP officers (Sponsored by the Deptt. of Rural Development, Union Ministry of Agriculture & Irrigation)	17
4.	Special Intensive Practical Course on Project Management through Network Techniques at Sunder Nagar (HP) for Beas Project (Ministry of Energy, Government of India)	31
5.	Special Programme on Computer Applications for Senior Officers of the Government of Kerala at Trivandrum (Sponsored by the Government of Kerala)	25
6.	Special Training Programme for Project Directors of DPAP (Sponsored by the Deptt. of Rural Development of Union Ministry of Agriculture & Irrigation)	10
7.	Regional Programme on Management of Agriculture (UN Asian and Pacific Development Administration Centre)	27
8.	Programme on Materials Management for Executives of the Government of U.P. at Lucknow (Sponsored by the State Planning Institute, U.P.)	20
9.	Fifth Special Intensive Course on Management Techniques at Madras for the Ennore and Basin Bridge Thermal Power Projects of the Tamil Nadu Electricity Board (Sponsored by the Tamil Nadu Electricity Board)	37

## **PROGRAMMES**

<i>Duration</i>	<i>Course Director</i>	<i>Training Associate</i>
April 24-May 11, 1978	Shri M. Thyagarajan and Shri V.J. Chandrasekaran	
May 15-19, 1978	Shri D. Aurora	
May 24-June 2, 1978	Dr. K.L. Handa and Shri J.N. Upadhyaya	
June 19-July 13, 1978	Shri M. Thyagarajan and Shri B.M. Naik	
July 11-14, 1978	Prof. Virendra Gupta	
November 2-15, 1978	Dr. S. Majumdar	Shri B.D. Singh
November 20- December 16, 1978	Shri R.N. Haldipur Prof. Kuldeep Mathur Prof. M. Bhattacharya	
January 16-20, 1979	Prof. Kanti Swarup	
February 15- March 3, 1979	Shri M. Thyagarajan and Shri V.J. Chandrasekaran	

TRAINING

<i>Sl. No.</i>	<i>Name of the Course</i>	<i>No. of Participants</i>
<b>Management Orientation Programmes</b>		
<b>(Sponsored by the Training Division of the Department of Personnel &amp; A.R.)</b>		
1.	Fifth Course on Organisation and Management	24
2.	First Course on Introduction to Management Information Systems	27
3.	Eighteenth Course on Administrative Leadership and Behaviour.	28
4.	Eleventh Orientation Course on Materials Planning	23
5.	Seventh Course on Tribal Development Administration	15
6.	Eighteenth Course on Performance Budgeting	36
7.	Fourth Course on Policy Formulation & Implementation	21
8.	First Course on Introduction to Management Accounting	29
9.	Eighth Course on Social Policy and Administration	10
10.	Fifth Course on Personnel Policies and Practices	28
11.	Eighth Course on Introduction to Operations Research	16
12.	Fourteenth Course on Budgeting and Financial Control	31
13.	First Course on Administrative Law	19
14.	Nineteenth Course on Administrative Leadership and Behaviour	30
15.	Course on Training of Trainers	23
16.	First Course on Personnel Management	34

## PROGRAMMES

<i>Duration</i>	<i>Course Director</i>	<i>Training Associate</i>
April 12-25, 1978	Prof. S.R. Maheshwari	—
April 26-May 6, 1978	Shri G.K. Amar	—
May 15-27, 1978	Dr. R.B. Puri	—
July 10-15, 1978	Prof. Kanti Swarup	—
July 19-29, 1978	Dr. Nalini Natarajan and Prof. A.P. Barnabas	—
July 31-Aug. 11, 1978	Prof. M.J.K. Thavaraj	Shri N.C. Ganguli
August 21- September 2, 1978	Prof. S.K. Goyal and Shri Nasir Tyabji	—
August 28- September 8, 1978	Prof. M.J.K. Thavaraj and Prof. B.N. Gupta	—
August 30- September 12, 1978	Prof. V. Jagannadham	—
September 4-16, 1978	Prof. S.R. Maheshwari	—
September 11-22, 1978	Prof. Kanti Swarup	—
September 20- October 7, 1978	Dr. K.L. Handa	Shri N.C. Ganguli
September 25-30, 1978	Shri M.K. Balachandran	—
October 16-28, 1978	Dr. R.B. Puri	—
October 23- November 16, 1978	Shri R.N. Haldipur and Prof. Kuldeep Mathur	—
November 6-18, 1978	Prof. S.P. Verma and Dr. R.B. Puri	—

TRAINING

<i>Sl. No.</i>	<i>Name of the Course</i>	<i>No. of Participants</i>
17.	Fifth Course on Diagnosing Human Behaviour in Administration	19
18.	Two-Tier Special Programme for Senior and Middle Level Officers on Management Information System	26
19.	Fifteenth Course on Development Administration	29
20.	Twelfth Course on Introduction to Computers	26

**Special Programmes**

(Sponsored by the Training Division of the Department of Personnel & A.R.)

1.	Management Development Programme for Senior Central Government Officers	23
2.	Special Programme on Project Implementation, Monitoring and Evaluation at Lucknow for Irrigation Department, U.P.	31
3.	Management Development Programme for Deputy Secretaries of Central Secretariat Service	24
4.	Course on Project Formulation and Implementation	32
5.	Third Special Intensive Practical Course on Project Implementation, Monitoring and Evaluation—Power	15

**Management Development Programme**

(Organised by the Institute on its own)

1.	Fourth Course on Finance for Non-Finance Executives	21
2.	Third Course on New Dimensions in the Management of Human Resources	28
3.	Third Workshop on Management Information Systems	32
4.	Seventh Course on Computers in Management	32
5.	Third Advanced Course on Materials Planning	31

**PROGRAMMES**

<i>Duration</i>	<i>Course Director</i>	<i>Training Associate</i>
January 4-6, 1979	Shri R.N. Haldipur and Prof. S.P. Verma	—
February 14- March 5, 1979	Prof. Virendra Gupta	—
February 19- March 3, 1979	Prof. S.K. Goyal and Dr. R.K. Tiwari	—
March 12-23, 1979	Shri G.K. Amar	—
April 10-May 6, 1978	Prof. S.P. Verma	—
May 1-20, 1978	Shri J.C. Kapur	—
July 10-29, 1978	Prof. M. Bhattacharya	Smt. Shanta Kohli Chandra
July 17-August 11, 1978	Dr. K.N. Kabra and Shri J.C. Kapur	Shri R.M. Sahay
January 18-February 9, 1979	Shri M. Thyagarajan and Shri V.J. Chandrasekaran	—
July 10-15, 1978	Prof. B.N. Gupta	—
July 31-August 5, 1978	Prof. V. Jagannadham and Dr. Jaideep Singh	—
September 18-30, 1978	Shri J.C. Kapur	—
November 15-25, 1978	Prof. Virendra Gupta	—
November 20-25, 1978	Prof. Kanti Swarup	—

**TRAINING**

<i>Sl. No.</i>	<i>Name of the Course</i>	<i>No. of Participants</i>
6.	Tenth Special Course on Performance Budgeting for Public Sector Undertakings	16
7.	First Workshop on Social Cost-Benefit Analysis	17
8.	Sixth Course on Financial Management Techniques	30
9.	Special Course on Integrated Approach to Budgeting	18
<b>Training Programmes Organised by the Centre for Urban Studies</b>		
1.	Eighth Course on Laws in Municipal Administration	24
2.	Sixth Course on Municipal Personnel Management	7
3.	Fifth Course on Valuation and Assessment of Property Taxation	16
4.	Ninth Course on Municipal Financial Management	13
5.	Fourth Course on Urban Plan Administration	18
6.	Third Course on Urban Water Management	21
7.	First Course on Urban Project Management	12
8.	GOI-EDI Course on Urban Management	13
9.	Second Course on Solid Wastes Management	13

## PROGRAMMES

<i>Duration</i>	<i>Course Director</i>	<i>Training Associate</i>
November 29- December 8, 1978	Prof. M.J.K. Thavaraj	Shri N.C. Ganguli
December 13-19, 1978	Dr. K.L. Chawla	Shri N.C. Ganguli
December 27, 1978- January 5, 1979	Prof. B.N. Gupta	—
March 12-23, 1979	Prof. M.J.K. Thavaraj	—
April 3-15, 1978	Shri M.K. Balachandran	Shri M.K. Narain
May 1-12, 1978	Shri D.D. Malhotra and Shri Raj Nandy	Shri M.K. Narain
June 5-14, 1978	Prof. A. Datta	Shri G. Jha
July 3-15, 1978	Dr. K.S.R.N. Sarma	Shri G. Jha
August 7-19, 1978	Dr. Girish Misra and Shri M.K. Balachandran	Shri G. Jha
October 16-26, 1978	Dr. K.S.R.N. Sarma	Shri Rakesh Gupta
October 23-28, 1978	Shri D.D. Malhotra	Shri Rakesh Gupta
December 18, 1978— February 2, 1979	Prof. A. Datta, Co-Course Director (GOI) Shri K.C. Sivaramakrishnan, Co-Course Director (EDI—World Bank)	Shri. S.S. Dutta Miss Gazala Pirzada
January 1-6, 1979	Dr. Girish Misra	Shri M.K. Narain

**TRAINING**

<i>Sl. No.</i>	<i>Name of the Course</i>	<i>No. of Participants</i>
10.	First Course on Prevention of Food Adulteration	23

**PROGRAMMES**

<i>Duration</i>	<i>Course Director</i>	<i>Training - Associate</i>
March 19-30, 1979	Shri M.K. Balachandran (IIPA) Shri D.S. Chadha (Union Ministry of Health and Family Welfare)	1 } Course Directors 1 Smt. Debi Mukharjee (Union Ministry of Health & Family Welfare)

RESEARCH AND

<i>Project</i>	<i>Director</i>
<b>III. Management of Public Enterprises Division</b>	
1. Optimisation Model for Earthwork in a Land Desalination Project	R.K. Sachdeva ✓
2. Preliminary Study on Incentive Scheme for Workers in HIL, Delhi	Kanti Swarup ✓
3. Varahi Hydro-Electric Project	M. Thyagarajan V.J. Chandrasekaran ✓
4. Gangavali Hydro-Electric Project	M.Thyagarajan ✓
+ 5. Varahi Hydro-Electric Project	M. Thyagarajan V.J. Chandrasekaran
6. Modernising 100-year Old Periyar—Vaigai Irrigation Project	M. Thyagarajan ✓

## CONSULTANCY

<i>Year of Initiation</i>	<i>Funding Agency</i>	<i>Nature of Project</i>
1978 ✓	For Government of Iraq (on deputation)	Evolving computer based model for optimisation of earth movement to achieve desired land radiants for desalination. The model is being used for execution of desalination project at Dujialah Agro Industrial Complex, Iraq.
1978 ✓	HIL (Hindustan Insecticide Ltd.)	Consultancy Project on Productivity and Incentive Scheme for the workers of HIL.
1977-78 ✓	Mysore Power Corporation Ltd., Bangalore	Conducting the pilot study of the Varahi Hydro-Electric Project for designing a complete planning, scheduling and monitoring system based on network techniques for the project.
1977-78 ✓	Mysore Power Corporation Ltd., Bangalore	Conducting the pilot study of the Gangavali Hydro-Electric Project for designing a complete planning, scheduling and monitoring system based on network techniques for the project.
1977-78	Mysore Power Corporation Ltd., Bangalore	Designing a complete planning and monitoring system based on network techniques for the project.
1978-79 ✓	Public Works Department, Government of Tamil Nadu	Conducting a pilot study of the project for evolving a complete planning and monitoring system for it based on network techniques.

RESEARCH AND

<i>Project</i>	<i>Director</i>
<b>IV. Public Policy and Planning Division</b>	
1. Foreign Private Capital in India (1st stage)	S.K. Goyal
2. Impact of Foreign Subsidiaries on India's Balance of Payments	S.K. Goyal ✓
3. Problems of Pensioners—Socio-Economic Policy and Administration	V. Jagannadham ✓
4. Slums and Squatter Settlements in a Million+ City (Kanpur): Policies, Programmes and Perspectives	V. Jagannadham ✓
5. Study of the Management System of the Punjab State Small Industries Corporation	Nasir Tyabji and G.K. Amar
6. Social-Cost-Benefit Analysis of an Irrigation Project	K.N. Kabra and R.M. Sahay

**V. Rural Studies Division**

1. Sanitation and Drinking Water Supply      A.P. Barnabas  
Coordinator

## CONSULTANCY

<i>Year of Initiation</i>	<i>Funding Agency</i>	<i>Nature of Project</i>
1978	ICSSR	Research project to construct information system on foreign controlled corporate entities for a selection and indepth case studies.
1978 ✓	CTC-ESCAP	Research project to assess the net direct impact of foreign subsidiaries on the economy (1975-76) and to identify the major factors responsible for the drain.
1975 and published in 1978 ✓	Social Welfare Deptt., Govt. of India	To ascertain the welfare problems of pensioners.
1976 ✓	National Buildings Organisation, Ministry of Works and Housing, Government of India	To study the socio-economic conditions of the residents in slums and squatter settlements.
1978 ✓	Punjab State Small Industries Corporation	Consultancy assignment.
1978 ✓	IIPA	Apart from evaluating usual output benefits, employment and redistribution benefits are also taken into account.
January-April 1978 also June 1978 ✓	World Health Organization	Research based on documents and case studies.

RESEARCH AND

<i>Project</i>	<i>Director</i>
2. Socail Forestry	A.P. Barnabas Member of the Appraisal Team
3. Incidence of Bonded Labour—A Case Study in South Bihar District	S. Mundle and B.D. Singh
4. The Functioning of Democracy in an Assamese and Khasi Village: A Comparative Study	Nalini Natarajan
✓ 5. Study of Committees and Commissions appointed by the Government of India for Tribal Welfare in Post-independent India —1959-1974	Nalini Natarajan
✓ 6. Settlement Pattern of Some Tribal Camps of the North-East—the Khasis and Garos of Meghalaya	Nalini Natarajan
✓ 7. Socio-Economic Survey of Small/Marginal Farmers in District Mahendargarh	J.N. Upadhyay
8. A Case Study of Tube Well/Sinking Well Participants of DPAP Agency	J.N. Upadhyay

V Centre for Urban Studies

- |   |                                      |
|---|--------------------------------------|
| 1. Environmental Factors Affecting Land and Property Values : A Case Study of Delhi | R.K. Wishwakarma and<br>Rakesh Gupta |
|---|--------------------------------------|

## CONSULTANCY

<i>Year of Initiation</i>	<i>Funding Agency</i>	<i>Nature of Project</i>
October-December, 1978	World Bank	An appraisal of a project submitted by U.P. Government and World Bank for Funding.
1977	Ministry of Labour, Government of India	Action Research.
1977	University Grants Commission	Political sociology based mainly on Field Work-Micro-level Study.
1978	IIPA	Applied Anthropology Theoretical Work.
1978	ICSSR	Cultural Anthropology based on Field Work-Micro-level Study.
May 1978	Government of India	One of the Studies under DPPC Projects.
November, 1978	Government of India	One of the Studies under DPPC Projects.
December, 1978	IIPA-CUS	The nature and the objective of the study was: (i) to explain the differentials and gaps between rental values, and property values; (ii) how and in relation to what environmental and amenity factors did charge values vary, and (iii) how these variations are useful in providing a positive basis for policy implications.

RESEARCH AND

<i>Project</i>	<i>Director</i>
✓ 2. Resettlement Policies in Delhi	G.K. Misra and Rakesh Gupta
INTER-DIVISIONAL	
1. Divisional Administration of the Indian Agricultural Research Institutes—Interim Report	S.P. Verma K.L. Handa
2. Working of the Nahan Foundary Ltd.	J.C. Kapur K.L. Handa
3. Network Planning in DPAP Project	B.M. Naik

## CONSULTANCY

<i>Year of Initiation</i>	<i>Funding Agency</i>	<i>Nature of Project</i>
September, 1977 ✓	IIPA-CUS	This research study presents a comparative account of living conditions in slum/squatter colonies and resettlement colonies. It also aims at suggesting a short-term and long-term policy measures to improve the present living conditions in these resettlement colonies by providing basic minimum needs and generating employment opportunities for the resettlers.

## PROJECTS

1978-79 ✓	Indian Council of Agricultural Research	Consultancy Project. A study was conducted and suggestions made that the Heads of Division in ICAR institute should be appointed by rotation among senior scientists. The distribution of powers between the Head of Division and the Project Leaders has been studied and suggestions made in this respect.
1978-79 ✓	Nahan Foundary	Consultancy Project. A study of the managerial aspects of Nahan Foundary. Suggestions have been made for cost reduction systems, and also for the product-mix the Foundry should have and for improving the marketing of its products.
1977 ✓	Ford Foundation and Government of India	Action-research for District Project Planning Cell. Have developed a coordination, network model for a watershed project.

RESEARCH AND

<i>Project</i>	<i>Director</i>
4. Master Network of Heryadi Water Steel Project	Anil K. Gupta B.M. Naik
5. Preliminary Study of Organisation and Working of Geological Survey of India	K. Mathur Kanti Swarup K.L. Handa

## CONSULTANCY

<i>Year of Initiation</i>	<i>Funding Agency</i>	<i>Nature of Project</i>
1978	DPAP Project	Training Aid for Training programme in different districts.
1978	Geological Survey of India	Consultancy Assignment for a study of organisation structure and Material and Financial Management of G.S.I. The study covers all formations from the headquarters level down to the field units.

**In Progress****RESEARCH AND**

<i>Project</i>	<i>Director</i>	<i>Year of Initiation</i>
<b>DIVISIONAL</b>		
<b>I. Behavioural Studies and Personnel Management Division</b>		
1. Bureaucracy and National Development	K. Mathur	December, 1978
2. Factors Influencing Attitude Towards Work Responsibility at the Cutting Edge Level of Administration	R.B. Puri	1978
3. Employees Satisfaction and Their Motivation to Work	B.R. Sharma	June, 1979
4. Work Attitudes of Constables and Head Constables in Delhi Traffic Police	Raj Nandy	December, 1978
<b>II. Financial Management Division</b>		
1. Economics of Community Bio-gas Plants	K.L. Chawla	February, 1978

## CONSULTANCY

<i>Expected Date of Completion</i>	<i>Funding Agency</i>	<i>Nature of Project</i>
<b>PROJECTS</b>		
February, 1980	ICSSR	A study of the role of bureaucracy in a green revolution district—a study of Karnal district.
December, 1979	IIPA	Research Project. This project is meant to identify and analyse the present pattern of human relations in three work groups with a view to finding out how far: (i) these patterns contribute in work performance; (ii) satisfaction of the needs of individual employee; and (iii) group of employees.
August, 1980	IIPA	Short-term Research Project on Motivation with Practical Implications.
July, 1980	IIPA	Research Project. The primary purpose is to identify job-dissatisfaction factors amongst the constables.
March, 1980	IIPA	Research Study. It is proposed to study the economics of community bio-gas plants in the cooperative sector specially the problems relating to operation, management, pricing policy and equitable distribution of gas and carry out a socio-economics evaluation into the economics of the size and the efficacy of cooperative societies in managing such plants.

## RESEARCH AND

<i>Project</i>	<i>Director</i>	<i>Year of Initiation</i>
2. Tax Incentives to the Corporate Sector in India	M. Lakshmi-swaramma	1977-78
3. Progress and Problems in the Introduction of Programme Budgeting at Central and State Level—An Evaluation	M. Lakshmi-swaramma	✓ 1977-78
<b>III. Management of Public Enterprises Division</b>		
1. Modernising 100-year Old Periyar—Vaigai Irrigation Project	M. Thyagarajan	1977-78
2. Kadamparai Pumped Storage Hydro-Electric Project	M. Thyagarajan V.J. Chandra-sekaran	✓ 1978-79
3. Lower-Mettur Hydro-Electric Project	M. Thyagarajan V.J. Chandra-sekaran	✓ 1978-79
<b>IV. Public Policy and Planning Division</b>		
1. Foreign Private Capital in India (HInd Stage)	S.K. Goyal	✓ 1979
2. Lac Marketing Structure	S.K. Goyal/ K.N. Kabra	✓ 1978

## CONSULTANCY

<i>Expected Date of Completion</i>	<i>Funding Agency</i>	<i>Nature of Project</i>
December, 1979	IIPA	Research Paper.
First Draft Completed	IIPA	Research Paper.
will continue beyond 1979-80	Public Works Department, Government of Tamil Nadu	Designing a complete planning and monitoring system for the project based on network techniques.
1979-80	Tamil Nadu Electricity Board, Madras	Conducting a pilot study for evolving a complete planning and monitoring system for the project based on network techniques
1979-80	Tamil Nadu Electricity Board, Madras	Conducting a pilot study for evolving a complete planning and monitoring system for the project based on network techniques
1980	ICSSR	To extend the scope for data base and complete case studies on foreign companies.
1979	Government of Bihar	Consultancy Assignment. It is based on secondary and primary data of the production exports and marketing with a view to improve the share of lac growers, who are mostly tribals

**RESEARCH AND**

<i>Project</i>	<i>Director</i>	<i>Year of Initiation</i>
3. Trends in Concentration 1937-1975 (Business and Economic Power)	S.K. Goyal	1978
4. Building Construction Labour in Kaval Towns of U.P.	V. Jagannadham	1977 ✓
5. Social Cost-benefit Analysis of an Industrial Project	K.N. Kabra R.M. Sahay	✓ January, 1979
6. Study of National Food Policy	K.N. Kabra	✓ December, 1978
7. Development in Training: A Com- parative Study	R.K. Tiwari	✓ March, 1979

**V. Rural Studies Division**

1. Management of Rural Credit and Support System	Anil K. Gupta B.D. Singh	1978 ✓
---	-----------------------------	--------

\*Doing in an honorary capacity with permission.

**CONSULTANCY**

<i>Expected Date of Completion</i>	<i>Funding Agency</i>	<i>Nature of Project</i>
1979	—	An analysis of the trends in concentration in private capital during 1937-75 is followed up by showing the factors which has contributed to the trends. The study is being published by Allied Publishers Ltd.
1978	National Buildings Organisation, Ministry of Works and Housing, Government of India	Survey on construction sites of conditions of labour engaged in construction works.
December, 1979	IIPA	Research Project. Cost-benefit analysis of an industrial project. It is based on the Import of Technology called activisation.
August, 1979*	UNRISD, Geneva and PECCE, New Delhi.	A study of the food policy in the framework of national development strategy and political economy of Indian development.
December, 1979	IIPA	Research Study. This pertains to developments in the formulation of training/ policy in Britain, America, Nigeria, Australia and Malaysia.
1981	Ford Foundation and Ministry of Agriculture, Government of India	DPAP Project. Part of studies being conducted under the Project.

RESEARCH AND

<i>Project</i>	<i>Director</i>	<i>Year of Initiation</i>
2. Dairy Development with Special Reference to Milk Producers' Cooperative	B.D. Singh	✓ 1979
3. Administrator's Attitude to Social Change	A.P. Barnabas Shanta Kohli Chandra	1977
4. Anthropology and Administration: Indian Profile	Nalini Natarajan	✓ 1979
5. Health and Development: Study of Panchmahals	Nalini Natarajan	✓ 1979
6. Inter-sectoral Resource Transfer in Japan and India	S. Mundle	✓ 1979
7. Elections to the Delhi Metropolitan Council	S.R. Maheshwari	1977
8. An Evaluation of DPAP, Pali.	M. Bhattacharya J.N. Upadhyay	✓ 1978

**VI. Centre for Urban Studies**

1. Organisational Framework for Metropolitan Planning and Development (in collaboration with IIM, Calcutta)	A. Datta K.C. Sivaramakrishnan	November, 1976
---	-----------------------------------	----------------

## CONSULTANCY

<i>Expected Date of Completion</i>	<i>Funding Agency</i>	<i>Nature of Project</i>
1979	Ford Foundation and Ministry of Agriculture, Government of India	District Planning Project.
1979	IIPA	Research Project.
1981	IIPA	Library Study.
1980	Approaching ICSSR	Development Administration: based on Field Work.
December, 1979	Japan Foundation	A comparision of Japanese and Indian economy.
September, 1979	ICSSR	A study of the voting behaviour of the Delhi electorate.
August, 1979	Department of Rural Development, Ministry of Agriculture	—
September, 1979	ICSSR/Ministry of Works and Housing	Research Project.

RESEARCH AND

<i>Project</i>	<i>Director</i>	<i>Year of Initiation</i>
2. Environmental Factors Affecting Land and Property Values: A Case Study of Delhi	R.K. Wishwakarma Rakesh Gupta	December, 1978
3. Legislations Relating to Town Planning and Development Authorities and their Implementation	R.N. Haldipur M.K. Balachandran	✓1977
4. Supreme Court on Municipal Law	M.K. Balachandran	1976
5. A Regional Development Study for Bastar and Chandrapur Districts with focus on Rural Electrification	G.K. Misra	1976
6. Municipal Tax Base (with special reference to Punjab)	K.S.R.N. Sarma	✓1978-79
INTER-DIVISIONAL		
1. Divisional Administration of the Indian Council of Agricultural Research Institute—Final Report	S.P. Verma K.L. Handa	1978-79

## CONSULTANCY

<i>Expected Date of Completion</i>	<i>Funding Agency</i>	<i>Nature of Project</i>
April, 1979	IIPA-CUS	<p>(i) The nature and objective of the study was to explain the differential and gaps between the rental values, land values and property values.</p> <p>(ii) How and in relation to what environmental and amenity factors did these values vary, and</p> <p>(iii) How these variations are useful in providing a positive basis for policy implications.</p>
July, 1979	ICSSR	Research Project.
March, 1980	IIPA-CUS	Research Project. It aims on an analytical study of the Supreme Court decisions on municipal administration with a view to identify the defects and deficiencies in municipal law and to suggest reforms in the law.
July, 1979	Rural Electrification Corporation	Research Study. The study would enable the Rural Electrification Corporation to phase its loan disbursement programmes for rural electrification based on regional development planning approach.
1979-80	IIPA	Research paper based on secondary data.

## PROJECTS

August, 1979	ICAR	Consultancy Project. A study of the position and role of the Heads of Divisions in the ICAR institutes. It also includes study of the inter-divisional relationships and relations between the division and the central headquarters of the Institute.
--------------	------	--

## RESEARCH AND

<i>Project</i>	<i>Director</i>	<i>Year of Initiation</i>
2. Design of a Management Oriented Accounting System for the Central Electronics Engineering Research Institute, Pilani	V. Gupta K.L. Chawla	February, 1979
3. Evaluation Study of the Implementation of Centrally Sponsored Scheme for the Rehabilitation of Freed Bonded Labour	R.K. Tiwari B.M. Verma	✓ March, 1979
4. District Project Planning (DPPC Project)	K. Mathur	✓ 1978

## COSULTANCY

<i>Expected Date of Completion</i>	<i>Funding Agency</i>	<i>Nature of Project</i>
March, 1980 ✓	CEERI, Pilani	Consultancy Assignment aimed at rationalising the costs-accounting system and making it compatible with financial accounting system—and designing a format for performance budget and performance reporting system.
October, 1979 ✓	Ministry of Labour	Research Study. Evaluation of the Scheme in two States in West India.
1981 ✓	Ford Foundation and Government of India	Action-Research Project concerned with institutionalising district planning processes at the district level.

## B.4. PUBLICATIONS

### B.4.1. PERIODICALS

The Institute continued to bring out the following periodicals:

1. Indian Journal of Public Administration (Quarterly);
2. Nagarlok (Quarterly Journal of Urban Affairs);
3. Documentation in Public Administration (Quarterly);
4. Book Reviews in Public Administration (Bi-Annual); and
5. IIPA Newsletter (Monthly)

#### *Indian Journal of Public Administration*

The Institute brought out four issues during 1978 (Volume XXIV) which, taken together, ran into 1362 pages.

In all, the four issues contained 73 articles, 64 book reviews, 8 book notes, and background notes and bibliographies. Among the contributors, 21 were administrators, 58 academics including 14 from foreign countries.

The subject of the special number in 1978 was 'Decentralisation in Administration'. Besides, January-March issue was a theme number on 'Police Administration'.

As in the previous years, the Editor has been receiving appreciative references to the quality and standard of the journal.

Shri T.N. Chaturvedi continued to be the Editor of the IJPA and Shri N.R. Gopalakrishnan is the Assistant Editor.

The Institute's agreement with M/s Swets & Zeitlinger B.V., Amsterdam, Holland, to bring out out-of-print volumes/issues of the Indian Journal of Public Administration continues. The Institute is also in agreement with the Dutch firm to bring out micro-editions of all the back issues of IJPA.

#### *Nagarlok*

Four issues of Nagarlok were brought out during the year, including a special issue on 'Urban Income and Employment Generation' (October-December, 1978). The four issues contained 41 articles and 5 book reviews. Among the contributors, 16 were administrators and 26 were academics. The four issues altogether ran into 570 pages bringing the average pages per issue to 142. Shri R.N. Haldipur continued as the Editor till January 16, 1978 and he was succeeded by Shri T.N. Chaturvedi w.e.f. March 3, 1979. Prof. A. Datta and Shri M.K. Balachandran continued to function as the Joint Editor and the Assistant Editor respectively. The total number of subscribers stood at 255 on March 31, 1979.

#### *Documentation in Public Administration and Book Reviews in Public Administration*

Four issues of Documentation in Public Administration were published under the joint auspices of the Institute and the Indian Council of Social Science Research.

Also, two issues of Book Reviews in Public Administration, containing reviews of important publications appearing in leading journals and periodicals, were published.

Shri T.N. Chaturvedi continued to be the Editor and Shri Mohinder Singh, the Librarian of the Institute, the Assistant Editor of both.

#### *IIPA Newsletter*

Twelve issues of the monthly Newsletter, covering all important areas of public administration in India and abroad, were brought out. Shri T.N. Chaturvedi continued to be the Editor and Shri M.K. Gaur, continued to assist him in bringing out the Newsletter.

#### B 4.2. OTHER PUBLICATIONS

1. Management of Agriculture
2. Backwardness and Bondage: Agrarian Relations in a South Bihar District by Sudipto Mundhe
3. Civic Consciousness—Proceedings of the Seminar
4. Slum Clearance and Improvement—Proceedings of the Seminar
5. Public Utilities in Urban Delhi by Girish K. Misra and K.S.R.N. Sarma
6. Social Responsibilities of Public Administrators by Swami Ranganathananda
7. Report on the Proceedings of the Twenty-Third Annual Meeting of the General Body held on October 10, 1977
8. Report on the Proceedings of the 21st Annual Conference of Members of the IIPA held on October 9, 1977

#### SENIOR EDITORIAL AND PUBLICATIONS STAFF

1. Shri N.R. Gopalakrishnan, Assistant Editor
2. Shri Om Anand, Superintendent (Publications and Sales)
3. Shri M.K. Gaur, Training Associate/Junior Research Analyst.

#### B.5. SEMINARS AND CONFERENCES

1. *Seminar on Legislations Relating to Town Planning and Development Authorities and Their Implementation—April 28-29, 1978*

The Institute had undertaken a Research Project from the ICSSR on "Legislations Relating to Town Planning and Development Authorities and Their Implementation" with the object of evaluating the effectiveness of the existing planning legislations in facilitating urban planning process and for making suitable suggestions for formulating a sound legal structure for urban planning and development programmes in the country.

The findings of the study along with the views and suggestions for discussion and expert opinion were placed before a selected group of planners, administrators

and legal experts at a seminar on the subject held on April 28 and 29, 1978 at the Institute.

Shri J.B. D'Souza, Secretary, Union Ministry of Works and Housing inaugurated the seminar.

Shri M.N. Buch, Vice-Chairman, Delhi Development Authority delivered the concluding address.

The seminar organised by the Centre for Urban Studies of the Institute was attended by 60 participants.

The study was undertaken jointly by Shri R.N. Haldirup, Director, IIPA, and Shri M.K. Balachandran of the CUS and they directed the seminar.

**2. IIPA-IIMC Seminar on Organisational Framework for Metropolitan Planning and Development: A Study of Delhi, Calcutta, Bombay and Madras—October 6, 1978**

Under the joint auspices of the Indian Institute of Public Administration, New Delhi and the Indian Institute of Management, Calcutta, a research project entitled 'Organizational Framework for Metropolitan Planning and Development' was launched in November 1976 with funding from the Indian Council of Social Science Research, Ministry of Works and Housing and the Ford Foundation.

A seminar was organised on October 6, 1978 in which the tentative conclusions of the project were discussed by a group of experts with both administrative and academic interest in the subject. Twenty-five participants participated in the seminar.

Prof. A. Datta was the Seminar Director.

**3. Seminar on Expanding Frontiers of Social Sciences—February 19, 1979**

The seminar was arranged in collaboration with Indian Association of Social Sciences Institutes and was presided over by Shri Tarlok Singh.

#### B.6. LIBRARY AND REFERENCE SERVICE

During the year, the Library acquired 2,813 volumes. On March 31, 1979, the Library had 128,574 volumes of books, public documents and periodicals. The number of periodicals on the current list at the close of the year stood at 478 (including 40 of CUS). Seven Indian newspapers were made available in the Library during the year.

For the Centre for Urban Studies, the Library added 179 volumes during the year. The number of volumes of the Centre, at the close of the year, stood at 7,399. The Centre's Library receives 40 periodicals.

Library facilities were availed of by 2,676 persons including members of IIPA, members of the faculty and staff of the Institute, participants of the various courses conducted by the Institute, and research scholars from academic institutions. During the year, 7,690 volumes were loaned. On inter-library loan transaction, 490 volumes were loaned out and 38 volumes were borrowed.

The Library compiled 24 bibliographies and reading lists for the use of the Faculty and members of the Institute.

The Library continued to issue the 'Monthly List of Additions' and a weekly service 'Documentation in Public Administration'. Four quarterly issues of Documentation in Public Administration and two half-yearly issues of Book Reviews in Public Administration were compiled.

The depository collection on economic development in the developing countries placed in the Library by the Economic Development Institute of the International Bank for Reconstruction and Development continued to be used for reference purposes.

#### *Book Selection Committee*

The Book Selection Committee for the year 1978-79 consisted of the following members:

1. Shri M.K. Balachandran
2. Prof. A.P. Barnabas
3. Prof. Virendra Gupta
4. Dr. K.L. Handa
5. Shri R.K. Sachdeva
6. Prof. S.P. Verma
7. Prof. S.R. Maheshwari (Convenor)
8. Shri Mohinder Singh (Librarian)

#### *Contributions by Library Staff*

1. Mohinder Singh and R.N. Sharma—*Cumulative Index to Public Administration, Journal of the Royal Institute of Public Administration*, Vol. 1-55: 1923-1977. Concept Publishing House, Delhi, 1979.
2. Mohinder Singh, R.N. Sharma and Santosh Bakshi—*Rural Development: A Select Bibliography*. Uppal Publishing House, New Delhi, 1978.
3. R.N. Sharma and Santosh Bakshi—*Political Science in India: An Index to Twelve Political Science Journals of India*. Concept Publishing House, 1978.
4. Mohinder Singh and R.N. Sharma—Decentralisation in Administration: A Select Bibliography. *Indian Journal of Public Administration*, Vol. 24, No. 3, July-September, 1978.
5. L.S. Chitnis—Bibliography on Federal Power. *Seminar*, No. 226, June 1978.
6. M.P. Nayar—Bibliography on Defence and Detente. *Seminar*, No. 226, June 1978.
7. M.P. Nayar—Bibliography on our Panchayats. *Seminar*, No. 234, February 1979.

8. M.P. Nayar and Devendra Kumar—Bibliography on Financial Management in India. In M.J.K. Thavaraj, *Financial Management of Government*. Sultan Chand, New Delhi, 1978.
9. Devendra Kumar—Bibliography on Rural Challenge. *Seminar*, No. 227, July 1978.
10. Devendra Kumar—Bibliography on Administrator. *Seminar*, No. 230, October 1978
11. Devendra Kumar—Urban Development: Select Bibliography. *Course on Urban Management*, December 18, 1978 to February 2, 1979.
12. Devendra Kumar—Select Bibliography on Urban Income and Employment Generation. *Nagarlok*, Vol. 10, No. 4, October-December 1978.
13. M.S. Limaye—Bibliography on Populist Politics. *Seminar*, No. 224, April 1978.
14. M.S. Limaye—Bibliography on Sixth Plan. *Seminar*, No. 228, August, 1978.
15. Santosh Bakshi—Index to *Indian Journal of Public Administration*, Vol. 24, 1978.

*Projects in Progress*

1. Mohinder Singh and R.N. Sharma—Civil Service and Personnel Administration: An Annotated Bibliography.
2. R.N. Sharma and Devendra Kumar—Municipal Government in India: An Annotated Bibliography.
3. R.N. Sharma and M.C. Mehrishi—Acts of India, 1947-78: An Index.

**SENIOR LIBRARY STAFF**

1. Shri Mohinder Singh, Librarian
2. Shri R.N. Sharma, Deputy Librarian
3. Shri K.P. Phatak, Sr. Assistant Librarian
4. Shri L.S. Chitnis, Sr. Assistant Librarian
5. Shri M.P. Nayar, Assistant Librarian
6. Shri A.K. Joshi, Assistant Librarian
7. Shri Devender Kumar, Assistant Librarian.

**B.7. PERSONNEL MATTERS**

*Appointment of Shri T.N. Chaturvedi as Director, IIPA:* On his appointment as Lt. Governor, Arunachal Pradesh, Shri R.N. Haldipur, who joined IIPA as Director on September 1, 1975 relinquished charge on January 17, 1979. The Executive Council in its Meeting held on December 30, 1978, resolved to place on record its deep appreciation of the contribution, which Shri R.N. Haldipur had made to the Institute.

The Executive Council in its Special Meeting held on November 17, 1978 authorised Dr. B. Venkatappiah, Chairman of the Standing Committee to initiate necessary action, in consultation with Shri H.M. Patel, Prof. D.T. Lakdawala and Prof. M.V. Mathur, for selecting suitable names for appointment as Director, IIPA. The above Committee, with the approval of the President of the Institute, Shri B.D. Jatti, and the concurrence of the Chairman of the Institute, Dr. Jagjivan Ram, unanimously recommended the name of Shri T.N. Chaturvedi for appointment as Director, IIPA.

In its Special Meeting held on December 30, 1978, the Executive Council unanimously resolved that Shri T.N. Chaturvedi be appointed Director, IIPA.

Shri Chaturvedi took over as Director of the Institute on March 3, 1979.

Prof. V. Jagannadham, Professor of Social Policy and Administration, retired from the service of the Institute on November 30, 1978.

Shri Diljeet Aurora, Consultant, relinquished charge in the Institute on July 31, 1978.

Prof. J.K. Ray who proceeded on extra-ordinary leave for one year from September 1, 1977 to join Calcutta University, rejoined the IIPA on 31st August, 1978. He thereafter resigned from the service of the Institute with effect from 27th September, 1978.

Shri R.G. Mulgund, Registrar, relinquished charge of the post of Registrar of the Institute on August 31, 1978.

The Executive Council, in its meeting held on the August 31, 1978, placed on record its deep appreciation of the long and dedicated service of Shri R.G. Mulgund first as Administrative Officer and then as Registrar of the Institute from its very inception.

Shri Brij Bhushan took over the office of Registrar from Shri Mulgund. Before coming over to the Institute, he was working as Registrar in the University of Saugar, Sagar.

Prof. Kuldeep Mathur who proceeded on extra-ordinary leave for one year on July 22, 1977, to join the International Labour Organisation at Lagos (Nigeria) rejoined the IIPA on July 22, 1978.

Prof. M. Bhattacharya proceeded on extra-ordinary leave for a period of one year with effect from February 5, 1979 to join the Calcutta University.

Dr. D.N. Dwivedi, Reader in Financial Management in DPAP Project resigned from his post on June 30, 1978.

Shri M. Thyagarajan, Programme Consultant (Project Planning and Control) on deputation from the Government of Tamil Nadu has been absorbed permanently in the service of the Institute with effect from January, 1, 1979.

Shri R.K. Wishwakarma joined as Lecturer in Urban Economics at the Institute's Centre for Urban Studies with effect from September 8, 1978.

Shri R.K. Sachdeva, Senior Management Analyst, was allowed to proceed on deputation to work with the Government of Iraq for a period of one year with

effect from May 29, 1978. He rejoined the Institute on October 16, 1978.

S/Shri Anil K. Gupta and B.D. Singh joined the Institute under DPAP Department of Rural Development and Ministry of Agriculture and Irrigation, and (Ford Foundation Grant) as Management Specialist and Research Assistant respectively with effect from October 19, 1978 and September 1, 1978 respectively.

Dr. S. Mundie, Reader, was deputed to visit Japan for six months from the February 13, 1979, in connection with comparative study of Resource Transfer and Development in India and Japan sponsored by the Japan Foundation.

**RESERVATION OF POSTS FOR SCHEDULED CASTES/SCHEDULED TRIBES—  
OBSERVANCE OF GOVERNMENT OF INDIA ORDERS IN RESPECT OF POSTS  
UNDER THE CONTROL OF THE IPA**

One of the conditions attached to the grant given to the Institute by the Ministry of Finance, Government of India, is that the Institute will make reservations for Scheduled Castes/Scheduled Tribes in the posts/services under its control on the lines indicated by the Government of India.

The Institute has accepted the guidelines laid down by the Government of India in this regard.

**SENIOR ADMINISTRATIVE STAFF**

Shri Brij Bhushan, Registrar  
Shri V. Ramakrishna, Assistant Registrar (Training)  
Shri S.K. Kohli, Assistant Registrar (Administration)  
Shri A.S. Nagar, Assistant Registrar (Accounts)  
Shri B.B. Malhotra, P.S. to Director  
Shri Hari Satya Paul, Superintendent (Maintenance)  
Shri P.K. Sharma, Superintendent (Hostel)  
Shri S.K. Katyal, Superintendent (Personnel)

**B.8. EXTENSION PROGRAMME**

Swami Ranganathananda of the Ramakrishna Mission delivered a public lecture on 'The Administrator Behind Administration' on April 12, 1978.

Lady Ursula Hicks, Fellow of Linacre College, Oxford, delivered a public lecture on 'City and National Planning' on February 15, 1979.

Dr. B. Venkatappiah, Chairman, Standing Committee, presided.

## B.9. ACADEMIC CONTRIBUTIONS AND OTHER ACTIVITIES OF FACULTY MEMBERS

### I. Behavioural Sciences and Personnel Management Division

PROF. KULDEEP MATHUR (Coordinator)

#### Article

"The ICS Methodology—A Review Essay", *Indian Journal of Public Administration*, January-March, 1979.

#### Seminar/Conferences

"Policies and Implementation of Land Reforms in India"—Paper presented to a Seminar on the same subject at the Asian and Pacific Development Administration Centre, Kuala Lumpur, September 1978.

PROF. S.P. VERMA

#### Articles

- (a) "Comparative Personnel Administration—Central Personnel Agencies", *Management in Government*, July-September, 1978 (Co-author)
- (b) "Decentralisation of Justice: Role of Nyaya Panchayats", *The Hitavada*, October 31, 1978 (Co-author)

#### Book Reviews

- (a) "Copyright: Information Technology Public Policy", *The Indian Political Science Review*, July, 1978.
- (b) "Integrated Rural Development and Public Management in Perspectives", *Link*, July 30, 1978.
- (c) "Bureaucracy, Development and Public Management in India", *Management in Government*, October-December, 1978.

#### Seminars/Conferences

- (a) A paper on "Comparative Personnel Administration" at a seminar on Comparative Public Administration at the Institute of Public Administration, Lucknow University, August 19-20, 1978.
- (b) A paper on "Social Science Research in India: Some Issues" at a seminar on Education for Future at Nagpur University, Nagpur, September 6-8, 1978.
- (c) A paper on "Citizen and the Police" at a seminar on Police—Public Relations at Jabalpur, University of Jabalpur, September 26-27, 1978.

#### Association with Committees

- (a) Member, Informal Working Group on Comparative Personnel Administration, Department of Personnel and Administrative Reforms.

- (b) Member, Faculty of Arts, Nagpur University.
- (c) Member, Board of Studies in Public Administration, Nagpur and Punjab Universities.

**DR. B.R. SHARMA**

*Seminars/Conferences*

“VIII National Congress on Mental Deficiency”, June 23-26, 1978, at the University of Udaipur, Udaipur.

**SHRI RAJ NANDY**

*Seminars/Conferences*

“Urban Traffic Problems—How Far Can Public Participation Help?”—a paper read at a seminar organised by Delhi Police in New Delhi in July, 1978.

*Association with Committees*

Was appointed a member of a panel set up by Delhi Police to work out norms for better functioning of traffic wardens in the city.

## **II. Financial Management Division**

**PROF. B.N. GUPTA (Coordinator)**

*Book*

*Statistics—Principle and Practice*, Sahitya Bhawan, Agra, 1978.

*Article*

“Role of Cost Accountancy in Governmental System”, *Indian Journal of Accountancy*, Vol. VIII, 1978.

*Book Reviews*

- (a) “Working Capital Management”, *Indian Journal of Public Administration*. Vol. XXIV, No. 2, 1978.
- (b) “The Finance Commission of India”, *Indian Journal of Public Administration*, Vol. XXIV, No. 3, 1978.

*Seminars/Conferences*

- (a) Seminar on Teaching Project—Analysts “organised by the Economic Development Institute of the World Bank. Case prepared and taught, National Drugs and Pharmaceuticals Ltd.
- (b) Case-method Teaching Workshop organised by the Faculty of Management Studies, University of Delhi.

**PROF. M.J.K. THAVARAJ**

*Book*

*Financial Management of Government*, Sultan Chand & Co., Delhi, 1978.

*Article*

- (a) "Framework of Economic Policies under British Rule", *Social Scientist*, 7(5) December 1978, p. 13-44.
- (b) "Finances of Local Government in India", *Indian Journal of Public Administration*, 24 (3) July-September, 1978.
- (c) "Centre-State Financial Relations: How to Make Them Truly Federal", *Hindu*, 4 September 1978, p. XXV.
- (d) "Performance Budgeting in India" in the book of readings *Management in Government*.

*Book Reviews*

- (a) "Framework of Economic Policies under British Rule", *Social Scientist* (Trivandrum).
- (b) "Finance Commissions of India" (Monograph) by S. Venu, Institute of Financial Management and Research, Madras.
- (c) "Public Enterprises Investment Decisions in India", *All India Management Association Journal*.
- (d) "Role of State Sector in Developing Countries" *Times of India*.
- (e) "Public Finance and Financial Administration in India", *Indian Economic Review*, 13 (2) October 1978, p. 183.
- (f) "Studies in Federal Finance", *Indian Economic Review*, 13(2), October 1978, p. 194.
- (g) "Royal Commission on Financial Management and Accountability", Canadian Government Publishing Centre, 1979, *Indian Journal of Public Administration*, XXV(2) April-June, 1979.

DR. K.L. HANDA

*Book*

*Programme and Performance Budgeting*, Uppal, New Delhi, 1979.

*Articles*

- (a) "The Budgeting System in India", *Orissa Finance Service Association Souvenir*, 1978
- (b) "Management Accounting in Government", *Indian Journal of Public Administration*, October-December, 1978.

*Book Reviews*

- (a) "Financial Planning and Control" (M. Mohsin), *Indian Journal of Public*

*Administration*, April-June, 1978.

- (b) "Handbook on Government Auditing in Developing Countries", (U.N.),  
*Indian Journal of Public Administration*, October-December, 1978.

*Association with Committees*

Member, Thesis Committee, Institute of Town and Country Planning, New Delhi.

DR. K.L. CHAWLA

*Article*

"A Cost-Benefit—Analysing of Mass Rapid Transit System for Delhi", *Nagar-lok*, July-September, 1978.

SMT. M. LAKSHMISWARAMMA

*Article*

"Agricultural Administration in Malaysia (alongwith Shri N.C. Ganguli and Shri M.K. Narain), *Indian Journal of Public Administration*, April-June, 1978.

SHRI N.C. GANGULI

*Article*

"Zero-Base Budgeting", *Administrative Management*, April-June, 1978.

**III. Management of Public Enterprises Division**

PROF. KANTI SWARUP (Coordinator)

*Book*

*Operation Research* (revised), Sultan Chand & Co., New Delhi, September, 1978.

*Articles/Papers/Reviews*

- (a) Time-Cost Trade Off in Multi-dimensional Transportation Problem, *Opsearch*, Vol. 16, No. 1.  
(b) Rural Economic Development and Employment Potential Productivity, *Opsearch*, Vol. 20, No. 1, 1979.  
(c) Linear Fractional Functional Complementary Programming with extreme point optimisation, *Indian Journal of Pure Applied Mathematic*, Vol. 9, No. 6, 1978.

- (d) Time Minimisation in Transportation Problem, *Journal of Operational Research*, New Zealand.
- (e) Reviewed many articles and books:
  - (i) Mathematical Reviews
  - (ii) Zentral Fur. Mathematics
  - (iii) Journal for National Productivity Council.

*Seminars/Conferences*

- (a) Worker's Participation at Delhi held in FICCI, 1978.
- (b) O.R. Convention held at Bangalore, December, 1978.
- (c) Three papers were presented at O.R. Convention.
- (d) Seminar on Police held at IIPA, New Delhi.
- (e) Seminar on Management held at Jaipur.

*Association with Committees*

- (a) Member, Board of Studies, Baroda University.
- (b) Member, Board of Studies, Andhra University.
- (c) Member, Research Committee, Meerut University.
- (d) Member, Academic Committee of School of Planning and Architecture, New Delhi.

PROF. V. GUPTA

*Seminars/Conferences*

Chaired a session on 'Auditing of Computer Based Systems at the Annual Convention of the Computer Society of India, Bangalore, January 1979.

*Association with Committees*

- (a) Coordinator, Management of Public Enterprises Division (April-August, 1978)
- (b) Member, Government of India Expert Committee on Utilisation of Computers by Government Department.
- (c) Member, Task Form Electronics Industry Plan, 1978-83.
- (d) Chairman, Computer Exhibition, Computer Festival, 78, organised by the Institution of Engineers.
- (e) Member, National Council of the Computer Society of India, representing the Northern States.

SHRI R.K. SACHDEVA

*Article*

"Distribution of Structure of Urban Utilities: A Design Model", *Nagarlok*, July-September, 1978.

SHRI J.C. KAPUR

*Book Reviews*

- (a) "Cybernetic Analysis of Indian Societal System" (P.N. Rastogi), *Indian Journal of Public Administration*, Vol. XXIV, No. 2, April-June, 1978.
- (b) "Corporate Planning—A Management Tool (Olaf Kleine and Rakesh Kumar), *Indian Journal of Public Administration*, Vol. XXIV, No. 2, April-June, 1978.

*Seminars/Conferences*

- (a) Presented a paper on 'Administrative Reorganisation in a State Road Transport Corporation' at the Department of Administrative Studies, University of Manchester, England.
- (b) Prepared and presented a case on Designing Information System for an Aluminium Company at the Department of Administrative Studies, University of Manchester, England.
- (c) Participated in a twelve-week programme on Management of Public Enterprises at the University of Manchester, England.

SHRI B.M. NAIK

*Article*

"Monitoring Physical Progress of Capital Projects", *Journal of Institution of Engineers*.

SHRI V.J. CHANDRASEKARAN

*Seminar*

Attended National Case Development Workshop organised by Faculty of Management Studies, University of Delhi, March-April, 1978.

SHRI M. THYAGARAJAN

*Association with Committees*

Associated as a member of the Guiding Committee for National Building Code, BDC 64 and Panel on Constructional Practices and Safety, BDC: 64: PII of Indian Standards Institution.

**IV. Public Policy and Planning Division**

DR. K.N. KABRA (Coordinator)

*Articles/Papers*

- (a) Working paper on Land Reform and Industrialisation: Some Institutional Linkages and Their Implications.

- (b) Working paper on Food Policy in India, 1951-66.
- (c) Centralisation-Decentralisation: Some Theoretical Notes, *Indian Journal of Public Administration*, July-September, 1978.
- (d) Planning for Full Employment, *Mainstream*, 18 November, 1978.
- (e) Rational of Incomes and Price Policies, *Mainstream*, March 17, 1979.
- (f) Budget: Strengthening of an Anti-People Alliance, *Mainstream*, March 10, 1979.
- (g) Book Reviews in *Hindustan Times*, *Indian Book Chronicle*, *Indian Journal of Public Administration*.
- (h) New Developments in India's Financial Administration—*Mainstream*, August 19, 1978.
- (i) Development Issues not Faced Squarely, *Business Standard*, 19th and 20th December, 1978.

*Seminars/Conferences*

- (a) Directed seminar on 'Expanding Frontiers of Social Sciences' led by Sir John Hicks, February 19, 1979.
- (b) Led a discussion in seminar on "Rural Industrialisation", S.V. College, Delhi University, February 5, 1979.
- (c) Attended the 2nd World Conference on 'Paths to Development and International Cooperation, at Tripoli, Libya, in April, 1978. Was a member of the Drafting Committee on the Declaration issued at the end of the Conference.
- (d) Presided over the session on Process of District Planning at the seminar on District-Level Planning, Bhopal, April, 1978.

*Association with Committee*

Member, Editorial Board, Marxist Miscellany.

**PROF. V. JAGANNADHAM**

*Books*

- (a) *Problems of Pensioners—Socio-Economic Policies and Administration*, (Co-author—Shri C.M. Palvia) November, 1978. Lalita Prakashan, New Delhi.
- (b) *Administration and Social Change*, October, 1978, Uppal Publishing House, New Delhi.

*Chapters in Books*

- (a) Bureaucracy and Development—Indian Perspective. Edited by A. Avasthi and Ramesh K. Arora, 1978.
- (b) Systematic Approach to Administrative Training in Training and Administrative Development. Edited by Ramesh K. Arora and Jagdish C. Kulher, 1979.

*Papers Published*

- (a) Public Administration and the Citizen—How Far Public Administration can be Public, *Indian Journal of Public Administration*, April-June, 1978.
- (b) Decentralisation in Administration—A Point of View, *Indian Journal of Public Administration*, July-September 1978.

*Book Review*

- (a) The Social Context of Education—Essays in Honour of J.P. Naik (Edited by A.B. Shah, New Delhi, Allied Publishers), *Indian Journal of Public Administration*, October-December, 1978.

*Association with Committees*

- (a) Overseas Editorial Adviser of the *Journal of Social Policy*, published from London.
- (b) Member of the Research Advisory Committee of the Department of Social Welfare, Government of India, New Delhi.
- (c) Member of the Editorial Board of Encyclopaedia of Social Work of the Department of Social Welfare, Government of India.

PROF. S.K. GOYAL

*Article*

Multinational Corporations in India, *Patriot*, January 26, 1979. This was based on the keynote address to the Indian Economic Association, Bombay.

*Book Reviews*

- (a) C.R. Kurien, Alternatives in Development Planning: Poverty, Planning and Social Transformation. Allied Publishers, New Delhi, 1978.
- (b) C.N. Vakil, Poverty Planning and Inflation in *India Quarterly*, Vol. XXXV, No. 1, January-March, 1979.
- (c) R.N. Ghosh, Agriculture in Economic Development, *Indian Journal of Public Administration*, Vol. XXIV, October-December, 1978.

*Seminars/Conferences*

- (a) "Multinational Corporations", a Seminar at Berlin (October, 1978).
- (b) "Joint Ventures in Developing Countries"—A Workshop at Hongkong (December, 1978).
- (c) Indian Economic Conference at Bombay (December, 1978).

*Association with Committees*

- (a) Member, Governing Body, Indian Institute of Foreign Trade.
- (b) Chairman, IEG Alumni.
- (c) Member, Faculty, Punjabi University, Patiala.
- (d) Incharge Directory of Joint Ventures, ADIPA.

## SHRI G.K. AMAR

### *Article*

'Public Distribution System for Essential Commodities: Some Relevant Issues', Working Paper No. 1, Public Policy and Planning Division, IIPA.

### *Book Review*

Organisation for Management in Developing Countries by Prof. Ishwar Dayal, *Indian Journal of Public Administration*, Vol. XXIV, No. 4, October-December, 1978.

### *Seminars/Conferences*

- (a) Seminar on New Third Generation—EC-1033 Computer System and latest Technological Advancements in Computer Filed in the USSR—December 5-7, 1978, New Delhi.
- (b) Annual Convention of the Computer Society of India, January 22-25, 1979, Bangalore.
- (c) International Seminar on Management and Economics, December 4-5, 1978, New Delhi.

## DR. R.K. TIWARI

### *Seminars/Conferences*

Participated and contributed a paper on 'Role of Local Leadership in Rural Development' in Round Table on Adaptation of Administration to Rural Development: Decentralised Management and People's Participation in Poverty Focussed Programme, Government of India and Economic and Social Commission for Asia and the Pacific—August 16-18, 1978, New Delhi.

## V. Rural Studies Division

### PROF. A.P. BARNABAS (Coordinator)

### *Articles/Papers*

- (a) Status of Rural Sociology in India (for an International Conference as Rural Sociology held in California, August, 1978).
- (b) Water Supply and Sanitation Components of Primary Health Care in India (submitted to UNICEF and WHO, May, 1978).

### *Seminar/Conference*

WHO/UNICEF consultation on programme for the water decade—1980-1990. Geneva, June, 1978.

### *Association with Committees*

- (a) Member, National Children's Board.

- (b) Member, Board of School of Social Sciences, Jawaharlal Nehru University.
- (c) Member of Board, National Institute of Public Cooperation and Child Development, New Delhi.
- (d) Member, Programme Committee of International Rural Sociological Association—(for V)
- (e) Member, Membership Committee, International Rural Sociological Association.
- (f) Member, Education Committee of Association for Moral and Social Health.

**DR. S. MAJUMDAR**

*Book Reviews*

- (a) Technology and Under-development, by Francis Stewan, London, Macmillan, 1977, *Hindustan Times*, April 23, 1978.
- (b) Capital Formation and its Financing in India by Ram N. Lal, New Delhi, Allied, 1977, *Hindustan Times*, September 24, 1978.
- (c) Government and Industry: Studies in Regulatory Policy and Practices by P.K. Ghosh, New Delhi, Orion, 1977, *Hindustan Times*, September 24, 1978.

**DR. MRS. NALINI NATARAJAN**

*Seminars/Conferences*

IUAES World Congress in Delhi.

Post-plenary session in Hyderabad on 'Hunger, Work and Quality of Life, December, 1978, Jabalpore, All India Sociological Congress.

**MRS. SHANTA KOHLI CHANDRA**

*Book Review*

'Role of Rural Women in Development, (Report of an International Seminar edited by Vina Mazumdar, New Delhi, Allied, 1978). *Indian Journal of Public Administration*, Vol. XXIV, No. 3, July-September, 1978.

**PROF. SHRIRAM MAHESHWARI**

*Book*

*Public Administration*, ninth revised and enlarged edition, 1978 (in co-authorship)

*Papers*

- (a) A chapter on 'Administration-Centre' in *The Gazetteer of India*, 1978, Vol. IV (in co-authorship).

- (b) 'The Bureaucracy', in *The Statesman*, 2 April, 1978.
- (c) 'The Concept of Public Service Commission', in *Public Service Commissions in India—Review of the Role and Functions*, New Delhi, UPSC, 1978.
- (d) 'The Evolution of Public Service Commission in India' in *Public Service Commissions in India—Review of the Role and Functions*, New Delhi, UPSC, 1978.
- (e) 'The Union Public Service Commission—A Sketch', in *Public Service Commissions in India—Review of the Role and Functions*, New Delhi, UPSC, 1978.
- (f) 'Panchayati Raj—Between the Two Mehtas and Beyond' a paper written for the keynote address at the Ninth Annual Conference of the All India Panchayat Parishad held in December 1978. Also published in *Kurukshestra* and *Panchayat Sandesh*, Vol.10, No. 10-11, January-February 1979.
- (g) 'Bureaucracy and Political Development in India', *Indian Journal of Politics & Science*, Vol. XXXIX, No. 3, July-September 1978.
- (h) 'New Perspectives on Rural Local Government in India: A Critique of the Asoka Mehta Committee'. Report accepted for publication in *Asian Survey* in its November 1979 issue.

#### *Book Reviews*

Reviewed a number of books.

#### *Seminars/Conferences*

1. Attended at their invitation, the annual conferences of: (i) the Canadian Society for Asian Studies (22-26 May), (ii) the Canadian Association of African Studies (26 May), and (iii) the Canadian Political Science Association (27-31 May) and presented the following papers: (1) 'President's Rule in India' (in the panel on 'Separatism and Centralism in South Asia' of (i) above held at the University of Guelph from 22-26 May; (2) 'Politician-Civil Servant Relations in India' (in the panel on 'India and Africa: Colonial and Post-Colonial Comparisons' of (ii) above held at the Ottawa University from 2-6 May); and (3) 'President's Rule: A Mechanism to Control the Breakdown of the Political Process in the States' (in the panel on Federalism and Separatism' of (iii) above held at the University of West Ontario from 27-31 May. Also delivered a public lecture on 'Administrative Reform and Political Stability in India' at the plenary session of (i) above and was a discussant in the Canadian Political Science Association's panel on 'Central Governments and Their Responses to Regional and Nationalist Demands: France, Great Britain, Canada and Germany'.

SHRI J.N. UPADHYAY

#### *Book Review*

Rural Development—Select Bibliography by Mohinder Singh and R.N. Sharma, *India nJournal of Public Administration*.

*Seminars/Conferences*

- (a) Seminar on Technical Development of Rural Change, May 6-7, 1978, I.I.T., New Delhi.
- (b) National Seminar on Rural Development Focus on the Weakest, May 27-29, 1978, Vigyan Bhawan, New Delhi.

DR. B.M. VERMA

*Seminars/Conferences*

- (a) Participated in Round Table on Adaptation of Administration to Rural Development: Decentralised Management and People's Participation in Poverty Focussed Programme (August 16-18, 1978), sponsored by the Government of India and Economic and Social Commission for Asia and Pacific (ESCAP), New Delhi. Also contributed a paper 'Role of Local Leadership in Rural Development'.
- (b) Participated in the Ninth National Conference of the All India Panchayat Parishad (December 19-20, 1978) New Delhi. Also contributed a paper on 'Local Leadership and Social Change with special reference to Welfare and Development Strategies'—Rapporteur of Group 7—Panchayati Raj and Weaker Section.
- (c) Participated in the Xth International Congress of Anthropological and Ethnomological Sciences, December 10-16, 1978, New Delhi.

DR. S. MUNDLE

*Book*

*Backwardness and Bondage: Agrarian Relations in a South Bihar District.*

*Seminars/Conferences*

- (a) ICSSR Seminar on Action Research, Lonovla, October, 1978.
- (b) APDAC Expert Conference on 'Development of Methodology for Monitoring and Evaluation of Rural Development Projects', Kuala Lumpur, March, 1979.

*Association with Committees*

*Ad hoc Steering Committee—Delhi School of Economics Alumni Association.*

SHRI B.D. SINGH

Profiles of Bondage: Five Cases (An Appendix in the Incidence of Bonded Labour Project which is now in a printed book—published by the IIPA.)

## VI. Centre for Urban Studies

DR. G.K. MISRA (Coordinator)

### Book

*Distribution and Differential Location of Public Utilities in Urban Delhi* (with Dr. K.S.R.N. Sarma).

### Articles

- (a) Computer in Regional Planning, *Indian Journal of Regional Science*, Vol. X, No. 1, 1978.
- (b) Small Towns and their Hunterland: A Study in Raichur District, *Nagarlok*, Vol. X, No. 2, 1978.
- (c) Citizen's Access to Public Utilities in Urban Delhi, *Nagarlok*, Vol. XI, No. 1, 1979.

### Book Reviews

- (a) Poverty, Planning and Inflation (C.N. Vakil), *Indian Journal of Public Administration*, Vol. XXIV, No. 4, 1978.
- (b) Urban of Regional Planning in India (K.V. Sundaram), *Nagarlok*, Vol. X, No. 1, 1978.
- (c) Baroda's Experience in Urban Decentralisation: A Study of Some Administrative Aspects (A.H. Bhatt), *Indian Journal of Public Administration*, Vol. XXV, No. 1, 1979.

PROF. A. DATTA

### Article

"Fiscal Aspects of Metropolitan Development in Calcutta", *Nagarlok*, Vol. X, No. 2, 1978.

### Seminars/Conferences

Attended United Nations *Ad hoc* Expert Group Meetings on Training Programme on the improvement of Slums and Squatter Areas in Rural and Urban Communities at Enschede (Holland), August 20-30, 1978 and contributed a paper entitled "Training for Slum Improvement and Squatter Settlements: An Indian Viewpoint".

### Association with Committees

- (a) Member, Working Group on Urban Land Acquisition Policy, Government of India (Ministry of Works and Housing).
- (b) Member, Sub-Committee B of the Working Group on Urban Development for the Five Year Plan, 1978-83, Government of India (Ministry of Works & Housing).

- (c) Member, Committee on the Review of Staff Strength of Chandigarh Administration, Union Territory of Chandigarh.
- (d) Member, Planning Academic Committee, School of Planning and Architecture, New Delhi.
- (e) Member, Town Planning Examination Board, Institute of Town Planners, New Delhi.

**SHRI D.D. MAI HOTRA**

*Article*

Decentralisation Strategy of National Building and Development—The Tanzanian Approach, *Indian Journal of Public Administration*, Vol. XXIV, No. 3, July-September 1978.

*Book Reviews*

- (a) Government and Politics by Anirudha Gupta, *Indian Journal Public of Administration*, Vol. XXV, No. 1, January-March, 1979.
- (b) Public Relations in Municipal Government, *Nagarlok*, Vol. XI, No. 1, January-March, 1979.

**DR. K.S.R.N. SARMA**

*Book*

*Distribution and Differential Location of Public Utilities in Urban Delhi* (with Dr. G.K. Misra), IIPA, New Delhi, 1978.

*Paper*

Prepared a research note on Local Government Finances in India (as per the questionnaire circulated by the IULA) for the Congress of the International Union of Local Authorities held at Manila, February, 1979.

**SHRI M.K. BALACHANDRAN**

*Article*

- (a) "A Note on the Kerala District Administration Bill, 1978", *Indian Journal of Public Administration*, Vol. XXIV, No. 3, July-September, 1978.
- (b) "Education is an Industry—The Supreme Court Decision and its Implications", *Newsletter, Indian Public School Conference*, August, 1978.

*Seminars/Conferences*

- (a) Organised a seminar on 'Legislations Relating to Town Planning and Development Authorities and the Implementation' (jointly with Shri R.N. Haldipur during April 28-29, 1978). Presented a brief report on the findings of the research study on the same subject before the Seminar,

- (b) Participated in the Seminar on "Legal and Administrative Vacuum in Developments Control—Case Study, Calcutta" organised by the Department of Architecture and Regional Planning, IIT, Kharagpur.

SHRI R.K. WISHWAKARMA

*Articles*

- (a) "Urban Income Distribution and Employment Generation: A Review of Literature", *Nagarlok*, Vol. X, No. 4, October-December, 1978, pp. 91-101.  
(b) "Demographic Analysis of Medium-size Towns in India" (in co-authorship) in Rashmi Mayur (ed.), *A Profile of Urbanisation*, 1, series issued by the Committee of National Symposium on Urban Development, Hospet, 1978.

*Book Review*

Economic Development, Cities and Planning: the Case of Bombay (Nigel Herris) *Nagarlok*, Vol XI, No. 2, 1979.

*Association with Committees*

Vice-President, Hindi Prachar Samiti of Town & Country Planning Organisation.

SHRI GANGADHAR JHA

*Articles*

- (a) Growing under the Master Plan: A Study of Delhi, *Nagarlok*, Vol. X, No. 3, July-September, 1978.  
(b) The Homeless in Delhi, *The Hindustan Times*, August 13, 1978.

*Book*

Associated with the Publication of two books edited by CUS: (1) Slum Clearance and Improvement, (2) Civic Consciousness.

*Book Reviews*

- (a) Local Government Finance: Report of the Committee of Enquiry, U.K. (Chairman Frank Layfield), *Indian Journal of Public Administration*, Vol. XXIV, No. 3, July-September, 1978.  
(b) Indian City: Poverty, Ecology and Urban Development, (ed.) Alfred D-Souza, *Nagarlok*, Vol. X, No. 4 October-December, 1978.  
(c) Urban Housing in the Third World (Geoffrey K. Payne), *Nagarlok*, Vol. XI, No. 1, January-March, 1979.

*Book Notes*

- (a) Mahatma Gandhi on Human Settlements (Compiled by S.M. Shah), *Nagarlok*, Vol. X, No. 2, April-June, 1978,

- (b) Municipal Gazetteer, West Bengal, Vol. 1 (Compiled by J. Rai Choudhury), *Nagarlok*, Vol. X, No. 2, April-June, 1978.
- (c) Urban Planning and Development Authorities, (ed.), IIPA, *Nagarlok*, Vol. X, No. 3 July-September, 1978.
- (d) Law and Urban Land (ed.) H.U. Bijlani and M.K. Balachandran, *Nagarlok*, Vol. X, No. 3, July-September, 1978.

**SHRI RAKESH GUPTA**

*Seminar/Conference*

Participated in the Annual Convention of the Operational Research Society of India held at Bangalore on December 29-30, 1978.

**SHRI M.K. NARAIN**

*Article*

Agricultural Administration in Malaysia (Co-author), *Indian Journal of Public Administration*, Vol. XXIV, No. 2, April-June, 1978.

*Seminar*

Attended the seminar on 'Road Safety' organised by Delhi Traffic Police, during May 19-20, 1978.

### C. FINANCES AND ACCOUNTS

During the year under report, the Institute received from the Ministry of Finance, Department of Expenditure, Government of India, a grant of Rs. 20,67,000 (including Rs. 2 lakhs for House Building Advance to employees) for meeting the recurring expenditure as against Rs. 18,02,000 in the previous year. The increase in the quantum of grant was also to meet the additional expenditure on account of periodical increments, etc. Grants-in-aid of Rs. 5,05,000 and Rs. 1,88,729 were received for the Centre for Urban Studies and for the training courses under the Executive Development Programme from the Ministry of Works and Housing and the Department of Personnel and Administrative Reforms of Home Affairs, Government of India, respectively. The Department of Personnel and Administrative Reforms also released a grant of Rs. 2,37,467 for meeting the recurring expenditure on Advanced Professional Programme in Public Administration. In addition, the following grants-in-aid were received from Government of India during 1978-79 for Research Studies, and Training Programme detailed below:

*Department of Personnel & Administrative Reforms*

	Rs.
(i) Course for Empanelled Deputy Secretaries	24,622
(ii) Third Course on Project Implementation, Monitoring & Evaluation for the Power Sector	35,000

	Rs.
(iii) Special Course for Group 'A' Officers (10-15 Years)	50,000
(iv) Course on Project Implementation, Monitoring & Evaluation Power at Lucknow	29,993
(v) Course on Project Implementation, Monitoring & Evaluation Irrigation at Bhopal	32,500
(vi) Course on Project Implementation, Monitoring & Evaluation Power at Dehradun	32,500
(vii) 3rd Course on Project Identification, Formulation & Appraisal—Power	47,000

*Ministry of Labour*

(i) Research Project on the Incidence of Bonded Labour in Palamau District of Bihar	6,000
(ii) Evaluation Study of Centrally sponsored Plan Schemes for rehabilitation of Bonded Labour in 2 districts of North.	12,500

*Ministry of Agriculture & Irrigation, Department of Rural Development*

(i) Training Course for Project Directors of DPAP	22,500
(ii) Programme on Financial Management of DPAP Officers	20,728
(iii) Workshop on Management of DPAP at Bangalore	15,000
(iv) District Planning Cell in Purulia—DPAP	1,12,000

*Ministry of Works & Housing (TCPO)*

Course on Urban Management	42,000
----------------------------	--------

*Indian Council of Social Science Research, New Delhi*

(i) Research Project—Settlement of Some Tribal Groups of Meghalaya	4,750
(ii) Research Project—Foreign Private Capital in India	22,545

The total receipts of the year 1978-79 from Government of India and the internal resources amounted to Rs. 49,30,634.

The expenditure out of the recurring grant received by the Institute from Government of India and internal resources of the Institute was broadly on the following items:

	Rs.
1. Establishment	19,56,986
2. Research, Seminars, Conferences and Essay Prize	9,840
3. Library Books, Periodicals and Equipments	1,45,270
4. Publications	2,81,147
5. Promotion of Branches' Activities	69,325
6. Maintenance of Buildings, Hostel, Campus Rents, Rates and Taxes and Water and Electricity Charges	3,75,759

	Rs.
7. Office Expenses	2,06,372
8. Services and Supplies, Furniture, Equipments and Meetings— TA and Miscellaneous	1,45,759
9. Amount Transferred to Building Reserve Fund for Construc- tion of the Third Floor of the Hostel Building	5,820
10. Expenditure on MDP Courses	93,503

Expenditure on other major activities of the Institute from the grants was as under:

1. Centre for Urban Studies	5,07,894
2. Management Orientation and Special Programme	2,23,142
3. Course on Urban Management	81,666
4. Advanced Professional Programme in Public Administration	2,49,433
5. Course for Empanelled Deputy Secretaries	24,622
6. Course for Group 'A' Officers	31,831
7. Course for Project Implementation, Monitoring and Evalu- ation with the emphasis on the Power Sector	33,850
8. Course on Project Planning and Appraisal with an emphasis on the Power Sector	9,039
9. Course on Project Implementation, Monitoring and Evalu- ation Power at Dehradun	430
10. Course on Project Implementation, Monitoring and Evalu- ation Power at Lucknow	29,993
11. Special Course on Management Techniques for officers of State Public Sector Undertakings	4,586
12. Course on Management of Agriculture	79,392
13. Regional Course on Training of Trainers	3,195
14. Research Study on Creation of a Culture and Organisational Sensitivity in Ministry/Departments (in collaboration with the National Labour Institute)	34,412
15. Research Project on the Incidence of Bonded Labour in Palamau District of Bihar	11,210
16. Courses and Workshop for DPAP Officers	66,064
17. Research Project on Drought Prone Areas Programme in Pali District including the preparation of an Annotated Bib- liography of DPAP	3,416
18. District Planning Cell DPAP Purulia	48,715
19. District Planning Cells in 5 DPAP Districts	3,82,462
20. Expenditure on ICSSR Projects	63,294

Unspent balance of the grants was carried forward for expenditure during the current financial year, *viz.*, 1979-80.

*Ford Foundation Grant No. 770-0190*

The Ford Foundation sanctioned a grant of \$ 3,38,000 to support the creation and servicing of five district planning cells. In addition, the Department of Rural Development of the Ministry of Agriculture and Irrigation, Government of India, sanctioned a total grant of Rs. 9,43,000 towards the recurring cost of cells to match the Ford Foundation grant. The project is for a period of three years. As the nodal Institution, the IIPA has taken the lead in the preparation of material for and in the management of initial training programmes. The cells and through the cells, the district administration will have the benefit of technical support, advice and training from established national institutions with the IIPA coordinating this effort. Five district planning cells, namely, Kurnool, Panchmahals, Jodhpur, Mahindergarh and Ramanathapuram have started functioning. Out of these Kurnool, Panchmahal and Ramanathapuram are being handled by the National Institute of Rural Development, Hyderabad, Sardar Patel Institute of Economic and Social Research, Ahmedabad and Institute of Financial Management and Research, Madras, respectively and other two district cells at Jodhpur and Mahindergarh are being looked after by the IIPA. During the year the Ford Foundation released a further sum of Rs. 10,44,800.69 for DPAP District Planning Cells. Expenditure to the tune of Rs. 2,41,583.72 and Rs. 1,40,878.02 was incurred out of the grants from Ford Foundation and Government of India, respectively. The balances have been carried forward for expenditure during the current year, *viz.*, 1979-80.

*Total Payments*

Total payments on account of all the activities of the Institute during the year, including payments on programmes and projects undertaken with the assistance of the grant received from the Ford Foundation, Government of India, and the internal resources of the Institute amounted to Rs. 65,47,767 (excluding closing balance and investments vide balance sheet, the Income and Expenditure Account and the Receipts and Payments Account—Appendix III).

M/s Thakur, Vaidyanath Aiyer and Co. continued to work as Honorary Auditors of the Institute.

## D. ACKNOWLEDGEMENTS

We express our gratitude to Shri B.D. Jatti, the President of the Institute, to Dr. Jagjivan Ram, the Chairman of the Institute, and to Dr. B. Venkatappiah, the Chairman of the Standing Committee, for their continued guidance, support and valuable advice in various matters of the Institute. We are grateful to the Government of India, various Ministries and Departments for the continuous support given

to the Institute. In particular, we are thankful to the Ministry of Finance in giving the Institute the recurring grant which forms the mainstay of the Institute's finances and for sanctioning the grant for the establishment of the Centre for Development of Rural Administration in the Institute during its silver jubilee year.

We are thankful to the Department of Personnel and Administrative Reforms of the Ministry of Home Affairs for their continued support in our training programmes.

We are also grateful to the Advisory Committee of the Institute's Centre for Urban Studies, and the Ministry of Works and Housing for their personal interest and the grant given for the maintenance of the Centre.

Our thanks are also due to the Ministry of Agriculture and Irrigation and the Ford Foundation for placing funds at our disposal for carrying out a research-cum-action programme in some of the drought prone areas in the country.

We are grateful to the Indian Council of Social Science Research for their help in our research work and their continued interest in our activities.

We are indebted to the United Nations Asian and Pacific Development Administration Centre (APDAC), Kuala Lumpur, and the Government of India, for collaborating with us in conducting a Regional Training Programme on Management of Agriculture in November-December, 1978.

We are grateful to a number of State Governments for their support to our research and consultancy programmes. In particular, we are grateful to the State Governments of Karnataka, Kerala, West Bengal, Rajasthan and Jammu & Kashmir for their contribution to the Institute's Silver Jubilee Fund.

Our thanks are due to the various public sector undertakings for assigning us training programmes for their officers, and consultancy and research projects.

We owe a deep debt of gratitude to our members for their generous support and cooperation and particularly our regional and local branches who have been taking great interest in all the activities of the Institute.

The Institute is beholden to Shri R.N. Haldipur who was the Director of the Institute for over three years for the great interest taken by him in its various activities and for giving it proper direction and purpose.

We deeply appreciate the contribution made by the faculty members in the field of research, training and consultancy and the valuable service rendered by our library and publication units. The hard and dedicated work put in by the administrative staff in various sections also needs special mention. They continued to provide efficient support for the performance of the Institute's activities.

## APPENDIX 1

### INDIAN INSTITUTE OF PUBLIC ADMINISTRATION

#### EXECUTIVE COUNCIL

*President*

Shri B.D. Jatti

*Chairman*

Dr. Jagjivan Ram

*Vice-Presidents*

Prof. D.T. Lakdawala

Dy. Chairman, Planning Commission, New Delhi.

Shri Asoka Mehta

Jaya Rose Farm (DLF), P.O. & Village Chattarpur,  
Via. Mehrauli, New Delhi.

Shri V.K. Saklecha

Chief Minister, Government of Madhya Pradesh,  
Bhopal.

Shri Badr-Ud-Din Tyabji

Former Vice-Chancellor, Aligarh Muslim University,  
1/23, Shanti Niketan, New Delhi.

Shri D. Devraj Urs

Chief Minister, Government of Karnatak, Bangalore.

Dr. B. Venkatappiah

Chairman, Nagarjuna Fertilizers and Chemicals Ltd.,  
and Chairman Executive Committee, Council for  
Social Development, New Delhi.

*Members*

Dr. R.S. Arora

Vice-President, Indian Council of World Affairs,  
Sapru House, New Delhi.

Shri M.K. Chaturvedi

Managing Director, Madhya Pradesh State Industries Corporation Ltd., Bhopal.

Shri P.R. Dubhashi

Establishment Officer and Additional Secretary,  
Department of Personnel and Administrative Reforms,  
Ministry of Home Affairs, New Delhi.

Prof. S.K. Goyal

Professor of Economic Administration, IIPA, New Delhi.

Shri Ram K. Gupta	Branch Manager, State Bank of India, Civil Lines, Ludhiana.
Shri J.P. Kacker	Member, Commission of Public Enterprises, New Delhi.
Shri V. Karthikeyan	Chief Secretary to Government of Tamil Nadu, Madras.
Prof. Shanti Kothari	95, North Avenue, New Delhi.
Shri P.C. Lal	Chairman, Indian Airlines and Air India, New Delhi.
Prof. S.R. Maheshwari	Professor of Political Science and Public Administration, IIPA, New Delhi.
Shri B.C. Mathur	Secretary, Department of Supply, Ministry of Works and Housing, Government of India, New Delhi.
Shri R.G. Mulgund	Secretary and Treasurer, COSIDICI and former Registrar, IIPA, New Delhi.
Shri W.G. Naidu	Dy. Manager (Management Development), Bharat Heavy Electricals Ltd., Bhopal.
Shri Govind Narain	Governor of Karnataka, Bangalore.
Shri K.L. Pasricha	Chief Secretary to the Government of Madhya Pradesh, Bhopal.
Shri H.M. Patel	2, Akbar Road, New Delhi.
Shri Maheshwar Prasad	Secretary, Department of Personnel and Administrative Reforms, Government of India, New Delhi.
Shri N.E.S. Raghavachari	62, First Avenue, Indira Nagar, Madras.
Dr. Bharat Ram	Managing Director, Delhi Cloth and General Mills Co Ltd., Bara Hindu Rao, New Delhi.
Shri D.D. Sathe	Chairman and Managing Director, Export Credit and Guarantee Corporation Ltd., Express Tower, 10th Floor, Nariman Point, Bombay.
Dr. B.D. Sharma	Secretary, Tribal and Harijan Welfare Department, Government of Madhya Pradesh, Bhopal.
Shri M. Subramanian	Secretary to Government of Maharashtra, Agriculture and Cooperation Department, Mantralaya Annexe, Bombay.
Dr. V. Subramanian	Hony. Secretary, IIPA Maharashtra Regional Branch, Bombay.

Dr. M.S. Swaminathan	Secretary, Agriculture and Rural Development, Ministry of Agriculture and Irrigation, Government of India, New Delhi.
Prof. M.J.K. Thavaraj	Professor of Financial Administration, IIPA, New Delhi.
Dr. Ram K. Vepa	Development Commissioner, Small Scale Industries, Ministry of Industry, New Delhi.
Prof. M.V. Mathur	<i>Honorary Treasurer</i> Director, National Staff College for Educational Planners and Administrators, New Delhi.

*Director and Member-Secretary*  
Shri T.N. Chaturvedi

## APPENDIX II

### ACADEMIC STAFF

#### *Director*

Shri T.N. Chaturvedi

#### *Professors*

Prof. A.P. Barnabas	Professor of Sociology and Administration.
Prof. M. Bhattacharya (On leave without pay for one year till 4-2-1980)	Professor of Organisational Analysis, Structure and Research in Field and District Administration.
Prof. A. Datta	Professor of Urban Administration and Develop- ment and Municipal Finance.
Prof. S.K. Goyal	Professor of Economic Administration.
Prof. B.N. Gupta	Professor of Economics in Social Cost-Benefit Analysis and Forecasting.
Prof. V. Gupta	Professor of Computer Application.
Prof. S.R. Maheshwari	Professor of Political Science and Public Adminis- tration.
Prof. Kuldeep Mathur	Professor of Behavioural Sciences.
Prof. Kanti Swarup	Professor of Operations Research.
Prof. M.J.K. Thavaraj	Professor of Financial Administration.
Prof. S.P. Verma	Professor of Behavioural Sciences.

#### *Consultant*

Shri M. Thyagarajan	Programme Consultant (Project Planning and Control)
---------------------	--

*Readers*

Dr. K.L. Handa	Reader in Financial Management.
Dr. N.K.N. Iyengar	Reader in Personnel Management.
Dr. K.N. Kabra	Reader in Economics.
Dr. S. Majumdar	Reader in Economics.
Shri D.D. Malhotra	Reader in Urban Management.
Dr. Girish K. Misra	Reader in Human Settlement and Physical Planning.
Dr. S Mundle	Reader in Regional and Micro-level Planning.
Dr. R.B. Puri	Reader in Organisational Behaviour and Inter-personnel Relations.
Dr. K.S.R.N. Sarma	Reader in Urban Finance.
Dr. Jaideep Singh	Reader in Behavioural Sciences.
Shri N.S.F.B. Tyabji	Reader in Operations Research.

*Senior Management Analysts*

Shri G.K. Amar	Shri B.M. Naik
Dr. K.L. Chawla	Shri R.K. Sachdeva
Shri J.C. Kapur	

*Lecturers*

Shri M.K. Balachandran	Dr. (Mrs.) Nalini Natarajan
Shri Raj Nandy	Shri J.N. Upadhyay

*Management Analyst*

Shri V.J. Chandrasekaran

*Training/Research Associates*

Mrs. M. Lakshmiswaramma Dr. R.K. Tiwari

Dr. B.R. Sharma

*Statistician*

Shri N.C. Ganguli

*Training Associates/Jr. Research Analysts*

Shri M.K. Gaur

Mrs. Shanta Kohli-Chandra.

Shri Rakesh Gupta

Shri M.K. Narain.

Shri Gangadhar Jha

Dr. B.M. Verma

*Management Specialist*

Shri Anil K. Gupta

*Research Assistant*

Shri B.D. Singh

**AUDITORS REPORT TO THE MEMBERS OF  
THE INDIAN INSTITUTE OF PUBLIC  
ADMINISTRATION, NEW DELHI**

We have audited the attached Balance Sheet and the Income and Expenditure Account of the Indian Institute of Public Administration as on 31st March, 1979 and report that we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our Audit and that in our opinion and to the best of our information and according to the explanations given to us the accounts give a true and fair view:

1. In case of the Balance Sheet, the state of affairs of the Institute as on 31st March, 1979, and
2. In case of the Income and Expenditure Account of the Excess of Income over Expenditure for the year ended on that date.

**THAKUR, VAIDYANATH AIYAR & CO.**  
*Chartered Accountants*

## APPENDIX

## THE INDIAN INSTITUTE OF PUBLIC

*Balance Sheet as at**As at 31st  
March, 1978*

## LIABILITIES

Rs.	Rs.
<b>Grants :</b>	
As per Schedule 'A' attached	11,71,817.54
Balance for utilisation	
<b>5,51,733</b>	<b>Less: Excess expenditure to be met</b>
	<b>from further release of grant</b>
	<b>96,158.64</b>
	<b>10,75,658.90</b>
<b>Funds:</b>	
<b>57,43,001</b>	<b>As per Schedule 'B' attached</b>
	<b>62,67,614.75</b>
<b>Deposits:</b>	
Earnest money deposit	—
Security Deposit from Contractors	35,079.48
<b>48,790</b>	<b>Other Deposits</b>
	<b>24,742.44</b>
	<b>59,821.92</b>
<b>Liabilities &amp; Provisions:</b>	
<b>3,85,219</b>	<b>As per Schedule 'C' attached</b>
<b>179</b>	<b>Receipts from I.A.M.R., New Delhi</b>
	<b>5,21,904.45</b>
	<b>178.84</b>
<b>67,28,922</b>	<b>GRAND TOTAL</b>
	<b>79,25,178.86</b>

*Note: Figures for the previous year have been regrouped wherever considered necessary*THAKUR, VAIDYANATH AIYAR & CO.  
*Chartered Accountants*JAGJIVANRAM  
*Chairman*

## III

## ADMINISTRATION, NEW DELHI

31st March, 1979

As at 31st  
March, 1978

## ASSETS

Rs.	Rs.	Rs.
<b>Fixed Assets</b>		
As per Schedule 'D' attached		
Gross block at cost	76,24,241.15	
35,73,206      Less: Depreciation written off upto date	<u>33,40,781.98</u>	42,83,459.17
<b>Current Assets, Loans, Advances</b>		
26,93,565      As per Schedule 'E' attached		32,48,169.26
<b>Consulting Assignments/Paid Courses in Progress</b>		
61,872      As per Schedule 'F' attached		51,377.15
<b>Income &amp; Expenditure Account</b>		
4,00,279      Excess of expenditure over Income (as per last account)	4,00,279.01	
Less: Excess of Income over Expenditure (as per account annexed)	<u>58,105.73</u>	3,42,173.28
67,28,922	<b>GRAND TOTAL</b>	<b>79,25,178.86</b>

to make them comparable with the current year figures.

T.N. CHATURVEDI  
*Director & Member-Secretary*M.V. MATHUR  
*Hony. Treasurer*

**THE INDIAN INSTITUTE OF PUBLIC**  
*Schedule 'A' of Grants forming part of the*

<i>Source</i>	<i>Balance of Grant as on 1.4.1978</i>
	Rs.
Ford Foundation Interest—Transferred to Schedule 'B'	—
Ministry of Works & Housing, New Delhi for Centre for Urban Studies	(—)1,231.12
Grant from Ministry of Works & Housing (TCPO) for Course on Urban Management	—
Grant from Deptt. of Social Welfare for Research Project—Problems of Pensioners	(—)2,090.57
Grant from ICSSR for Research Project—Organisational Framework for Planning & Development in Metropolitan Cities	20,137.79
Grant from ICSSR for Research Project—Bureaucracy & National Development	—
Grant from ICSSR for Research Study of Election to Delhi Metropolitan Council	4,805.69
Grant from ICSSR for Study of Response to Scarcity Condition in Maharashtra	3,096.82
Grant from ICSSR for Research Project—Settlement Pattern of some Tribal Groups of Meghalaya	—
Grant from ICSSR for Research Project—Urban Public Utilities in Metropolitan Cities	5,915.02
Grant from ICSSR for Research Project—Social Welfare and its Administration in Indian Setting	4,327.75
Grant from ICSSR for Research Project—Legislation relating to Town Planning & Development Authorities and their Implementation	11,420.57
Grant from ICSSR for Research Project on Foreign Private Capital in India	15,914.32
Grant from ICSSR for Fellowship to Shri T.K. Mahadevan	3,770.00
Grant from Ministry of Agriculture & Irrigation for Training Course for Project Directors of DPAP	—
Grant from Ministry of Agriculture & Irrigation, Department of Rural Development for Workshop on Management of DPAP at Bangalore	—

**ADMINISTRATION, NEW DELHI**

*Balance Sheet as at 31st March, 1979*

<i>Receipts/Refunds/ Adjustments during the year</i>	<i>Total</i>	<i>Expenditure/ Adjustments during the year</i>	<i>Balance of grant as on 31.3.1979</i>
Rs.	Rs.	Rs.	Rs.
—	—	—	—
5,12,685.14	5,11,454.02	5,07,893.78	3,560.24
42,000.00	42,000.00	81,665.62	(—) 39,665.62
2,090.57	—	—	—
—	20,137.79	11,501.87	8,635.92
—	—	22.00	(—) 22.00
—	4,805.69	3,949.20	856.49
—	3,096.82	—	3,096.82
4,750.00	4,750.00	4,049.88	700.12
—	5,915.02	5,915.02	—
—	4,327.75	—	4,327.75
—	11,420.57	3,015.60	8,404.97
22,545.00	38,459.32	34,840.74	3,618.58
27,470.00	31,240.00	25,514.00	5,726.00
22,500.00	22,500.00	26,259.60	(—) 3,759.60
15,000.00	15,000.00	19,076.32	(—) 4,076.32

*(Continued)*

<i>Source</i>	<i>Balance of Grant as on 1.4. 1978</i>
	Rs.
Grant from Ministry of Agriculture & Irrigation, Deptt. of Rural Dev. for Prog. on Financial Management of DPAP Officers	—
Research Project to Study & Develop South Zone of M.C.D.	8,800.68
Grant from Ministry of Agriculture & Irrigation for Course on Management of Agriculture	19,998.00
Grant from Department of Personnel and Administrative Reforms for:	
(i) Research Study—Creation of Culture of Organisational Sensitivity in Ministry/Departments	19,942.90
(ii) Special Course for Group 'A' Officers	31,831.34
(iii) Special Course for Group 'A' Officers of Central Services	—
(iv) MDP Course for Empanelled Deputy Secretaries to the Go- vernment of India	—
(v) Course on Project Planning & Appraisal—Power	7,649.35
(vi) Course on Project Implementation, Monitoring & Evaluation —Power at Dehradun	—
(vii) 3rd Course on Project Implementation, Monitoring & Eva- luation—Power	—
(viii) 3rd Course on Project Identification, Formulation & Appraisal with emphasis on Power	—
(ix) Course on Project Implementation, Monitoring & Evaluation at Lucknow	—
(x) Course on Project Implementation, Monitoring & Evaluation —Irrigation at Bhopal	—
(xi) Course on Project Formulation and Implementation	40,000.00
(xii) Course under Management Orientation Programme (EDP)	38,494.65
(xiii) Course on Management for Officers of State Corporations	4,585.55
(xiv) 3rd Advanced Professional Programme in Public Administration	(—)17,467.32

<i>Receipts/Refunds/ Adjustments during the year</i>	<i>Total</i>	<i>Expenditure/ Adjustments during the year</i>	<i>Balance of grants as on 31.3.1979</i>
Rs.	Rs.	Rs.	Rs.
20,728.35	20,728.35	20,728.35	—
—	8,800.68	—	8,800.68
—	19,998.00	17,585.58	2,412.42
14,469.36	34,412.26	34,412.26	—
—	31,831.34	31,831.34	—
50,000.00	50,000.00	—	50,000.00
24,621.58	24,621.58	24,621.58	—
—	7,649.35	7,649.35	—
32,500.00	32,500.00	430.39	32,069.61
35,000.00	35,000.00	33,850.32	1,149.68
47,000.00	47,000.00	1,390.11	45,609.89
29,993.45	29,993.55	29,993.45	—
32,500.00	32,500.00	—	32,500.00
—	40,000.00	40,000.00	—
1,88,729.00	2,27,223.65	2,23,142.23	4,081.42
—	4,585.55	4,585.55	—
17,467.32	—	—	—

(Continued)

<i>Source</i>	<i>Balance of Grant as on 1.4.1978</i>	<i>Rs.</i>
(xv) 4th Advanced Professional Programme in Public Administration	—	
Grant for Study Tour Abroad by Participants of III APPPA	160.00	
Grant for Study Tour Abroad by Participants of IV APPPA	—	
Grant from National Building Organisation for Research Project—Slums & Squatters Colonies in Kanpur City	13.99	
Grant from Ministry of Labour for Study on the Incidences of Bonded Labour in Palamau District of Bihar	3,237.79	
Grant-in-aid from Ministry of Labour for Evaluation Study of Centrally sponsored Plan Schemes for Rehabilitation of Bonded Labour in 2 districts of North	—	
Research Project—Survey of Construction Labour in Indian Metropolitan City—Kanpur	705.73	
Regional Course on Training of Trainers ACDA (DP & ARs)	Rs. 21,654.98 Rs. 48,000.00	3,194.72
Director-General, Health Services for Course on Prevention of Food Adulteration	—	
<b>Grant from Rural Electrification Corporation for:</b>		
(i) Research Project on Multi-level Coordination & Development Programme and Activities with Special Focus on Rural Electrification	6,440.02	
(ii) Research Project—Regional Development Study for Bastar & Chandrapur Districts	43,591.88	
Scholarship to Shri M.A. Sulaiman	—	
U.G.C. for Fellowship to Shri S.N. Gupta	864.22	
Grant from Ministry of External Affairs for Scholarship to Shri Naik Mohd.	—	

<i>Receipts/Refunds/ Adjustments during the year</i>	<i>Total</i>	<i>Expenditure Adjustments during the year</i>	<i>Balance of grants as on 31.3.1979</i>
Rs.	Rs.	Rs.	Rs.
2,20,000.00	2,20,000.00	2,49,433.39	(-) 29,433.39
5,450.00	5,610.00	5,610.00	—
4,80,300.00	4,80,300.00	4,66,439.49	13,860.51
—	13.99	13.99	—
6,000.00	9,237.79	11,210.05	(-) 1,972.26
12,500.00	12,500.00	—	12,500.00
—	705.73	5,683.39	(-) 4,977.66
—	3,194.72	3,194.72	—
—	—	3,454.30	(-) 3,454.30
—	6,440.02	13,289.61	(-) 6,849.59
—	43,591.88	28,814.21	14,777.67
—	—	1,947.90	(-) 1,947.90
4,500.00	5,364.22	4,195.65	1,168.57
27,500.00	27,500.00	23,865.35	3,634.65

*(Continued)*

<i>Source</i>	<i>Balance of Grant as on 1.4.1978</i>
	Rs.
Grant from Ministry of Agriculture & Irrigation, Dep't. of Rural Development for Research Study on Appraisal, Implementation & Management of DPAP in Pali District and for Annotated Bibliography on DPAP	6,922.27
Grant from Ministry of Agriculture for Second Workshop on DPAP	665.24
Grant from Ministry of Agriculture for DPAP— Purulia District	—
Grant from Ministry of Agriculture & Irrigation for District Planning Cells—DPAP	2,93,000.00      2,38,891.59
Grant from Ford Foundation for District Planning Cells—DPAP	14,21,054.87      (—) 64,623.74
Grant from Japan Foundation for Study on Resource transfer in India & Japan	—
Grant from APDAC for Course on Management of Agriculture	—
<b>TOTAL</b>	<b>4,59,965.13</b>

THAKUR, VAIDYANATH AIYAR & CO.  
*Chartered Accountants*

<i>Receipts/Refunds/ Adjustments during the year</i>	<i>Total</i>	<i>Expenditure/ Adjustments during the year</i>	<i>Balance of grants as on 31.3.1979</i>
Rs.	Rs.	Rs.	Rs.
—	6,922.27	3,416.23	3,506.04
—	665.24	665.24	—
1,12,000.00	1,12,000.00	48,715.25	83,284.75
—	2,38,891.59	1,40,878.02	98,013.57
10,44,800.69	9,80,176.95	2,41,583.72	7,38,593.23
17,588.56	17,588.56	10,660.60	6,927.96
61,806.25	61,806.25	61,806.25	—
31,34,495.27	35,94,460.40	25,18,801.50	10,75,658.90

T.N. CHATURVEDI  
*Director & Member-Secretary*

M.V. MATHUR  
*Hony. Treasurer*

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

*Schedule 'B' forming part of the Balance Sheet as at 31st March, 1979*

As at 31st March, 1978	RESERVES AND FUNDS		
Rs.		Rs.	Rs.
	<b>Life Membership Capital Fund</b>		
	As per last Account	1,85,618.25	
1,85,618	Add: Received during the year	<u>31,940.00</u>	2,17,558.25
	<b>Building Fund</b>		
	As per last account	41,38,713.36	
41,38,713	Add: Received during the year	<u>7,63,962.84</u>	49,02,676.20
	<b>Staff Benevolent Fund</b>		
	As per last Account	1,740.00	
1,740	Addition during the year	<u>—</u>	1,740.00
	<b>Gratuity Reserve Fund</b>		
	As per last Account	5,86,245.76	
	Add: Amount provided during the year	13,150.00	
	Interest received/accrued	<u>55,070.12</u>	
		65,465.88	
5,86,246	Less: Payments made	<u>35,963.50</u>	6,18,502.38
	<b>Annual School Prize Fund</b>		
	As per last Account	12,003.79	
12,004	Interest received/accrued	<u>1,183.73</u>	
		13,187.52	
	Less: Payments made	<u>1,090.10</u>	12,097.42
	<b>Research Revolving Fund</b>		
	As per last Account	3,05,211.79	
	Add: Transferred from Income & Expenditure Account during the year	<u>—</u>	
49,24,321	Carried over	3,05,211.79	57,52,574.25

*As at 31st  
March, 1978*

**RESERVES AND FUNDS**

Rs.		Rs.	Rs.
49,24,321	Brought forward	3,05,211.79	57,52,574.25
	<i>Add: Interest received/accrued</i>	30,011.41	
		3,35,223.20	
3,05,212	<i>Less: Payments made during the year</i>	<u>1,401.88</u>	3,33,821.32
	<b>Building Reserve Fund</b>		
	As per last Account	5,13,467.70	
	<i>Add: Transferred from Income Expenditure Account during the year</i>	5,820.00	
	<i>Interest received/accrued</i>	<u>10,030.83</u>	
		5,29,318.53	
5,13,468	<i>Less: Expenditure on construction of 3rd floor on the Hostel Building</i>	<u>4,38,94.77</u>	90,353.76
91,767	<b>F.F.—IV Interest</b>		
	As per last Account	91,767.45	
	<i>Add: Interest received during the year</i>	<u>2,891.59</u>	
		94,659.04	
	<i>Less: Expenditure</i>	<u>3,793.62</u>	90,865.42
58,34,768	<b>GRAND TOTAL</b>		<u>62,67,614.75</u>

THAKUR, VAIDYANATH AIYAR & CO.  
*Chartered Accountants*

T.N. CHATURVEDI  
*Director & Member-Secretary*

M.V. MATHUR  
*Hony. Treasurer*



THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

*Schedule 'C' forming part of the Balance Sheet as at 31st March, 1979*

*As at 31st  
March, 1978*

LIABILITIES AND PROVISIONS

Rs.	Rs.
—	Unspent Balance—grant from the Ministry of Finance, Department of Expenditure, Government of India
2,16,436	2,00,020.69
1,090	For expenses
10,985	Unpaid Salaries
1,00,988	Subscription received in Advance (IJPA)
41,658	Advance rent from ICSSR
12,114	Mess charges (Payable to Contractor)
1,948	Honorarium payable to Faculty for Consulting Assignments
	Stale Cheque Account
	—
	38,139.39
	11,893.53
	21,739.95
	—
3,85,219	GRAND TOTAL
	5,21,904.45

THAKUR, VAIDYANATH AIYAR & CO.  
*Chartered Accountants*

T.N. CHATURVEDI  
*Director & Member-Secretary*

M.V. MATHUR  
*Hony. Treasurer*

## THE INDIAN INSTITUTE OF PUBLIC

*Schedule 'D' forming part of*

<i>Particulars</i>	<i>Cost up to 31.3.1978</i>
	Rs.
Building	39,13,846.01
Furniture and Fixtures including for class-rooms	4,36,186.63
Library Books	14,01,989.01
Air-conditioning equipment and water coolers	2,07,836.89
Motor Car and Bicycles	24,822.14
Film Projector and Stage Equipment (Auditorium)	1,11,072.79
Office Equipment & Training Aids	3,67,277.53
Library Equipment	1,60,060.40
Hostel and Mess Equipment including gas installation	65,677.84
<b>TOTAL</b>	<b>66,88,769.24</b>
Figures for the previous year	65,46,142

**Notes:** 1. The Assets purchased out of the grants (other than Recurring Grant) from Government have been fully charged to the respective grants. The quantity and value (Previous year Rs. 4,26,529.80).

II. Office equipment includes cost of 6 typewriters stolen in September, 1974, written off.  
III. \*Represents the cost of untraceable books and depreciation thereon written off.

**THAKUR, VAIDYANATH AIYAR & CO.**  
*Chartered Accountants*

**ADMINISTRATION, NEW DELHI**

*the Balance Sheet as at 31st March, 1979*

<i>Additions/ Adjustments during the year</i>	<i>Total cost up to 31.3.1979</i>	<i>Depreciation up to 31.3.1979</i>	<i>Written down value as at 31.3.1979</i>	<i>Written down value as at 31.3.1978</i>
Rs.	Rs.	Rs.	Rs.	Rs.
6,92,169.13	46,06,015.14	13,86,754.62	32,19,260.52	26,09,636.53
18,198.20	4,54,384.83	2,56,173.24	1,98,211.59	1,96,129.67
96,036.89 (-) 4,596.84*	14,98,025.90 (-) 4,596.84*	10,85,629.41 (-) 3,916.67*	4,12,396.49 (-) 680.17*	3,89,135.45
—	2,07,836.89	1,38,208.46	69,628.43	81,915.80
—	24,822.14	18,454.03	6,368.11	7,928.38
—	1,11,072.79	1,00,555.88	10,516.91	12,372.83
46,123.22	4,13,400.75	2,53,994.97	1,59,405.78	1,39,216.99
7,392.00	1,67,452.40	78,548.01	88,904.39	87,273.24
80,149.31	1,45,827.15	26,380.03	1,19,447.12	49,596.69
9,40,068.75 (-) 4,596.84	76,28,837.99 (-) 4,596.84	33,44,698.65 (-) 3,916.67	42,84,139.34 (-) 680.17	35,73,205.58
1,42,627	66,88,769	31,15,564	35,73,205	36,33,659

ment of India and Ford Foundation Grant including interest are not in the above schedule since records are, however, being kept separately. The value of such assets is Rs. 4,41,832.36

down value of which as on 31st March, 1974, was Rs. 3,837.96.

**T.N. CHATURVEDI**  
*Director & Member-Secretary*

**M.V. MATHUR**  
*Hony. Treasurer*

**THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**

*Schedule 'E' forming part of Balance Sheet as at 31st March, 1979*

*As at 31st  
March, 1978*

**CURRENT ASSETS**

Rs.	Rs.
29,057	Interest accrued but not due on Investments
91,815	Stock of Paper & Stationery including contingencies (at cost as certified by the Registrar) Stock of maintenance items (at cost as certified by the Registrar)
	<u>1,35,421.13</u>
	<u>19,713.99</u>
	<u>1,55,135.12</u>
	<b>Sundry Debtors</b>
	Bills receivable
	3,962.74
	Royalty receivable
	8,553.95
	Tuition fee outstanding
	57,687.67
1,67,020	Rent outstanding from staff quarters, Hostel & Auditorium
	<u>1,41,347.24</u>
	<u>2,11,551.60</u>
	<b>Cash and Bank Balances</b>
	Cash in hand
	2,313.95
	Imprest—Petty Cash
	499.21
	Postage Imprest
	2,983.54
	<b>First National City Bank of New York</b>
	In Savings Bank A/c
	92,336.20
	In Current A/c
	<u>9,549.42</u>
	<u>1,01,885.62</u>
	<b>United Commercial Bank, New Delhi</b>
	In Savings Bank A/c
	2,831.68
	In Current A/c
	<u>4,32,501.62</u>
	<u>4,35,333.30</u>
	<b>State Bank of India, New Delhi</b>
	In Current A/c
	62,432.19
	<b>In Fixed Deposit Account</b>
	<b>United Commercial Bank</b>
	For School Prize fund
	11,999.00
	For Gratuity Reserve Fund
	2,55,300.00
	Research Revolving Fund
	1,70,000.00
	For Life Membership Fund
	<u>1,80,370.00</u>
	<u>6,17,669.00</u>
2,87,892	<b>Carried over</b>
	<u>12,23,116.81</u>
	<u>4,05,550.14</u>

*As at 31st  
March, 1978*

CURRENT ASSETS

Rs.

Rs.

Rs.

2,87,892	Brought forward	12,23,116.81	4,05,550.14
	In Short Term Deposit with U. Co. Bank	10,00,000.00	
	State Bank of India, New Delhi		
	For Gratuity Reserve Fund 2,62,250.00		
	For Life Membership Fund 32,175.00		
	For Research Revolving Fund <u>1,14,000.00</u>	4,08,425.00	
	Special Term Deposit with State Bank of India for Gratuity Reserve Fund	71,000.00	
22,12,866	In Bank of India (held on behalf of U.B.S. Publishers)	<u>3,000.00</u>	27,05,541.81
	Advances Accountable/Recoverable		
	Staff advance for purchase of Conveyance	11,590.00	
	Flood Advance	24,291.00	
	Advance to DESU	1,610.00	
	Festival Advance	12,120.00	
	Advance for Legal Expenses	557.05	
	T.A. Advance	5,420.00	
	Advance for Expenses	2,000.00	
1,34,527	Prepaid Expenses	53,161.25	
	Suspense Account	<u>2,058.01</u>	1,12,807.31
31,735	Amount recoverable from Delhi Municipal Corporation	—	
	Deposits for Electricity	10,220.00	
26,545	OYT Deposit	13,250.00	
	Other Deposits	<u>800.00</u>	24,270.00
26,93,565	<b>TOTAL</b>		<b>32,48,169.26</b>

*Note: No stock has been taken of Publications, however, quantitative records have been kept.*

THAKUR, VAIDYANATH  
AIYAR & CO.  
*Chartered Accountants*

T.N. CHATURVEDI  
*Director & Member-Secretary*

M.V. MATHUR  
*Hony. Treasurer*

**THE INDIAN INSTITUTE OF PUBLIC  
Schedule 'F' forming part of the  
CONSULTING ASSIGNMENTS AND**

<i>Source</i>	<i>Expenditure as on 1.4.1978</i>	Rs.
Rural Studies Division		—
Research Project—Study of various aspects of Lac Production, its Economic and Marketing	16,061.83	
Research Project—Financial Adviser in Government of Gujarat		—
Preliminary Study—CEERI, Pilani		—
Hindustan Steel Construction Ltd. Assignment	1,613.25	
Consulting Assignment—RBI—Reorganisation of Cooperative Credit Banks	8,129.13	
Consulting Assignment—Karnataka Electricity Board (Designing and Implementation of Computer Mgt. & Inventory Control)	1,458.07	
Consulting Assignment—Periyar Scheme, Madurai		—
Consulting Assignment—Geological Survey of India		—
Course on Finance for Non-Finance Executives at Bhopal	4,595.56	
Consulting Assignment—I.C.A.R.		—
Consulting Assignment for TNEB—Kadambari Hydro-Electric Project		—
Training Programme on Materials Management at Lucknow		—
<b>TOTAL</b>		<b>31,857.84</b>

THAKUR, VAIDYANATH AIYAR & CO.  
*Chartered Accountants*

**ADMINISTRATION, NEW DELHI**  
*Balance Sheet as at 31st March, 1979*  
**PAID COURSES IN PROGRESS**

<i>Receipts during the year</i>	<i>Expenditure/Adjustment during the year</i>	<i>Net Expenditure adjustable/recoverable as on 31.3.1979</i>
Rs.	Rs.	Rs.
—	58.51	58.51
25,000.00	35,155.91	26,217.74
—	5,855.95	5,855.95
—	125.00	125.00
—	—	1,163.25
23,081.24	12,500.00	(—)2,452.11
—	—	1,458.07
—	3,814.13	3,814.13
—	6,650.60	6,650.60
4,526.41	178.00	247.15
—	470.50	470.50
—	923.80	923.80
—	6,394.56	6,394.56
52,607.65	72,126.96	51,377.15

T.N. CHATURVEDI  
*Director and Member-Secretary*

M.V. MATHUR  
*Hony. Treasurer*

**THE INDIAN INSTITUTE OF PUBLIC**  
*Income and Expenditure Account*

*Figures for  
previous year*

**EXPENDITURE**

Rs.	Rs.	Rs.
1,42,117	Pay and Allowances—Office of Academic Activities	1,53,984.15
6,97,320	Pay & Allowances—Faculty & Supporting Staff	7,65,017.27
26,797	T.A. to Faculty Members	18,151.67
2,000	Essay Prize	1,000.00
7,940	Research, Seminars, Conferences and Group Discussions	6,857.77
<b>Library</b>		
	Pay & Allowances	2,38,378.01
	Newsletters & Periodicals	47,904.97
2,71,157	Books Binding Charges	<u>3,072.05</u> 2,89,355.03
<b>Publications</b>		
	Pay & Allowances	1,20,393.98
	Periodicals	1,79,835.12
	Other Publications	59,320.91
	Honorarium to Correspondents	5,235.10
2,89,475	Royalty to Authors	<u>6,139.10</u> 3,70,924.21
<b>Promotion of Branches' Activities</b>		
	Share of Membership subscription to Branches	30,855.00
	Share of Interest on Life Membership Fund	3,907.96
	Regional Seminars & Conferences	7,000.00
84,995	Research Subvention to Branches	<u>31,470.00</u> 73,232.96
<u>15,21,801</u>	Carried over	<u>16,80,523.06</u>

**ADMINISTRATION, NEW DELHI**

*for the year ended 31st March, 1979*

*Figures for  
previous year*

**INCOME**

Rs.	Rs.	Rs.
18,00,995	Recurring Grant from Govt. of India, Ministry of Finance (Dept. of Expenditure)	Rs. 20,66,580.88
	Less Unspent balance	Rs. 2,00,020.69
		18,66,560.19
	<b>Subscription</b>	
	Ordinary Members	49,292.42
	Associate Members	1,110.00
	Corporate Members	48,820.00
	Library Membership	871.00
1,43,870	Interest on Life Membership Fund	17,696.75
		1,17,790.17
	<b>Income from Publications</b>	
	Subscription and Sale of Journal and other periodicals	1,10,739.12
	Sale proceeds of Framing of India's Constitution and other Publications	4,762.00
	Subsidy from ICSSR for Documentation in Public Administration	6,000.00
70,394	Royalty on Publications	1,944.62
5,55,795	Receipts from Various Paid Courses (M.D.P.)	1,23,445.74
1,47,150	Receipts from Consulting Assignments	4,40,197.25
		1,59,188.79
	<b>Rent</b>	
	Hostel	4,44,451.18
	Rent for Bedding/Furniture, etc.	10,036.59
	Residential Quarters	32,501.07
27,18,204	Carried over	4,86,988.84
		27,07,182.14

<i>Figures for previous year</i>		<b>EXPENDITURE</b>	
<b>Rs.</b>		<b>Rs.</b>	
15,21,801	Brought forward		16,80,523.06
	Maintenance of Building, Hostel & Garden		
	Pay and Allowances—Maintenance Staff	1,40,102.27	
	Pay & Allowances—Hostel Staff	78,718.88	
	Repairs & Maintenance	1,22,192.03	
	Water and Elect. Charges (net)	1,09,284.28	
	Rents, Rates & Taxes	70,956.82	
	Hostel General Charges	5,758.60	
	Relaying of Sewerline	67,338.00	5,94,350.88
4,76,960			
	Administrative Services		
	Pay & Allowances—Administration	2,79,346.42	
	Pay & Allowances—Accounts	1,00,501.55	
	T.A. Institute	22,192.98	4,02,040.95
3,72,076	Contribution to Gratuity Reserve Fund		7,567.15
7,674			
	Office Expenses		
	Printing & Stationery	72,825.64	
	Postage & Telegrams	78,276.24	
	Telephone Charges	72,182.66	2,23,284.54
1,69,629			
	Services and Supplies		
	Liveries	12,900.62	
	Conveyance charges	9,117.53	
	Motor Car Charges	15,518.38	
	Amenities to Staff	1,200.00	
	Contingencies & Misc.	24,934.39	63,670.92
74,712			
	Carried over		29,71,437.50
26,22,852			

*Figures for  
previous year*

INCOME

Rs.		Rs.	Rs.
27,18,204	Brought forward	4,86,988.84	27,07,182.14
	Auditorium	7,832.23	
4,97,672	Other Receipts	<u>9,900.36</u>	5,04,721.43
	Miscellaneous Income		
	C.H.S. Recoveries	4,089.00	
	Interest on Short Term Deposits	13,702.52	
	Licence fee from Hostel, Mess and Canteen Contractor	8,412.00	
	Interest on Advance (Conveyance)	699.39	
	Licence fee for Gas Installation for Hostel Mess/Canteen	300.00	
	Hire charges of films	200.00	
	Maintenance charges for Conference Hall, etc.	1,390.00	
	Service charges	21,433.25	
	Miscellaneous Receipts	5,548.66	
	Foreign Affiliation fee	1,000.00	
	Hostel Lounge/Lawn charges	970.00	
62,537	Photo Copying charges	<u>4,946.00</u>	62,690.82
1,85,321	Recovery of Overhead charges		1,93,208.24
6,793	Transfer from Ford Foundation Grant IV to meet expenditure (as per contra)		—
34,71,527	Carried over		34,67,802.63

<i>Figures for previous year</i>	<b>EXPENDITURE</b>	
Rs.	Rs.	Rs.
26,22,852	Brought forward	29,71,437.50
41,190	Meetings T.A.	31,611.20
5,865	Overtime—IIPA	18,280.87
18,835	Pay and Allowances—Leave Reserve	11,637.91
2,03,081	Depreciation	2,29,134.99
—	Cost of untraceable books written off	680.17
6,793	Expenditure met out of F.F. Grant —Graduate Training Abroad	—
50,000	Internal Research & Publication of Internal Research Reports	—
3,80,000	Amount transferred to Bldg. Reserve Fund	5,820.00
85,449	Expenditure incurred on M.D.P. Courses	93,778.78
74,365	Expenditure incurred on Consulting Assignment	47,315.48
	Excess of Income over Expenditure transferred to Balance Sheet	58,105.73
34,88,430	<b>GRAND TOTAL</b>	34,67,802.63

*Note:* Figures for the previous year have been regrouped wherever considered necessary to

**THAKUR, VAIDYANATH AIYAR & CO.**  
*Chartered Accountants*

<i>Figures for previous year</i>	INCOME	
Rs.	Rs.	Rs.
34,71,527	Brought forward	34,67,802.63
17,903	Excess of expenditure over Income transferred to Balance Sheet	—
34,88,430	GRAND TOTAL	34,67,802.63

make them comparable with the current year figures.

T.N. CHATURVEDI  
*Director & Ex-Officio Secretary*

M.V. MATHUR  
*Hony. Treasurer*

**THE INDIAN INSTITUTE OF PUBLIC**  
*Receipt and Payment Account*

RECEIPTS	Rs.	Rs.
Cash in hand	2,788.71	
State Bank of India, New Delhi.	29,684.83	
United Commercial Bank, New Delhi		
In Savings A/c	2,721.17	
In Current A/c	<u>2,71,264.77</u>	2,73,985.94
First National City Bank, New York		
In Savings Bank A/c	89,444.61	
In Current A/c	<u>13,343.04</u>	<u>1,02,787.65</u>
		4,09,247.13
Part 'A'		
Recurring grant from the Government of India & Internal Receipts (Schedule I)		34,89,381.28
Part 'B'		
Funds Deposits & Advances (Schedule II)		6,84,259.56
Part 'C'		
Grants for Projects, etc. (Schedule III)		28,65,474.71
GRAND TOTAL		<u>74,48,362.68</u>

THAKUR, VAIDYANATH AIYAR & CO.  
*Chartered Accountants*

**ADMINISTRATION, NEW DELHI**

*for the year ended 31st, March, 1979*

<b>PAYMENTS</b>	Rs.	Rs.
<b>Part 'A'</b>		
Expenditure against recurring grant from Govt. of India & Internal Receipts (Schedule I)		32,89,779.71
<b>Part 'B'</b>		
Payments out of funds, deposits & Advances (Schedule II)		12,84,095.67
<b>Part 'C'</b>		
Expenditure against grants for projects etc. (Schedule III)		22,72,522.24
<b>Closing Balances</b>		
Cash in hand	2,313.95	
State Bank of India, New Delhi	62,432.19	
United Commercial Bank, New Delhi	4,35,333.30	
<b>First National City Bank, New York</b>		
In Savings Bank A/c	92,336.20	
In Current A/c	<u>9,549.42</u>	<u>1,01,885.62</u>
		6,01,965.06
<hr/>		
<b>GRAND TOTAL</b>		<b>74,48,362.68</b>

T.N. CHATURVEDI  
*Director & Member-Secretary*

M.V. MATHUR  
*Hony. Treasurer*

**THE INDIAN INSTITUTE OF PUBLIC  
SCHEDULE I OF RECEIPTS**

*Part 'A'—Grant from the Government*

RECEIPTS	Rs.	Rs.
Grant-in-aid from Government of India, Ministry of Finance (Department of Expenditure)		20,66,580.88
<b>Subscriptions</b>		
Ordinary Members	49,292.42	
Associate Members	1,110.00	
Corporate Members	<u>48,820.00</u>	99,222.42
<b>Income from Publications</b>		
Subscription to & Sale of Journal and Other Publications		1,18,454.44
Royalties		2,185.87
<b>Rents From</b>		
Residential Quarters	27,614.79	
Auditorium	15,712.29	
Hostel	2,81,751.62	
Others	<u>9,762.22</u>	3,34,840.92
<b>Miscellaneous Receipts</b>		88,543.63
(a) Fee from various paid courses (net)	1,92,541.28	
(b) Fee for Consulting Assignments (net)	1,12,573.31	
(c) <i>Receipts on account of fee for various paid Courses</i>		
(i) Spl. Course on Project Management through Network Technique at Sunder Nagar	27,000.00	
<b>Carried over</b>	<u>3,32,114.59</u>	<u>27,09,828.16</u>

**ADMINISTRATION, NEW DELHI**

**AND PAYMENTS ACCOUNT**

*of India and Internal Resources*

<b>PAYMENTS</b>	Rs.	Rs.
<b>Pay and Allowances</b>		
Faculty	5,71,516.48	
Employer's Contribution to C.P. Fund	26,978.39	
Supporting Staff	1,67,207.58	
Employer's Contribution to C.P. Fund	6,102.00	
Leave Reserve	10,701.60	
Employer's Contribution to C.P. Fund	213.00	
Office of Academic Activities	1,46,397.56	
Employer's Contribution to C.P. Fund	6,566.00	
Library	2,28,350.59	
Employer's Contribution to C.P. Fund	10,490.00	
Journal & Publications	1,15,053.57	
Employer's Contribution to C.P. Fund	5,594.00	
Hostel	74,886.61	
Employer's Contribution to C.P. Fund	3,417.00	
Maintenance	1,34,017.52	
Employer's Contribution to C.P. Fund	5,962.00	
Administration	2,69,499.60	
Employer's Contribution to C.P. Fund	10,143.00	
Accounts	97,068.36	
Employers Contribution to C.P. Fund	4,351.00	
O.T.A.—IIPA	14,909.77	
Gratuity	7,567.15	19,16,992.78
<b>Carried over</b>		<hr/> 19,16,992.78 <hr/>

RECEIPTS	Rs.	Rs.
Brought forward	3,32,114.59	27,09,828.16
(ii) 10th Spl. Course on Performance Budgeting for Public Sector Undertakings	13,000.00	
(iii) Spl. Course on Computer Application at Trivendrum	13,868.00	
(iv) 6th Course on Financial Management Techniques	29,000.00	
(v) 3rd Advance Course on Materials Planning	21,700.00	
(vi) 4th Course on Network Techniques & Performance Budgeting for TNEB at Madras	28,503.90	
(vii) 1st Workshop on Social Cost Benefit Analysis	9,100.00	
(viii) 3rd Course on New Dimensions in Management of Human Resources	18,200.00	
(ix) 7th Course on Computers in Management	37,200.00	
(x) 3rd Workshop on Management Information System	36,000.00	
(xi) 4th Course on Finance for Non-Finance Executives	14,000.00	
(xii) 1st Course on Introduction to Integrated Approach to Budgeting	21,600.00	5,74,286.49
C.H.S. (Recoveries)		4,089.00
Conveyance Advance (Refund)		7,270.00
Carried over		<u>32,95,473.65</u>

PAYMENTS	Rs.	Rs.
Brought forward		19,16,992.78
<b>Travelling Allowances</b>		
T.A.—Institute	22,282.88	
T.A.—Faculty	17,710.17	
Meetings—T.A.	<u>31,656.20</u>	71,649.25
<b>Research, Seminar &amp; Conferences</b>		
Res., Seminar, Conf. & Group Discussions	4,433.30	
Study of District Administration as an instrument of Rural Devp. & Social change	105.60	
Committee & Commission appointed by G.O.I. for Tribal Welfare	23.40	
Comparative Study of India, USA, etc.	260.63	
Case Studies	2,750.00	
Res. Project-operation Barga Preliminary investigation	1,247.20	
Seminar on expanding universe of Social Studies	<u>19.44</u>	8,839.57
Essay Prize		1,000.00
<b>Library</b>		
Books	86,916.85	
Newsletter & Periodicals	47,888.67	
Binding Charges	3,072.05	
Library Equipment	<u>7,392.00</u>	1,45,269.57
Promotion of Branches' Activities		69,325.00
<b>Publications</b>		
Publication of Journal	1,87,869.43	
Carried over	<u>1,87,869.43</u>	<u>22,13,076.17</u>

RECEIPTS	Rs.	Rs.
Brought forward		32,95,473.65
Receipts on account of overhead Charges		1,93,208.24
Interest on Conveyance Advance		699.39
Carried over		34,89,381.28

PAYMENTS	Rs.	Rs.
Brought forward	1,87,869.43	22,13,076.17
Publication of Newsletter	9,703.38	
Publication of other Publications	55,243.03	
Publication of Documentation in Public Administration	15,186.99	
Honorarium to Correspondents	7,035.10	
Royalty to Authors	6,139.10	2,81,147.03
<b>Works</b>		
Repairs & Maintenance	1,36,892.01	
Water & Electricity Charges	1,18,468.60	
Rent, Rates & Taxes	39,222.32	
Relaying of Sewerline	67,338.00	3,61,920.93
<b>Services &amp; Supplies</b>		
Liveries	10,820.50	
Conveyance Charges	8,847.38	
Motor Car Expenses	15,554.74	
Amenities to Staff	1,200.00	36,422.62
<b>Office Expenses</b>		
Printing & Stationery	55,996.47	
Telephone Charges	72,099.11	
Postage & Telegrams	78,276.24	2,06,371.82
Contingencies & Misc. including Honorarium to Auditors & House Building Advance		24,079.31
Carried over	31,23,017.88	

RECEIPTS	Rs.	Rs.
Brought forward		34,89,381.28
Carried over		34,89,381.28

PAYMENTS	Rs.	Rs.
Brought forward		31,23,017.88
Furniture, Fixture & Office equipment		10,239.35
Flood Advance		24,291.00
Advance for purchase of conveyance		6,950.00
Festival Advance		12,120.00
<b>Hostel</b>		
General Charges	5,482.95	
Hostel Improvement	<u>8,355.60</u>	13,838.55
Amount transferred to Building Reserved Fund		5,820.00
<b>Expenditure on various paid Courses</b>		
(i) Spl. Course on Project Management Techniques at Sunder Nagar	9,852.51	
(ii) 10th Spl. Course on Performance Budgeting for PSU	3,239.58	
(iii) Spl. Course on Computer Application at Trivendrum	8,672.83	
(iv) 6th Course on Financial Management Techniques	5,612.43	
(v) 3rd Advanced Course on Materials Planning	4,243.36	
(vi) 4th Trg. Course on Management Techniques at Ennore for TNESB	16,105.29	
(vii) 1st Workshop on Social Cost Benefit Analysis	2,501.43	
(viii) 3rd Course on New Dimensions in Management of Human Resources	4,147.09	
(ix) 7th Course on Computer in Management	7,511.59	
(x) Workshop on Management Information System	9,890.29	
(xi) 4th Course on Finance for Non-Finance Executives	3,199.79	
(xii) 1st Course on Integrated Approach to Budgeting	4,778.19.	
<b>Carried over</b>	<u>79,754.38</u>	<u>31,96,276.78</u>

RECEIPTS	Rs.	Rs.
Brought forward		34,89,381.28
Balance brought forward from previous year		419.12
<b>GRAND TOTAL</b>		<b>34,89,800.40</b>

Certified that out of the grant of Rs. 20,67,000.00 (including balance of Rs. 419.12 brought Administration for year 1978-79 an amount of Rs. 18,66,979.31 was utilised during the year for an amount of Rs. 5,820 transferred to Building Reserve Fund which was created for the purpose

**THAKUR, VAIDYANATH AIYAR & CO.**  
*Chartered Accountants*

PAYMENTS	Rs.	Rs.
Brought forward	79,754.38	31,96,276.78
(xiii) 3rd Seminar on Management Information System	148.58	
(xiv) 5th Trg. Course on Management Techniques at Ennor for TNEE, Madras	<u>13,599.97</u>	<u>93,502.93</u>
Total Expenditure		32,89,779.71
Balance at 31.3.79		2,00,020.69
<b>GRAND TOTAL</b>		<b>34,89,800.40</b>

forward from previous year) received from Government of India by the Indian Institute of Public  
the purpose for which it was intended as per the above statement. The above account includes  
of construction of an additional floor on the Hostel of the Institute.

**T.N. CHATURVEDI**  
*Director & Member-Secretary*

M.V. MATHUR  
*Honv. Treasurer*

**THE INDIAN INSTITUTE OF PUBLIC  
SCHEDULE II OF RECEIPTS**

*Part 'B'—Funds,*

RECEIPTS	Rs.
Ford Foundation IV Interest	2,891.59
Annual School Prize Fund	39.40
Security Deposit from Contractors	7,670.48
Building Reserve Fund	15,850.83
Advance to Shri P.K. Saxena	300.00
Subscription Life Membership Fund	31,940.00
Gratuity Reserve Fund	61,060.30
Suspense General (net)	4,340.30
Research Revolving Fund	26,629.73
Amount received for Study-Tour by Third Advanced Professional Programme in Public Administration Participants	29,465.56
Library Deposit (net)	3,780.00
Stale Cheque Account (net)	19,791.37
Advance to Shri G.K. Misra	200.00
Grant for Study Tour Abroad—IV APPPA	4,80,300.00
 <hr/>	
<b>GRAND TOTAL</b>	<b>6,84,259.56</b>

THAKUR, VAIDYANATH AIYAR & CO.  
*Chartered Accountants*

**ADMINISTRATION, NEW DELHI**

**AND PAYMENTS ACCOUNTS**

*Deposits and Advances*

PAYMENTS	Rs.
Ford Foundation IV—Interest	3,793.62
Short Term Deposit with United Commercial Bank, New Delhi	1,00,000.00
Peity Cash Imprest	86.13
T.A. Advance	1,580.35
Fixed Deposit with United Commercial Bank, New Delhi	1,98,630.93
Mess Charges (net)	3,518.32
Unpaid Salaries	257.58
Gratuity Reserve Fund	35,963.50
Postage Imprest	1,240.96
Amount payable to Faculty	2,100.11
Study Tour Abroad by Third Advanced Professional Programme in Public Administration Participants	29,625.56
Advance to Shri S. Wadhawan	1,000.00
Construction of 3rd floor on the Hostel Building	4,38,964.77
Amount payable to Prof. Kuldeep Mathur	620.38
Earnest money from Contractors (net)	419.00
Expenditure on Study Tour Abroad—IV APPPA	4,66,294.46
<b>GRAND TOTAL</b>	<b>12,84,095.67</b>

**T.N. CHATURVEDI**  
*Director & Member-Secretary*

**M.V. MATHUR**  
*Hony. Treasurer*

**THE INDIAN INSTITUTE OF PUBLIC  
SCHEDULE III OF RECEIPTS**

*Part 'C'—Receipts for*

RECEIPTS	Rs.	Rs.
Ford Foundation Grant for District Planning Cells (DPAP)		10,44,800.69
Grant from Ministry of Agriculture & Irrigation for DPAP—Purulia District Planning Cell		1,12,000.00
Grant from Ministry of Works & Housing for Centre for Urban Studies	5,05,000.00	
Subscription to Nagarlok	3,078.59	
Sale of CUS Publications	<u>4,606.55</u>	5,12,685.14
Grant from Ministry of Works & Housing (TCPO) for Course on Urban Management		42,000.00
Grant from Department of Personnel & Administrative Reforms for Courses under Management Orientation Programme		1,88,729.00
Grant from Department of Personnel & Administrative Reforms for Advanced Professional Programme in Public Administration		2,37,467.32
Grant from Department of Personnel & Administrative Reforms for Course on Project Implementation, Monitoring & Evaluation—Power for UPSEB—Dehradun		32,500.00
Grant from Department of Personnel & Administrative Reforms for Course for Empanelled Deputy Secretaries		24,621.58
Grant from Department of Personnel & Administrative Reforms for 3rd Course on Project Implementation, Monitoring & Evaluation—Power		35,000.00
Grant from Department of Personnel & Administrative Reforms for Course for Group 'A' Officers of the Central Services		50,000.00
Grant from Department of Personnel & Administrative Reforms for Course on Project Identification, Formulation & Appraisal—Power		47,000.00
Carried over		<u>23,26,803.73</u>

**ADMINISTRATION, NEW DELHI**

**AND PAYMENTS ACCOUNT**

*Projects, etc.*

PAYMENTS	Rs.
Ford Foundation — District Planning Cells	1,20,954.09
District Project Planning Cell—Mahindergarh	78,566.20
District Project Planning Cell—Purulia Distt.	37,715.25
District Project Planning Cell—Jodhpur Distt.	89,084.36
District Project Planning Cell—Kurnool Distt.	66,000.00
District Project Planning Cell—Panchmahal	64,000.00
District Project Planning Cell—IIM, Bangalore	(—) 10,000.00
District Project Planning Cell—Institute Financial Management & Research, Madras	10,000.00
District Project Planning Cell—Sardar Patel Institute of Economic & Social Research, Ahmedabad	20,000.00
District Project Planning Cell—NIRD, Hyderabad	20,000.00
District Project Planning Cell—Ramanathapuram	(—) 68,165.00
Centre for Urban Studies	4,79,118.17
Publication of Nagarlok	<u>28,775.61</u>
Course on Prevention of Food Adulteration	5,07,893.78
Advanced Professional Programme in Public Administration	3,450.00
MDP Courses for Empanelled Deputy Secretaries	2,47,550.33
Grant from National Building Organisation for Study on Construction Labour in Kanpur City	24,621.58
Grant from Department of Personnel & Administrative Reforms for Course on Project Planning & Appraisal—Power	13.99
Research Project—Appraisal of DPAP in Pali District	7,649.35
Carried over	<u>925.83</u>
	<u>12,20,259.76</u>

RECEIPTS	Rs.
Brought forward	23,26,803.73
Grant from Department of Personnel & Administrative Reforms for Course on Project Implementation, Monitoring & Evaluation at Bhopal	32,500.00
Grant from World Health Organisation for Study of Water Supply & Sanitation Components of Primary Health Centre	9,500.00
Grant from ICSSR, New Delhi for Research Project on Settlement Pattern of Some Tribal Groups of North-East	4,750.00
Grant from ICSSR for fellowship to Shri T.K. Mahadevan	27,470.00
Grant from ICSSR for Research Project on Foreign Private Capital in India	22,545.00
Grant from APDAC for Course on Management of Agriculture	61,806.25
Grant from ACDA for Study on Policies & Implementation of Land Reforms	7,442.52
Grant from University Grants Commission for Fellowship to Shri S.N. Gupta	4,500.00
Grant from Ministry of Agriculture & Irrigation for Training Course for Project Directors—DPAP	22,500.00
Grant from Ministry of Labour for Research Project on Incidence of Bonded Labour	6,000.00
Grant from Ministry of Labour for Evaluation Study of Centrally Sponsored Scheme for Rehabilitation of Bonded Labour	12,500.00
Grant from Japan Foundation for Research Project— Resource Transfers & Development in India & Japan	17,588.56
Carried over	<hr/> 25,55,906.06

PAYMENTS	Rs.
Brought forward	12,20,259.76
Research Study—Preparation of Annotated Bibliography in DPAP	2,490.40
Rural Studies Division	58.51
Kerala Transformers & Electricals Ltd. Assignment	3,250.00
P & T Assignment	3,905.08
Consulting Assignment—ICAR, Izatnagar	470.50
Punjab State Small Scale Industries Corporation Ltd., Chandigarh Assignment	18,095.15
Periyar Scheme, Madras Assignment	3,671.75
Tamil Nadu Electricity Board, Madras Assignment	923.80
Preliminary Study—CEERI, Pilani.	125.00
Consulting Assignment—World Bank	7,500.00
Consulting Assignment—Central Social Welfare Board	15,000.00
Consulting Assignment—Geological Survey of India	6,650.60
3rd Training Course on Management Technique at Ennore for Tamil Nadu Electricity Board	11,469.90
Seminar on Diagnosing Human Behaviour in Administration for Top Management, Government of Kerala	4,007.50
Special Course on Management Technique at Kolar Gold Fields for Bharat Gold Mines	15,792.59
Special Course on Project Formulation & Implementation	40,000.00
3rd Course on Project Identification, Formulation & Appraisal—Power	1,390.11
Carried over	<u>13,55,060.65</u>

RECEIPTS	RS.
Brought forward	25,55,906.06
Grant from Department of Social Welfare for Research Project—Problems of Pensioners	2,090.57
Grant from Ministry of Agriculture & Irrigation for Special Training Programme on Financial Management for DPAP Officers	20,728.35
Grant from Ministry of External Affairs for Scholarship to Shri Mohd. Naik (APPPA)	27,500.00
Fee for Consulting Assignment for Central Social Welfare Board	15,000.00
Fee for Kerala Transformers & Electricals Ltd. Assignment	6,621.69
Fee for RBI Consulting Assignment on Reorganisation Credit Cooperative Societies	23,081.24
Fee for Haryana Works Norms Study	33,949.55
Fee for Lac Production & Marketing	25,000.00
Fee for P & T Assignment	4,233.66
Fee for Punjab State Small Industries Corporation Assignment	18,095.15
Fee for Mysore Power Corporation Assignment	11,664.98
Fee for World Bank Consulting Assignment	7,500.00
Fee for Seminar on Diagnosing Human Behaviour in Administration for Top Management of Government of Kerala	5,250.00
Fee for Special Course on Management at Kolar Gold Field for Bharat Gold Mines	29,411.00
Fee for 3rd Course on Network Technique & Performance Budgeting for Tamil Nadu Electricity Board at Madras	28,922.60
Fee for Workshop on Management of DPAP at Bangalore	15,000.00
Fee for Special Programme on Project Implementation and Evaluation at Lucknow	29,993.45
Carried over	<u>28,59,948.30</u>

PAYMENTS	Rs.
Brought forward	13,55,060.65
Special Course on Project Implementation & Evaluation at Lucknow	29,993.45
Special Course on Project Implementation, Monitoring & Evaluation—Power for UPSEB at Dehradun	358.69
Seminar on Imports as a Cause of Market Disruption (USIS)	201.25
3rd Course on Project Implementation, Monitoring & Evaluation—Power	33,850.32
Workshop on Management of DPAP at Bangalore	19,076.32
2nd Workshop on DPAP	665.24
Special Training Programme on Management of Agriculture (November, 1978)	61,806.25
Special Training Programme on Management for DPAP Officers	20,728.35
Training Programme on Management (ACDA) of Agriculture	17,585.58
Course on Urban Management (EDI)	81,647.37
Special Training Programme for Project Directors of DPAP	26,259.60
Training Course on Materials Management at Lucknow	6,394.56
Course on Finance for Non-Finance Executives	178.00
Regional Course for Training of Trainers	3,194.72
NBO—Research Study on the Survey of the Construction Labour in Kanpur City	8,883.39
Research Project on Policies & Implementation of Land Reforms	8,695.71
Research Project—Study of Various aspects of Economic including Marketing of Lac Production	36,252.20
Research Programme on Bureaucracy and National Development	22.00
2nd Course on Management of State Corporations (including refund of unspent balance of the grant)	20,502.33
Carried over	<u>17,31,355.98</u>

RECEIPTS	Rs.
Brought forward	28,59,948.30
Fee for Training Programme on Finance for Non-Finance Executives for Section Officers of Government of Madhya Pradesh at Bhopal	4,526.41
Grant from USIS for Seminar on Imports as a cause of market disruption	1,000.00
Carried over	28,65,474.71

PAYMENTS	Rs.
Brought forward	17,31,355.98
MDP Course for Group 'A' Officers	31,831.34
RBI—Reorganisation Credit Cooperative Societies Assignment	12,500.00
Works Norms in Agriculture Department, Haryana Assignment	33,309.58
Mysore Power Corporation Bangalore Assignment	9,002.86
ICSSR Research Project—Organisational Framework for Planning & Development Administration in Metropolitan Cities	12,156.66
Research Project—Regional perspective Study for Bastar & Chandrapur Districts with special focus on Rural Electrification	30,895.94
Research Study—Creation of Culture of Organisational Sensitivity in Government Ministries/Departments (including refund of utilised balance)	19,942.90
Research Study—Multilevel Coordination of Development Programme & Activity with special focus on Rural Electrification	15,189.61
ICSSR Research Study—Election to Delhi Metropolitan Council	4,249.20
ICSSR Research Project on Foreign Private Capital in India	34,690.74
ICSSR Research Project—Legislation relating to Town Planning & Development Authorities and their Implementation	3,443.60
ICSSR Seminar on Legislation relating to Town Planning and Development Authorities	172.00
ICSSR Fellowship to Shri T.K. Mahadevan	25,514.00
ICSSR Research Project on Urban Public Utility—their distribution & differential location in Indian Metropolities	6,064.62
Carried over	<hr/> 19,70,319.03 <hr/>

---

**RECEIPTS**

Rs.

Brought forward	28,65,474.71
-----------------	--------------

---

<b>GRAND TOTAL</b>	<b>28,65,474.71</b>
--------------------	---------------------

---

THAKUR, VAIDYANATH AIYAR & CO.  
*Chartered Accountants*

PAYMENTS	Rs.
Brought forward	19,70,319.03
UGC Fellowship to Shri S.N. Gupta	4,195.65
Scholarship to Shri Naik Md.—APPPA Participant	23,790.35
Research Project—Problems of Pensioners	168.74
Scholarship to Shri M.A. Suliman, APPPA Participant	1,947.90
Research Study—Incidence of Bonded Labour at Palamu District	10,110.05
Research Project on Financial Advisers in Government of Gujarat	5,855.95
Research Project—Resource Transfers & Development in India and Japan	10,660.60
Study of Water Supply & Sanitation Component of Primary Health Care	19,469.38
Expenditure on Courses under MOP	2,21,954.71
ICSSR Research Project on Settlement Pattern of Some Tribal Groups of the North East—the Khasis & Garos, Meghalaya	4,049.88
<b>GRAND TOTAL</b>	<b>22,72,522.24</b>

T.N. CHATURVEDI  
Director & Member-Secretary

M.V. MATHUR  
Hon. Treasurer